

**CSEE GTA/Grader Application
Spring 2022 Employment**

All applications are due to umkcscworkstudy@umkc.edu no later than 5:00 PM, Friday, October 8th.

First Name	Surname
Student ID	UMKC Email
Current Level (BS/MS/PhD)	Graduating Semester
UMKC Cumulative GPA (leave blank if first semester is in progress)	Hours Completed at UMKC (leave blank if first semester is in progress)
Undergraduate Degree (if applicable, e.g., BTEC, BSCS, IT)	Current Major (CS/IT/ECE/EE)
Applying For: (Grader, Lab Instructor or Both):	
(International Students ONLY) Are you GTA Certified? If so, which term did you complete your certification? If you have a previous degree from a US Institute, please indicate this as that waives GTA certification.	
Courses you could serve as lab instructor or grade for (ex. CS 201L/CS 5525/ECE 216, etc.):	

• See Page 2 for Further Information

- **You must be GTA certified to work as a lab instructor.** More information on the certification process can be found, here: <https://catalog.umkc.edu/general-graduate-academic-regulations-information/international-graduate-student-academic-regulations/>. If you have questions, please contact the School of Graduate Studies at umkcsgs@umkc.edu or 816-235-1301.
- If you are not GTA certified, you may only apply for Grader positions.
- GTA certification for international students can only be waived with a previous degree from a US institute.
- International F-1 students are limited to 20 hours/week and domestic students/PR card holders are limited to 28 hours/week.
- We **ARE NOT** hiring for any instructor positions at this time.
- These are the courses that, potentially, need graders: CS 101; CS 191; CS 201R; CS 291; CS 303; CS 320; CS 349; CS 394R; CS 404; CS 441, CS 449; CS 456; CS 457; CS 458; CS 461; CS 465R; CS 470; CS 5520; CS 5525; CS 5552A; CS 5565; CS 5573; CS 5590PA; CS 5592; CS 5596A; CS 5596B; ECE 216; ECE 226; ECE 228; ECE 241; ECE 276; ECE 302; ECE 330; ECE 341R; ECE 428R; ECE 458; ECE 466; ECE 477; ECE 486; ECE 5558; ECE 5560; ECE 5567; ECE 5577; ECE 5578; ECE 5586; IT 222; IT 321
 - Undergraduates: You may only apply to be a grader for a course you have taken at UMKC.
 - Master's Students: You may only apply to be a grader for undergraduate courses you took during your, previous, course of study. You may only apply to grade for graduate-level classes you have taken at UMKC (and received a satisfactory grade of an A, A- or B+).
 - PhD Students: You may be considered as a grader for any class, based on feedback from your advisor.
- These are the courses that, potentially, need lab instructors: CS 101L; CS 201L, ECE 227; ECE 229; ECE 277; ECE 303; ECE 377; ECE 331; ECE 427; ECE 429
 - Please do not include any courses not mentioned, above in your application as this will not help your potential employment.
 - Descriptions for the above-mentioned courses can be found, here: <https://catalog.umkc.edu/course-offerings/>
 - DO NOT include a copy of a CV/resume, cover letter or reference letters as that will not help your potential employment.

- Please do not, openly, solicit for employment outside of this hiring period as we do not keep resumes/CVs on file.
- All positions will be chosen by November 1st. If you have not heard from anyone in the CSEE Department by November 1st, you were not chosen for a position.