

To,

Head of the Department

Department of Computer Engineering

Vidyalankar Institute of Technology,

Mumbai 400037

Subject: Undertaking Letter for Educational Visit to BSE Mumbai

Sir,

I, Chinmay R Mhatre, a student of TE B, am writing this letter to formally acknowledge my participation in the educational visit scheduled for 27th February 2024. I understand the purpose of this visit is to enhance our learning experience and provide practical insights.

I acknowledge the following terms and conditions regarding my participation in the educational visit:

1. I understand that this visit is an integral part of our academic curriculum and is organized for educational purposes.
2. I will abide by all rules and regulations set forth by the organization during the visit & will ensure safety while traveling to BSE as well as while returning home.
3. I will behave responsibly and respectfully towards our teachers, guides, fellow students, and any other individuals we encounter during the visit.
4. I will take full responsibility for my actions and will not engage in any activities that may jeopardize the safety or reputation of the organization.
5. I understand that I must adhere to the schedule provided for the visit and will not wander off or leave the designated group without prior permission.
6. I will ensure to keep my belongings safe and secure throughout the duration of the visit.
7. In case of any medical emergencies or incidents, I will inform the concerned authorities immediately and follow their instructions.
8. I understand that failure to comply with any of the above terms and conditions may result in disciplinary action as per the organization's policies.

I hereby declare that I have read and understood the terms and conditions mentioned above and agree to abide by them throughout the educational visit. Thank you for providing me with this opportunity for experiential learning. I am looking forward to a fruitful and enriching experience.

Sincerely,

Chinmay R Mhatre



26-02-2024