

# Ibileke Emmanuel Dotun (Mr.)

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## Professional Summary

A versatile Library and Information Science graduate with proven experience in education, community engagement, and technology. Skilled in research, customer relations, and web development with hands-on expertise in HTML, CSS, JavaScript, React.js, and Tailwind CSS. Adept at problem-solving, team collaboration, and communication, with a passion for leveraging technology and social impact initiatives to drive growth and innovation.

## Core Competencies

- ✓ Problem Solving & Creative Thinking
- ✓ Decision Making & Leadership
- ✓ Communication & Interpersonal Skills
- ✓ Teamwork & Collaboration
- ✓ Technical & Research Proficiency
- ✓ Customer Relations & Service Orientation

## Education

B.Sc. Library and Information Science – University of Ilorin, Kwara State (2022)

Senior Secondary School Certificate (SSCE) – Federal Government College, Ogbomoso, Oyo State (2018)

## Work Experience

### **Fastspeed School – Lagos, Nigeria | Civic and History Teacher (Feb 2025 – Sept 2025)**

- Taught Civic Education and History to students, promoting critical thinking and societal awareness.
- Designed lesson plans, integrated digital tools, and conducted assessments.
- Mentored students on leadership and civic responsibility.
- Fostered inclusive and safe classroom environments.

### **ICHAD Project – Ota, Ogun | Field Officer (May 2024 – Apr 2025)**

- Facilitated community training sessions and mobilized local resources.
- Built capacity within communities to address drug-related challenges.
- Collected field data, monitored activities, and produced reports.
- Collaborated with schools, NGOs, and authorities to strengthen impact.

### **Mustapha Akanbi Library & Resource Center – Ilorin, Kwara | Library Officer (Nov 2020 – Jun 2021)**

- Managed library resources, supervised lending processes, and maintained records.

- Assisted patrons with reference duties and research.
- Uploaded digital resources and ensured proper arrangement of materials.
- Produced reports on inventory adjustments and stock repairs.

## **Certifications & Training**

Frontend Web Development (Internsify Africa – 4-Month Program, 2025)

- HTML, CSS, JavaScript, React.js, Tailwind CSS
- Built responsive, interactive projects and applied modern frontend practices
- Gained LinkedIn optimization, professional communication, and teamwork skills

Virtual Assistant Skills in the Digital Age – ALX Africa (Apr 2025)

- Time management, digital communication, and task coordination for remote roles

Soft Skills for the Workplace – Lagos State Youth Upskill Program (Nov 2024)

- Conflict Management, Critical Thinking, Customer Value, and People Management

## **Technical Skills**

- Languages & Frameworks: HTML, CSS, JavaScript, React.js, Tailwind CSS
- Tools: GitHub, Microsoft Office, Google Workspace
- Soft Skills: Teamwork, Collaboration, Remote Work Discipline

## **References**

Available upon request