

Application for transfer admission



MIT Massachusetts
Institute
of Technology

Information and Instructions for Transfer Applicants

To applicants for transfer admission

We are pleased about your intention to apply to MIT for admission as a transfer student and look forward to getting to know you better in the coming weeks. Your principal effort in completing the application should be to describe yourself to the members of the selection committee. This is not to reduce the importance of your academic ability and record, but that record will stand by itself in establishing the dimension and quality of your formal intellectual experience and ability.

Your personal side (as opposed, in this context, to your academic side) is not known. While the references you generate will help in a limited way, we depend on you to provide a detailed, lively history of your personal development for the benefit of the committee. We cannot emphasize too strongly the impact of the impression formed of each candidate's personal makeup—purpose and style, if you will.

Academic credit cannot be resolved until after the admission decision has been made. If there is a match in course descriptions (yours and ours), you may expect credit; of course, we reserve the right to decide the issue where disagreement exists. We do not want you to take a course you have previously taken, but neither should you fail to take a course presenting material you have not learned which is essential to your program of study.

As to financial aid, we normally offset the financial need of every admitted applicant as determined by following College Scholarship Service guidelines. I urge you not to allow financial concerns to dissuade you at this time. Rather, apply for aid, then make your decision after you have our response. (The admission and aid decisions, by the way, are made independently.) Financial aid information can be found through the Student Financial Services website at <http://web.mit.edu/sfs>.

If questions arise in any regard as the weeks pass, please write or call and depend on our careful consideration and response.

Stuart Schmill
Dean of Admissions

General

Students who have completed two or more terms with high standing at an accredited college, university, technical institute, or community college and who are entitled to honorable dismissal may apply to MIT for transfer. We do not, however, admit those who will have less than one year of college or more than two and a half years at the time they wish to enter MIT.

No more than one transfer application may be submitted per year.

Your previous education

A course load that includes calculus and calculus-based physics is strongly advised.

Deadlines

- For September entry, final applications with all supporting documents must be received by the Admissions Office by **February 15**. (Transcripts should be provided as soon as available; students applying from their first year should send first-term grades with the application and arrange to have second-term grades sent as soon as available.) Decisions will be emailed in early April.
- For February entry, final applications with all supporting documents must be received by the Admissions Office by November 15. Decisions will be emailed in mid-December.
Students who are citizens of foreign countries may apply for September entry only.

Application

The application consists of the following:

- Parts 1 and 2** of the application for transfer admission. You must submit Part 1 to become a formal applicant to MIT.
- An application fee of \$75.** A check or money order should be used, payable to "MIT Office of Admissions." The full, unabbreviated name of the applicant must appear thereon. (This is particularly important if someone other than the applicant is providing the fee.) The fee is not refundable.
- An official college transcript** in a sealed envelope or sent directly to MIT. If you are admitted, a final transcript covering subjects subsequently taken should be sent as soon as it is available.
- Three evaluation forms:** Evaluation A from a math or science professor, and two (Evaluations B and C) from any professors who know you well. These forms should be sent directly to the Office of Admissions by the evaluators. Please send only one of each required form. All letters must be attached to the evaluation forms provided; letters without the required evaluation forms will not be considered.
- High school transcript/secondary school record** in a sealed envelope or sent directly to MIT.
- Optional supplemental information form.** Please use this form to submit any additional materials, including supplemental letters of recommendation. MIT will accept a maximum of two additional letters of recommendation from high school teachers, employers, etc. Please do not submit copies of certificates or awards; this information can be listed in Part 2 of the application. Additional materials submitted without this form will not be considered.

Entrance examinations

Results of the following tests are required of candidates at all levels, whatever their curricular history. All candidates must complete all required tests by the end of January for fall entrance; early November for spring entrance.

U.S. citizens and others whose native language is English:

Candidates are required to take (or to have taken previously) the following tests: SAT I with the writing component and two SAT II subject tests, one in math (Level 1 or Level 2) and one in science (Physics, Chemistry, or Biology E/M).

The test dates, locations, and fees for the current year can be found on the web at <http://www.collegeboard.com>.

Applicants whose native language is not English:

Candidates may take the tests listed above or they may take the Test of English as a Foreign Language (TOEFL) and two SAT II Subject Tests, one in math (Level 1 or Level 2), and one in science (Physics, Chemistry, or Biology E/M).

The TOEFL is administered by the Educational Testing Service. Information about the test can be found on the web at <http://www.ets.org/toefl>.

