

9154 W 88th Cir.  
WESTMINSTER, CO 80021  
UNITED STATES OF AMERICA  
+1 (316) 655-4373  
EVAN@OHURLEY.IO

# EVAN HURLEY

---

## OBJECTIVE

Seeking opportunities to help organizations further automate business functions and obtain new insights from data while continuing to advance my skills and capabilities.

## SKILLS

T-SQL, PL/SQL, Bloomberg, R, Visual Basic, Excel, Project Management  
Currently learning Python, JavaScript, React, HTML, CSS, MongoDB, and Heroku in a Coding Bootcamp

## EXPERIENCE

### Public Trust Advisors

*DevOps Engineer, Information Technology*

APR 2018 – PRESENT | DENVER, CO

#### KEY RESPONSIBILITIES

ServiceNow Development, Management and Client Reporting, Leading Process Improvements, Department Technology Consulting, Project Implementation Data Specialist

#### KEY ACCOMPLISHMENTS

- Automated monthly data capture from multiple sources combining and storing the information in a single accessible location
- Automated capture and presentation of data for Client Relationship Management system and Client Service Management system
- Designed and implemented the infrastructure for the Client Information System which coordinates all client data between the CRM, CSM, marketing and compliance departments
- Established a deployment and testing framework using git and ServiceNow's Automated Test Framework
- Helped organize, test and implement agile and waterfall project management methodologies

*Data Analyst & Applications Support, Information Technology*

MAY 2016 – APR 2018 | DENVER, CO

#### KEY RESPONSIBILITIES

Performed first and second level application support, organized and performed system enhancements and upgrades, provided client and management reporting, analytics and data management functions. In addition, managed data for client onboardings, technical resource for vendor selections, cybersecurity committee member, and performed all project work requiring advanced work with Excel, Visual Basic, and SQL.

## KEY ACCOMPLISHMENTS

- Helped review, select and implement three key business solutions.
- Developed and initiated a roadmap for system enhancements, upgrades, and support.
- Co-lead two significant sixty-day client onboardings by:
  - Coordinating processes between groups and departments
  - Configuring system setup
  - Performing process integrity testing
  - Deploying reporting packages

### *Associate, Operations & Fund Accounting*

APR 2014 – MAY 2016 | DENVER, CO

## KEY RESPONSIBILITIES

Perform daily fund accounting, client servicing, account reconciliations, billing review and monthly reporting. In addition, responsible for support and enhancement requests for a number of applications in the operations, portfolio management, and sales departments as well as automating and improving business processes and reporting principally via Excel, Visual Basic and SQL.

## KEY ACCOMPLISHMENTS

- Successfully implemented Bloomberg AIM trade order and portfolio management system performing the majority of the system configurations and data conversion task.
- Redesigned the billing review process significantly reducing processing time and automating many functions such as data retrieval, archiving, and calculation comparisons.
- Led, organized, and assisted in a number of software application upgrades.
- Developed a number of SQL queries and Visual Basic macros to automate monthly reporting processes.
- Redesigned the pricing process to improve quality and efficiency.

### *Clerical Temp, Operations & Fund Accounting*

FEB 2014 – APR 2014 | DENVER, CO

## KEY RESPONSIBILITIES

Receiving and processing trade and audit confirmations, maintaining client information and performing other clerical duties such as receiving mail and scanning and organizing files.

## KEY ACCOMPLISHMENTS

- Simplified client data capture processes.
- Developed a process to capture and present transactional data for daily accounting, eliminating manual entry.

## EDUCATION

### **The University of Denver** – *Coding Bootcamp*

**Studying Deployment Utilities, Databases, QA Test Development, Server Side Development**

NOV 2018 – PRESENT | DENVER, CO

### **The University of Kansas** –

*Bachelor of Science, Accounting*

## *Bachelor of Science, Information Systems Technology*

AUG 2009 – DEC 2013 | LAWRENCE, KS

## **Study Abroad – Consortium of Universities for International Studies**

SUMMER 2012 | PADERNO DEL GRAPPA, ITALY

## INTERESTS

- Data science and analytics
- Film analysis
- Programming
- Reading
- Soccer
- Travel
- Strategy, board, and video games