

December 19, 2025

**DEAN OFELIA G. MAÑA**

Campus Director

University of Cebu – Banilad

Thru: **DENIEBELL BORBON-PABLEO**

OIC – Chairperson, College of Criminology

University of Cebu – Banilad

Dear Ma'am:

I am writing this letter to formally inform your good office that I am fully aware that my daughter, **MIKE FRANCIS C. TAGALOG**, is requesting to open the course **CRIM 412 – Criminological Research 2** for the **2nd Semester, School Year 2025–2026**.

In this regard, I express my full understanding of the circumstances and hereby signify my willingness to shoulder and pay the full amount required for the opening of the said subject, even in the event that it does not meet the minimum number of students required.

Attached here is my ID and signature.

I am hoping for your kind consideration. Thank you and God bless!

Respectfully yours,

**MARY ANN C. TAGALOG**

Name of the Parent/Guardian with signature