Information and Instructions, continued

Credit at entrance

Students admitted by transfer may expect to receive credit for subjects of study which are substantially equivalent to corresponding MIT subjects and which were taken in full-time day programs at accredited institutions. A grade above the lowest minimum passing grade is necessary. Students whose records appear not to warrant credit in a subject may be permitted to demonstrate, by passing an Advanced Standing Examination, that they are entitled to such credit. Be aware that there is often loss of credit in transferring to MIT.

The MIT Bulletin

For detailed course listings and degree requirements, consult The MIT Bulletin (Course and Degree Catalog) online at <http://web.mit.edu/catalogue>. A print or CD-ROM edition of the Bulletin can be ordered through the MIT Press Bookstore by calling (617) 253-5249 or by visiting <http://web.mit.edu/bookstore/www/bulletin.html>.

To help reduce paper consumption at MIT, detailed course descriptions and schedules are no longer included in the print catalog. You can still find them in the free online version of the catalog and on the CD-ROM edition.

MIT's policy of nondiscrimination

The Massachusetts Institute of Technology is committed to the principle of equal opportunity in education and employment. The Institute does not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, veteran status, ancestry, or national or ethnic origin in the administration of its educational policies, admissions policies, employment policies, scholarship and loan programs, and other Institute administered programs and activities, but may favor US citizens or residents in admissions and financial aid.*

The Vice President for Human Resources is designated as the Institute's Equal Opportunity Officer and Title IX Coordinator. Inquiries concerning the Institute's policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to the Vice President for Human Resources, Room E19-215, 617-253-6512, or to the Coordinator of Staff Diversity Initiatives/Affirmative Action, Room E19-215, 617-253-1594. In the absence of the Vice President for Human Resources or the Coordinator of Staff Diversity Initiatives/Affirmative Action, inquiries or complaints may be directed to the Executive Vice President, Room 3-211, 617-253-3928, or to the Director of Labor and Employee Relations, Room E19-235N, 617-253-4264, respectively. Inquiries about the laws and about compliance may also be directed to the Assistant Secretary for Civil Rights, US Department of Education.

*The ROTC programs at MIT are operated under Department of Defense (DOD) policies and regulations, and do not comply fully with MIT's policy of nondiscrimination with regard to sexual orientation. MIT continues to advocate for a change in DOD policies and regulations concerning sexual orientation, and will replace scholarships of students who lose ROTC financial aid because of these DOD policies and regulations.

MIT's use of information

MIT is committed to protecting the individual privacy of applicants and students by restricting the use of all collected information as specified by Institute policies. In accordance with these policies, the information on this application may be used by MIT officials only for appropriate administrative and research purposes.

Safety and Security

The MIT Annual Security and Fire Safety Report for 2010, prepared by the MIT Police Department, is a comprehensive publication required by the Department of Education, also known as the Jeanne Clery Act. This publication provides an overview of the MIT Police Department, its services, campus security policies, and crime and fire statistics, is available upon request from MIT Police Headquarters, at W89, 77 Massachusetts Ave., Cambridge, MA 02139-4307 or online at http://web.mit.edu/cp/www/_docs/MIT-Police-security-report-2010.pdf. This handbook is also available at HR and from the Admissions Office.

Application Checklist

Please return the following documents to MIT:

- ☐ **Part 1:** Biographical information
- ☐ **Part 2:** Essays, activities and tests
- ☐ **Application fee** of \$75, check or money order only
- ☐ **College transcripts** (in a sealed envelope or mailed directly to MIT)
- ☐ **Evaluation A** from a math or science professor
- ☐ **Evaluation B** from any professor who knows you well
- ☐ **Evaluation C** from any professor who knows you well
- ☐ **Required examinations** (sent directly from the testing agency)
- ☐ **High school/secondary school records** (in a sealed envelope or mailed directly to MIT)

Part 1

APPLICATION FOR TRANSFER ADMISSION



(617) 253-3400
mittransfer@mit.edu

1

Last/Family name:

First/Given name

Middle initial

Date of birth (Month / Day / Year)

Biographical information

- You should mail this form to the address above by the application deadline. You must also include the non-refundable \$75 application fee (U.S. funds only). Please attach to the front of this application a check or money order made payable to "MIT Office of Admissions."

☐ **February 2012**
(U.S. citizens and Permanent Residents only)
Application deadline is November 15.

☐ **September 2012**
Application deadline is February 15.

If yes, check appropriate boxes, and include month and year.

