

# Forecast Assumption Worksheet



1. What are we planning to build?

2. We know we have achieve this when?

Who gives the final “go live” decision?

3. Desired delivered to customers date:

4. Cost of delay (per week or month):

5. To START, we need

The following tools and equipment -

The following questions answered -

Minimum dedicated team and skills -

Dependencies (other projects or infra. needs)

6. What things might IMPEDE progress?

Other projects that might inhibit focus -

Events (holidays, conferences, training) -

7. To DELIVER to customers, the following things need to be completed as well

To beta or internally test -

To make live to all customers -

8. What do we need to LEARN to deliver

Learn what                      How?

9. What SKILLS do we need to deliver

Skill                      # People (T=teachers, D=doers)

10. How will we avoid finding quality or issues too late?