



October 25, 2018

Dear Parent/Guardian,

We look forward to welcoming your daughter this **Saturday, October 27th** to *Data Science in R: Navigating NYC*! This coding workshop for high school girls is hosted by Forwards, the R Foundation task force to advance the participation of women and other underrepresented groups in the R community of statistical computing and graphics. We will be joined by 5 data scientists active in the NYC R community to introduce our 20 student participants to coding in R through an investigation of real-world data involving NYC transportation systems, and to discuss career opportunities in the data science profession.

Please complete the **Workshop Permission Form** (page 2) so we can keep track of arrangements for pickup and emergency contact information, as well as the **Media Release Form** (page 3). Your daughter should bring these completed forms with her on Saturday. We must have this information for her to participate in the workshop.

Students should plan to **arrive between 9:15 and 9:30 am** to the AT&T Data Science Research Center at **33 Thomas Street in New York City**, and they are expected to stay for the entire duration of the workshop from 9:30 am–3 pm. We will not be able to accommodate parents and/or siblings in the building during the workshop, although there are many cafes, bookstores, and restaurants in the Tribeca neighborhood.

Please email us at rowforwards@gmail.com with any questions.

Thank you,
Emily Dodwell and Joyce Robbins
Instructors, Forwards Teaching Team



WORKSHOP PERMISSION FORM

I give my daughter: _____

permission to attend the Forwards coding workshop for high school girls on:

Saturday, October 27, 2018

from **9:30 am – 3:00 pm**

at **33 Thomas Street, New York City**

When the workshop ends at 3 pm, my daughter will (please check one):

☐ Leave unaccompanied.

☐ Be picked up by: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

In Case of Emergency

Contact Name: _____

Phone Number: _____



MEDIA RELEASE FORM

Forwards, the R Foundation task force on women and other underrepresented groups, needs to obtain student and parent permission to use a student's photograph in Forwards publications and communications. Please read the following Media Release, then sign and date where indicated.

☐ **Yes, I consent.** I grant permission to Forwards to edit and reproduce my photograph for use in Forwards publications and communications, in print and online, including: workshop recruiting flyers, newsletters, presentations, website, and social media (i.e. Facebook, Twitter). I hereby waive any right to inspect or approve the finished photographs that may be used in conjunction with Forwards now or in the future, whether that use is known to me or unknown, and I release Forwards from all claims resulting in the editing and reproduction of my photograph for use in the aforementioned publications and communications. I have read and fully understand the contents, meaning, and impact of this consent and release.

☐ **No, I do not consent.** I do not grant permission to Forwards to edit and reproduce my photograph for use in Forwards publications and communications.

Student Name (please print)

Date

Student Signature

Parent/Guardian signature is required if the above student is under 18 years of age:

Parent/Guardian Name (please print)

Date

Parent/Guardian Signature