

# Julia Bukato

## Project Manager



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[LinkedIn](#)



[Portfolio](#)



Stockholm, Sweden

### Summary

Eager to work as Project Manager, preferably in Stockholm. Have been studying data analysis and data science for the last year and a half. Have an experience in UX/UI design, business analysis. Domains: recruitment systems and systems for vaccination and testing of the population in UK. Speak English and Russian, can write and read in German and Italian.

### Key Skills

time management

communication

empathy

collaborative problem solving

data analysis

data visualization

machine learning

### Education

#### Codecademy

2021 – 2022

#### BSU

2012 – 2017

#### Data Scientist Course: Machine Learning Specialist Career Path

The complete list of certificates can be found on my [LinkedIn](#) page.

#### Specialist's degree: Interpreter.

Belarusian State University (Minsk), philology and linguistics faculty.

### Employment

#### Codex Software

Dec 2017 – Dec 2021

#### Axamit, Avanta

Dec 2017 – Dec 2021

As Project Manager: managed 2 teams of 4-9 people, on-site and remotely. As UX/UI designer: delivered mock-ups for 5 projects. As Business Analyst: extracted and analysed requirements and created some documentation of business and user requirements.

During the last year of university and some time after it, I worked as an HR Generalist. My duties were: searching candidates, conducting interviews, hiring, performing follow up processes and recruiting analysis for CEO or HR-Director.

### Experience

PROJECTS & TIME LINE

DESCRIPTION

#### Shift Partner

Apr 2019 – Dec 2021

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#### SP COVID

Apr 2020 – Dec 2021

As Project Manager, Business Analyst, and UX designer, I was performing a vast scope of tasks, main of which are: daily projects status updates, information support and transparency maintenance for developers and customers, requirements elicitation and analysis, visual mock-ups creation for mobile and web apps.

**Teams:** 2 teams of 4-9 people on site and remotely.

**Client's domain sphere:** recruitment systems and systems for vaccination for UK's NHS.

**Tools:** GitHub, Gitlab, Asana, Figma, Whimsical, Miro, G Suite, Company's time-tracker.

#### ContentCo (under full NDA)

Sep 2019 – Aug 2020

Spent a month in London on customer's side performing elicitation and analysis of requirements and creating project's documentation. After that managed the development of a web app on-site.

**Team:** 6 people on-site.

**Client's domain sphere:** printing and publishing.

**Tools:** Gitlab, Figma, Whimsical, G Suite.

#### Internal HR system

Aug 2019 – Nov 2019

Created UX/UI and documentation for MVP, then managed the development of the company's internal web app.

**Team:** 6-9 devs on-site.

**Tools:** Gitlab, Figma, Whimsical, G Suite.

#### Contiango

Jun 2018 – May 2019

Worked as Business Analyst and UX designer (Carried out all UX/UI design tasks being the only designer in the company). Formulated tasks for the dev team, created and maintained API docs for external devs in English and German.

**Team:** 5-6 devs. on-site.

**Client's domain sphere:** printing and publishing.

**Tools:** Redmine, Figma, Draw.io, G Suite.

#### Other small projects

2018 – 2019

Managed the development of small mobile and web apps and MVPs.

**Team:** 2-3 devs. on-site.

**Client's domain sphere:** printing and publishing, catering business.