☐ Freshman _____

Were you offered admission? ☐ Yes ☐ No

☐ Transfer _____
Were you offered admission? ☐ Yes ☐ No

4 BIOGRAPHICAL INFORMATION

Applicant's legal name _____

Last/Family name	First/Given name	Middle	Suffix (Jr., III, etc.)
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Applicant's preferred first name _____ Place of birth _____

☐ Female ☐ Male Date of birth _____
Month / Day / Year

5 ADDRESSES

- The Office of Admissions will send all correspondence to your home address unless you specify a preferred mailing address.
- **Please notify us if your address changes.**

Home (permanent) address

Street address

City	State or province	Zip or postal code
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Country	Area or country code	Telephone
	()	

Email address

Mailing address (if different from your home address)

- Mailing address is valid from: _____ through _____
beginning date ending date

Street address

City	State or province	Zip or postal code
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Country	Area or country code	Telephone
	()	

6 In what MIT academic department do you propose to register? _____

Transfer

Biographical information

Last/Family name

First/Given name

Middle initial

7 CITIZENSHIP INFORMATION

- Choose **one** option below.

☐ U.S. Citizen☐ Non-U.S. Citizen/Non-U.S. Permanent Resident☐ U.S. Permanent Resident (Green Card holder)

Country of citizenship _____

Country of citizenship _____

Visa Type (if applicable) _____

Attach a photocopy of your Green Card.

(F-1, J-1, etc.)

8 ETHNICITY INFORMATION (optional)

U.S. citizens and Permanent Residents only.

In connection with its Affirmative Action Plan, the Massachusetts Institute of Technology guarantees equal opportunity in education to students of all racial and ethnic backgrounds. I consider myself to belong to the following ethnic group(s) (check all that apply):

1.) Are you Hispanic or Latino?

☐ Yes, Hispanic or Latino (including Spain) ☐ No

Which best describes your background?

☐ Central America☐ Cuba☐ Mexico☐ Puerto Rico☐ South America☐ Spain☐ Other _____

2.) Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member.

☐ American Indian or Alaska Native (including all Original Peoples of the Americas)

Which best describes your background?

☐ Alaska Native☐ Chippewa☐ Choctaw☐ Cherokee☐ Navajo☐ Sioux☐ Other _____

Are you registered?

☐ No ☐ Yes, my registration number is _____☐ Asian (including Indian subcontinent and Philippines)

Which best describes your background?

☐ China☐ India☐ Japan☐ Korea☐ Pakistan☐ Philippines☐ Vietnam☐ Other East Asian _____☐ Other Indian Subcontinent _____☐ Other Southeast Asian _____☐ Black or African American (including Africa and Caribbean)

Which best describes your background?

☐ African American☐ Caribbean☐ African☐ Other _____☐ Native Hawaiian or Other Pacific Islander (Original Peoples)

Which best describes your background?

☐ Guam☐ Hawaii☐ Samoa☐ Other Pacific Islands (excluding Philippines) _____☐ White (including Middle Eastern)

Which best describes your background?

☐ Europe☐ Middle East☐ _____

9 EDUCATIONAL HISTORY

List the secondary schools (high schools) you have attended (if more than one, put most recent one first):

College Board school code (6 digits)	Name	City	State or province	Zip or postal code	Date entered	Date graduated
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College Board school code (6 digits)	Name	City	State or province	Zip or postal code	Date entered	Date departed
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List the colleges, universities, technical institutes, or community colleges you have attended or are attending (if more than one, list current one first):

College code	Name	City	State or province	Country	Date entered	Date left	Degree (if any)
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College code	Name	City	State or province	Country	Date entered	Date left	Degree (if any)
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College code	Name	City	State or province	Country	Date entered	Date left	Degree (if any)
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Transfer

Biographical information

Last/Family name

First/Given name

Middle initial

10 FAMILY INFORMATIONa) **Parent 1/Mother:**Living? ☐ Yes ☐ No

Last/Family name

First

Middle

Occupation

Employer

Country of birth

High school graduate? ☐ Yes ☐ No

Name of university, if any _____

Degree _____ Year _____

Name of professional or graduate school(s), if any _____

Degree _____ Year _____

b) **Parent 2/Father:**Living? ☐ Yes ☐ No

Last/Family name

First

Middle

Occupation

Employer

Country of birth

High school graduate? ☐ Yes ☐ No

Name of university, if any _____

Degree _____ Year _____

Name of professional or graduate school(s), if any _____

Degree _____ Year _____

c) Parents' marital status ☐ Married ☐ Never Married ☐ Widowed☐ Separated _____ ☐ Divorced _____
Date separated Date divorced

d) If your legal guardian is someone other than your parent, list name, address, relationship and occupation.

e) What is the primary language spoken in your home?

f) If any family members have attended MIT, check the boxes below, give names, class years, and relationship to you.

