EI-Hub
EARLY INTERVENTION SOLUTION

Transition Update

NYEIS vs EI-Hub Interface

New York Early Intervention System (NYEIS) is the current Case Management and Data System for New York's Early Intervention Program (EIP). In May 2022 the EI-Hub solution will launch and replace NYEIS. The EI-Hub is a new solution that will allow users across New York State to seamlessly manage the work they do for children in the EIP. With the implementation of the EI-Hub solution, there are key elements users should understand as part of the transition from NYEIS to the EI-Hub.

Enhancements and new capabilities available in the EI-Hub

❖ *Merging of duplicate child records* – The EI-Hub has a "Merge Duplicate Child" button to support the merging of child records. After duplicate records are located, EI Hub allows users in certain roles to select the primary record and merge data from other existing records into the primary record.

❖ *Dashboards* – Dashboards will allow users to track which tasks are outstanding, coming due, or past due. Data from the dashboards can be exported to Excel by the user.

❖ *Reports* – The EI-Hub allows users (based on their user role) to run reports on data available in the system. Reports can be exported to Excel by the user.

❖ *Capturing data points* – The EI-Hub provides "panels" that will allow users to capture and store additional data that was not able to be captured in NYEIS.

❖ *Grids* – Grids serve as a more convenient and quicker way to view information that is entered into the EI-Hub. *See example below*

Key Differences between NYEIS and EI Hub

❖ *Terminology* – There will be some variation in the terminology used in the EI-Hub. At the launch of the EI-Hub, a comprehensive user guide will be available that defines all aspects, including terminology, of the EI-Hub.

❖ *IFSP end dates* – End dates will not be auto-calculated and populated in the EI-Hub. Users will need to calculate and manually enter the end date for IFSPs. This feature will be considered in future enhancements of the EI-Hub.

System Transitions

❖ *Data migration* - Historical child case management data currently in NYEIS will be converted and migrated to EI-Hub. NYEIS users are encouraged to review and reconcile their existing data, making necessary updates to ensure information is current and accurate.

❖ *Attachments in NYEIS* - As mentioned in the January 26th Transition Update, the EI-Hub will have the functionality for users to upload and manage documents (attachments), however, documents within NYEIS will not be transferred to the EI-Hub.

Updates

The next **bi-weekly live demonstration session** is an **overview of NYEIS vs EI-Hub Interface and EI-Hub Dashboards & Reports**. Attendees will be able to ask questions specific to the functionality being demonstrated. Questions not answered during the session will be reviewed and added to FAQs that will be posted in the EI-Hub LMS.

Register Here for the demonstration on February 16, 2022 from 12:00pm to 1:00pm

To view a full list of the upcoming Live Session Demonstrations, **Click here** 🗓

The first monthly **EI-Hub Transition Series webinar** was hosted on February 9, 2022.

The webinar gave end users the opportunity to hear from BEI and PCG on how to best prepare for the system transition; what steps to take before the transition, how to manage the three-week period between NYEIS shifting to read-only and the launch of the EI-Hub and how to prioritize and get up to speed in EI-Hub at go-live.

Click Here to review the recording from the February 9, 2022 webinar.
Register Here for the next EI-Hub Transition Series webinar on
March 9, 2022 from 12:00pm to 1:00pm

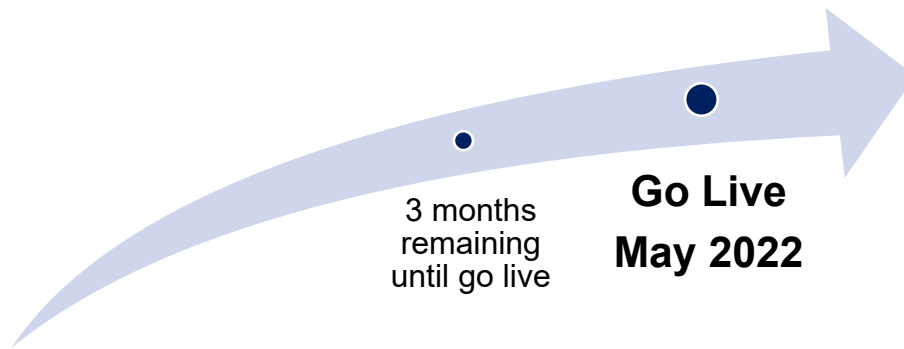To view a full list of the upcoming EI-Hub Transition webinars, **Click here**

Action Required!

In preparation for the transition to the EI-Hub, the Bureau of Early Intervention's (BEI) Provider Approval Unit (PAU) will stop accepting re-approval applications and amendment requests several weeks prior to the EI-Hub launch. Reference the chart below for key dates. For more information on this topic, please click the link below.

Provider Re-approvals & Amendments

RE-APPROVALS	AMENDMENTS
Providers who have **agreements expiring** between **April 1, 2022 and June 30, 2022** • **Submit** your paperwork for re-approval before **March 18, 2022**. • If not submitted prior to March 18, a one-time agreement extension will be entered in the EI-Hub Providers can determine the end date of their approval/agreement by accessing the appropriate spreadsheet on the Central Directory of Early Intervention Services and Resources. Click here	PAU will continue to **accept amendment requests** and all required documentation to support the request until **April 1, 2022**. • Any requests after this date will not be accepted and must be re-submitted through the EI-Hub after go-live.

Transition Countdown

3 months
remaining
until go live

Go Live

May 2022

If you have questions, please contact us at EIHub@health.ny.gov.