

WAIVERS IN THE EI-HUB



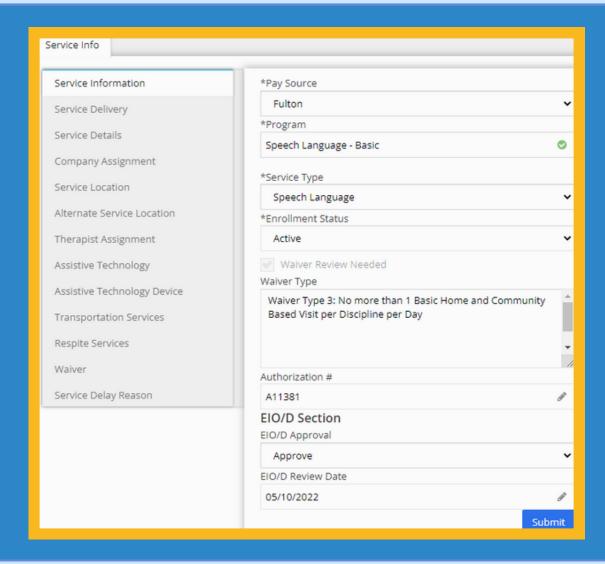
WHAT YOU NEED TO KNOW

- THE EI-HUB WILL AUTOMATICALLY GENERATE A WAIVER WHEN SERVICES ADDED TO AN INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) VIOLATES A BILLING RULE. THIS FUNCTION SAVES PROVIDERS TIME AND HELPS ENSURE CLAIMS WILL PASS BILLING AND CLAIMING VALIDATION EDITS.
- PROVIDERS ALSO HAVE THE OPPORTUNITY TO MANUALLY ENTER A WAIVER REQUEST, IF NECESSARY.
- IT IS IMPORTANT WHEN PLANNING TO DELIVER SERVICES TO CHECK AND ENSURE THE APPROPRIATE WAIVER(S) ARE IN PLACE.

SYSTEM GENERATED WAIVERS

LOCATION

System generated waivers are found under the IFSP tab, in the IFSP Services panels. If a waiver is generated, the details of the applied waiver can be viewed from the IFSP Services grid or the Service Information panel (shown below).



TIMING

System generated waivers are calculated based on the method, frequency, and frequency unit of the services added to an IFSP. If the combination of services determines that a waiver is needed, the system will automatically generate a waiver.

The waiver will not have a specified date and will remain valid for the duration of the service authorization.

EIO/D APPROVAL PROCESS

System generated waivers still need an ElO/D's approval. When approving the services tied to an IFSP, the ElO/D's approval extends to the applied system generated waiver(s).

MANUALLY GENERATED WAIVERS

LOCATION

In the El-Hub, providers are able to request and manually enter waivers. This is done under the Services tab (on the top of the screen). In the Waiver panel (shown below), providers will select/click the option to 'Add Waiver' and complete the required fields.

Waiver			
Waiver Request	*Waiver Type *Reason for Waiver Visit Type		
Waiver Approval	· · · · · · · · · · · · · · · · · · ·		
	If CoVisit or Makeup Visit are selected, these visits must have been included in the authorization under the Service Details panel. The visits requested must be within the Service Authorization total number of visits and not in addition.		
	Date of request Time of request		
	Requestor EIO/D Decision Date		
	EIO/D Reviewer		
	Waiver Reason Comments		
	Submit		
Required Fields include: • Waiver Type • Waiver Reason: Select the 'System Generated' option • Visit Type			

TIMING

Providers should submit a waiver request through EI-Hub to the EIO/D no later than the anticipated service delivery date. Providers can view the status of the waiver request(s) under the waiver panel/grid.

Please note, the EIO/D still has the option of rejecting the waiver. If this occurs, the provider will not be paid.

EIO/D APPROVAL PROCESS

Waiver requests are reviewed by an EIO/D and accepted or rejected. EIO/Ds should review and act on waiver requests in a timely manner. To view waiver requests, navigate to the IFSP Dashboard and search by the 'Waiver Submission' Dashboard Alert.



WAIVERS IN THE EI-HUB WHAT YOU NEED TO KNOW

EARLY INTERVENTION SOLUTION

THE EI-HUB IS DESIGNED TO ALIGN WITH THE TERMS FOR WAIVERS IN THE EARLY INTERVENTION PROGRAM (EIP) REGULATIONS. WAIVERS IN THE EI-HUB ARE REFERRED TO BY 'TYPE'. THE TABLE BELOW LISTS THE BILLING RULES FOR EACH WAIVER AND THE EQUIVALENT WAIVER TYPE IN THE EI-HUB.

BILLING RULE

EI-HUB WAIVER TYPE

Billing Rule 1	No more than 3 Basic Home and Community Based Visits per Day	Waiver Type 1
Billing Rule 2	No more than 3 Extended Home and Community Based Visits per Day	Waiver Type 2
Billing Rule 3	No more than 1 Basic Home and Community Based Visit per Discipline per Day	Waiver Type 3
Billing Rule 4	No more than 1 Extended Home and Community Based Visit per Discipline per Day	Waiver Type 4
Billing Rule 5	No more than 3 Basic and Extended Home and Community Based Visits per Day	Waiver Type 5
Billing Rule 6	No more than 1 Basic and Extended Home and Community Based visits within the Same Discipline per Day	Waiver Type 6
Billing Rule 7	No more than 1 Office/Facility Visit per Discipline per Day	Waiver Type 7
Billing Rule 8	No more than 3 Office/Facility Visit per Day	Waiver Type 8
Billing Rule 9	No more than 1 Parent/Child Group visits per Day	Waiver Type 9
Billing Rule 10	No more than 2 Family/Caregiver Support Group visits per Day	Waiver Type 10
Billing Rule 11	No more than 1 Group Developmental visit per day	Waiver Type 11
Billing Rule 15	No more than 2 Additional Supplemental Evaluations during a 1 Year Period	Waiver Type 15