
KALAIYARASI. G

D. No 30,
Theerthagirivalasai village
Vellakottai Naickanur post
Uthangarai ,Krishnagiri .
Email : gurukalai812@gmail.com
Contact : 9344761633

OBJECTIVE

To pursue a dynamic and challenging career with an organization of repute, this gives value addition to the organization as well as offers opportunity to enhance professional skills while getting a high level of satisfaction and recognition.

EDUCATION

Bachelor of commerce (computer application)

2020 - 2024

- Sri Vidya Mandir Arts and Science College, Uthangarai
- Percentage - 80% (up to fifth semester)

Class 12th , 70%

2020 - 2021

- Govt Girls Hr Sec School Singarapettai

Class 10th, 60%

2018 - 2019

- Govt Girls Hr Sec School Singarapettai

SKILLS

- Knowledge of MS Office (Excel, Word & PowerPoint) and Tally Prime.
- Excellent communication skills both verbal and written.
- Strong analytical, problem solving and task completion skills.
- Strong understanding of basic accounting procedures.

AWARDS

- Participated in All India essay writing event 2018.
- Participated in various cultural Activities in my school.

INTERESTS

- Traveling
- Dancing
- Cooking

INTERNSHIP

RELIANCE RETAIL LIMITED

15 days

I had learned some marketing skills, time management and self motivation.

PERSONAL DETAILS

Father's Name : Gurunathan
Date of Birth : 13/01/2003
Nationality : Indian
Religion : Hindu
Gender : Female
Language Known : Tamil and English

DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the abovementioned particulars.

Place :

Signature

Date :