☐ mother ☐ father ☐ grandparents _____ ☐ siblings _____
attended # attended

g) If any family members are employed by MIT, give name(s), relationship to you and position at MIT.

h) If any family members serve as an Educational Counselor (MIT alumni interviewer), give name(s) and relationship to you.

11 I have completed all the applicable spaces on this form and I affirm their accuracy. I understand that any misrepresentation of facts on this form may be cause for refusal or cancellation of admission.

Signature

Date

☐ Check here if you plan to apply for financial aid. **Note:** For clerical use only. Financial need has no bearing on admissions decisions. Checking this box allows Student Financial Services to assist you in completing your financial aid application.



Transfer Admissions
 Massachusetts Institute of Technology
 Room 3-103(T)
 77 Massachusetts Avenue
 Cambridge, MA 02139-4307

 (617) 253-3400
 mittransfer@mit.edu

Essays, activities and tests

- You are welcome to attach additional pages as necessary.
- Make sure your full name is on each sheet of paper you include.
- You should mail this form to the address above by the application deadline. **You must also submit Part 1 to become a formal applicant to MIT.**

1

Last/Family name

First/Given name

Middle initial

Date of birth (Month / Day / Year)

2 PERMANENT HOME ADDRESS

Street address

City

State or province

Zip or postal code

Country

3 ESSAYS

1 Please explain your reasons for wanting to attend MIT.

- Provide your responses to essays one and two on a separate sheet, attached to this page.
- Please keep each essay to a 250 word limit.

2 Please discuss why you are considering transferring from your current college or university.

3 Choose essay A or B

- Provide your response to essay three (A or B) on a separate sheet, attached to this page.
- Please keep essay to a 500 word limit.

Essay A

Tell us about an opinion that you have had to defend or an incident in your life which placed you in conflict with the beliefs of a majority of people and explain how this affected your value system.

Essay B

Tell us about the most interesting experience you've ever had.

4 ACTIVITIES

How do you currently spend your time outside of regularly scheduled classes? Briefly describe your activities in and out of school – hobbies, interests, sports, clubs, projects, etc. – in order of importance to you.

Essays, activities and tests

Last/Family name

First/Given name

Middle initial

5 Summer Activities (relaxing, reading, camp, travel, summer school, volunteer work, research, etc.). List your most recent summer activity first.

6 Employment (including summer). List your most recent job first.

Job	Employer	Dates of employment	Approximate number of hours per week

7 List any scholastic distinctions you have won in high school or college and indicate the level of distinction:

	school	regional	state	national	international
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8 SCHOOL INFORMATION

Name of your current school

Are you still attending school?

☐ Yes ☐ No

If no, please explain what you have been doing since you left school. (Attach additional sheets as necessary.)

Have you ever been dismissed, suspended, placed on probation, left voluntarily for an extended period of time or incurred serious disciplinary action?

☐ Yes ☐ No

If yes, please explain circumstances on a separate sheet of paper.

Transfer

Essays, activities and tests

Last/Family name

First/Given name

Middle initial

9 TESTING REQUIREMENTS

Native English speakers: We require the SAT Reasoning Test and two SAT Subject Tests, one in Mathematics (Level 1 or Level 2) and one in Science (Physics, Chemistry, or Biology E/M).

Non-native English speakers: We require the TOEFL (Test of English as a Foreign Language) and two SAT Subject Tests, one in Mathematics (Level 1 or Level 2) and one in Science (Physics, Chemistry, or Biology E/M). If you have been using English for less than five years or do not speak English at home, we strongly suggest you take the TOEFL.

- This record is unofficial; you must request that your scores be sent to us officially from the testing agency. Send your test scores to SAT/TOEFL code 3514.
- All required tests must be completed by the end of January for fall entrance, and by early November for spring entrance.
- Applications without a complete set of results will be at a disadvantage, but will still be considered.

SAT Reasoning Test

Date taken
(or to be taken)

Highest score

Critical reading
(Verbal)

Math

Writing

SAT Subject Tests

Math Subject Test (check one)

☐ Level 1☐ Level 2

Date

Score

Science Subject Test (check one)

☐ Biology E☐ Biology

Date

Score

☐ Chemistry☐ Physics

TOEFL (for non-native English speakers)

Version (paper, computer-based, etc.)

Date

Score

- 10** No application can meet the needs of every individual. If you think that additional information or material will give us a more thorough impression of you, please respond.

- 11** I have completed all the applicable spaces on this form and I affirm their accuracy. I understand that any misrepresentation of facts on this form may be cause for refusal or cancellation of admission.

Signature

Date

Thank you for your time and effort.

Transfer