



Transition Update

Catchment Areas & Services

Effectively transferring data from NYEIS is a key factor to achieving a smooth transition to the EI-Hub. As stakeholders prepare for this transition, one aspect that requires all approved individual and agency providers' attention is catchment areas. A catchment area signifies the geographical area (county) where an approved provider delivers services. In the EI-Hub, catchment areas play a vital role. An agency's visibility and availability to provide evaluations and services are determined by its designated catchment area(s). To prepare for the transition to the EI-Hub, agencies should carefully review their approved catchment areas on their provider profile or via the Central Directory to assure that the catchment areas identified align with their current availability. EI-Hub and NYEIS utilize catchment areas very differently. Please review the attached communication which explains the differences and the importance of updating your catchment areas prior to data migrating from NYEIS to EI-Hub.

Changes to catchment areas require an amendment request through the Provider Approval Unit (PAU). Please send an email to provider@health.ny.gov asking to remove any catchment that you cannot serve at this time or add any additional catchments areas that you have the ability to serve. Please note, if you are currently delivering services in that county but cannot pick up any new cases, we cannot remove that county without effecting current billing.

Being proactive in submitting amendment requests before the transition to the new system is essential. This approach ensures that the PAU has sufficient time to effectively address all requests and implement the necessary adjustments and will decrease the amount of work for providers post-launch to clean up migrated data.

Updates

In response to feedback from stakeholders throughout New York State, BEI and PCG are pleased to offer a new training experience for the EI-Hub, called the EI-Hub Bootcamp. The bootcamp training program is planned for a total of 6 weeks of direct engagement taking place over a three-month period. Training opportunities include:

- Live (and recorded) webinar sessions
- Virtual in-depth breakout sessions
- Office hours with PCG trainers
- Continued support through the PCG Call Center

The bootcamp program will offer practical guidance on navigating a child through the Early Intervention Program (EIP) stages using the EI-Hub. For more information or to register for an event, visit the [EI-Hub Bootcamp resource page](#) on the Learning Management System (LMS).

Action Required!

- **Approved individual and agency providers** - Review the attached document for information and instructions on catchment areas. If necessary, submit a provider amendment request to end date catchment areas where you are not providing services.
- **All future EI-Hub users** - A Health Commerce System (HCS) account will be required to access the components of the EI-Hub. If you do not currently have a HCS account and will need access to the EI-Hub solution when the system is launched, you will need to register for a HCS account. For instructions on how to obtain a HCS account, click the link below. If you currently have a HCS account, no action is required.

[Instructions for HCS Access](#)

If you have questions, please contact us at EIHub@health.ny.gov.