# LAKSHIT KALRA

Peterborough, Canada  
+1(705) 7617787  
lakshit.kalra2004@gmail.com  
  
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## Summary of Qualifications

- Experience working with individuals from various ages, ethnicities, and professional backgrounds, fostering strong interpersonal communication and teamwork skills.  
- Excellent leadership and problem-solving skills developed through group and solo projects.  
- Capable of adapting to new work environments.  
- Can perform any unprecedented task at short notice.

## Education

\*\*Honours in Business Administration\*\*  
Trent University (2024 - 2028)  
  
\*\*IB Diploma Graduate (2023)\*\*  
GD Goenka World School, Sohna  
- Score: 25/45 points  
- Subjects: Math AA HL, Business Management HL, English HL, Physics SL, Chemistry SL, French AB Initio SL  
  
\*\*IGCSE Board Exam (2021)\*\*  
- High Score: 70%  
- Subjects: Business Studies, Cambridge International Mathematics, First Language English, Physics, Chemistry, Global Perspective, Hindi as a second language

## Work Experience

\*\*Crew Member, Cineplex (Peterborough, Ontario)\*\*  
\*January 2024 - June 2024\*  
- Greeted guests, answered questions, and provided information about movie showtimes, promotions, and ticket prices.  
- Prepared and sold snacks and beverages while ensuring food safety standards.  
- Sold tickets at the box office, processed payments, and checked tickets upon guest entry.  
- Monitored the theatre environment for safety compliance and assisted in crowd control.  
- Collaborated with crew members and followed instructions from management.  
  
\*\*Crew Member, Burger Factory (Peterborough, Canada)\*\*  
\*October 2024 - November 2024\*  
- Provided excellent customer service by taking orders, handling payments, and answering customer inquiries.  
- Maintained cleanliness and organization in the kitchen and dining areas.  
- Assisted in food preparation, ensuring adherence to hygiene and safety standards.  
- Worked efficiently in a fast-paced environment to manage peak hours.

## Volunteer Experience

\*\*Summer Intern, Pure Pristine Products Private Limited\*\*  
\*May 2022 – July 2022\*  
- Understood the process of creating eBooks using Vellum software.  
- Created and uploaded eBooks for Amazon, Apple, and Google platforms.  
- Assisted in social media advertising using market intelligence through Facebook’s Ad Library.  
  
\*\*Intern, TeenPreneurs\*\*  
\*November 2022 – February 2023\*  
- Conducted cold-calling outreach to influencers through Instagram and email.  
- Developed social media strategies to expand brand market reach.  
- Collaborated on strategic ideas to improve brand online presence.  
  
\*\*Videographer, Goenka World MUN\*\*  
\*2019 - 2022\*  
- Captured and edited event footage to document MUN conferences.  
- Created promotional and highlight videos to enhance event visibility.  
- Coordinated with event organizers to ensure smooth media coverage.

## Certifications

- Smart Serve Certificate

## Core Skills & Strengths

- Leadership – Led a team of 3 videographers at various MUN Events.  
- Strong Orator with excellent communication and presentation skills.  
- Relationship Building – Skilled at initiating discussions and networking.  
- Teamwork – Comfortable working with diverse individuals and cultures.  
- Content Creation & Graphic Design  
- Videography  
- Proficient in Microsoft Office (Word, Excel, PowerPoint)  
- Time Management & Problem-Solving Abilities  
- Analytical and Interpersonal Skills

## Extracurricular Achievements

\*\*Earth Saviours Foundation NGO\*\*  
- Organized 'Organized Wardrobe' drive, donating clothing to those in need.  
- Received an Appreciation Certificate for contributions to the 'Winter Bowl' food drive.  
  
\*\*Karo Sambhav Organization\*\*  
- Certificate of Participation for contributions to the e-waste movement.  
  
\*\*Youth Policy Dialogue 2022\*\*  
- High Commendation Certificate for excellence in Research, Leadership, and Diplomacy.  
  
\*\*RoboSpecies Technologies Private Limited (Accredited by International Accreditation Organization, Houston, USA)\*\*  
- Participation Certificate in a Robotics Workshop.  
  
\*\*Model United Nations (MUN)\*\*  
- Received multiple certificates for videography, media contributions, and participation.  
- Recognized for contributions at GD Goenka International Model United Nations Conference 2019.  
- Participated in GEMS International School Model United Nations (GISMUN'18).  
- Contributed to Go Green with Goenkans environmental initiative.  
  
\*\*School Competitions\*\*  
- Secured \*\*1st position\*\* in Science Explorer Competition.  
- Secured \*\*3rd position\*\* in the Sandwich Making competition.  
- Contributed to Goenkan TechXplore 2022 event.

## Sports

- Certificate of appreciation for participating in Soccer at the Goenkan Trident Event.  
- Enthusiastic about Tennis, Table Tennis, and Soccer.

## Languages

- English, Hindi, French