

Khushal Sethiya

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EDUCATION

Trent University

BSc Hons Computer Science Data Analytics minor in Business Administration

G.P.A 3.8/4.0, 1x Dean's Honour Roll (AY 2023)

Peterborough, Canada

September 2023 - Present

RELEVANT EXPERIENCE

TRENT UNIVERSITY

Exam Proctor

Peterborough, Canada

December 2024

- Supervised the administration of the ADMN-3550H final examination while maintaining academic integrity.

TRENT FINANCE AND INVESTMENTS CLUB

Events Coordinator

Peterborough, Canada

November 2024 – Present

- Organized and executed finance-related events, conducted risk assessments, and secured sponsorships to support club initiatives and enhance member engagement.

TRENT UNIVERSITY OPEN HOUSE

Residence Tour Guide

Peterborough, Canada

November 2024

- Guided prospective students and their families through campus, providing insights into university life and answering questions to help them make informed decisions about their academic future.

HACKATRENT

Volunteer

Peterborough, Canada

November 2024

- Assisted in organizing and executing the hackathon event, supporting participants and ensuring a smooth experience through effective coordination and problem-solving.

SOUTH ASIAN ASSOCIATION at TRENT

Director of External Affairs

Peterborough, Canada

October 2024 – Present

- Built and maintained strategic relationships with external partners, successfully coordinating events and initiatives that increased community engagement and promoted cultural diversity.

MCDONALDS CANADA

Crew Member

Peterborough, Canada

November 2023 – Present

- Delivered excellent customer service by handling inquiries, resolving issues, managing transactions, and collaborating with the team to ensure a smooth and positive experience.

ETHEREALBYK

Client Relations and Marketing Coordinator

Chennai, India

November 2022 - Present

- Managed client inquiries, bookings, and invoicing while implementing marketing strategies to enhance client relations and ensure smooth operations.

CERTIFICATES

Alliance Française of Madras

DELF A1

French Course (A2 Level)

Chennai, India

13th March, 2023

May 2023 - June 2023