

POLICY REVIEW TABLE

Quality Area	Policy	Mandatory (M) or Best Practice (BP)	Review frequency	Date last reviewed	Date of next review
1	Curriculum Development	BP	Every 2 Years	9/11/2015	9/11/2017
1	Inclusion and Equity	BP	Every 3 Years	9/11/2015	9/11/2018
2	Acceptance and Refusal of Authorisations	M	Every 3 Years	9/11/2015	9/1/2018
2	Administration of First Aid	M	Annually	9/11/2015	1/2/2017
2	Administration of Medication	BP	Annually	9/11/2015	1/2/2017
2	Anaphylaxis	M	Annually	9/11/2015	1/2/2017
2	Asthma	M	Annually	9/11/2015	1/2/2017
2	Child Protection Policy	M	Every 3 Years	9/11/2015	9/11/2015
2	Child Safe Environment	M	Every 3 Years	9/11/2015	9/11/2018
2	Dealing with Infectious Diseases	M	Every 3 Years	9/11/2015	9/11/2018
2	Dealing with Medical Conditions	M	Every 3 years	9/11/2015	9/11/2018
2	Delivery and Collection of Children	M	Every 2 Years	9/1/2015	9/11/2017
2	Diabetes	M	Every 3 Years	9/11/2015	9/11/2018
2	Emergency and Evacuation	M	Every 2 Years	9/1/2015	9/11/2017
2	Epilepsy	BP	Every 3 Years	9/11/2015	9/11/2018
2	Excursions and Service Events	M	Every 3 Years	9/1/2015	9/11/2018
2	Food Safety Policy	BP	Every 3 years	9/1/2015	9/11/2018
2	Hygiene	BP	Every 3 Years	9/11/2015	9/11/2018
2	Incident, Injury, Trauma and Illness	M	Every 2 years	9/11/2015	9/11/2017
2	Nutrition and Active Play (including Food, Beverages and Dietary Requirements)	M	Every 3 years	9/11/2015	9/11/2017
2 & 6	Road Safety and Safe Transport	BP	Every 2 Years	9/11/2015	9/11/2017
2	Relaxation and Sleep	BP	Every 3 Years	9/11/2015	9/11/2018
2	Sun Protection	M	Every 3 Years	9/11/2015	9/11/2018
2	Supervision of Children	BP	Every 2 Years	9/11/2015	9/11/2017
2	Water Safety	M	Every 3 Years	9/11/2015	9/11/2018

POLICY REVIEW TABLE (Cont.)

Quality Area	Policy	Mandatory (M) or Best Practice (BP)	Review frequency	Date last reviewed	Date of next review
3	Occupational Health and Safety	M	Every 2 Years	9/11/2015	9/11/2017
3	Environmental Sustainability	BP	Every 3 Years	9/11/2015	9/11/2018
4	Code of Conduct	M	Every 3 Years	9/11/2015	9/11/2018
4	Determining Responsible Person	M	Every 3 Years	9/11/2015	9/11/2018
4	Participation of Volunteers and Students	M	Every 2 Years	9/11/2015	9/11/2017
4	Staffing (including Qualifications, Supervision and Working with Children Checks/Criminal History Record Checks)	M	Every 2 years	9/11/2015	9/11/2017
5	Interactions with Children	M	Every 2 Years	9/11/2015	9/11/2017
6	Enrolment and Orientation	M	Annually	9/11/2015	9/11/2016
7	Fees	M	Annually	9/11/2015	9/11/2016
7	Governance and Management of the Service Exec to sign Conflict of disclosure statement	M	Every 2 Years Annually	9/11/2015	9/11/2017 9/11/2016
7	Complaints and Grievances Contact Person for Complaints and Grievances Appointed	M	Every 3 Years Annually	9/11/2015	9/11/2018 9/11/2016
7	Information Technology	BP	Every 2 years	9/11/2015	9/11/2017
7	Privacy and Confidentiality (including Confidentiality of Records)	M	Every 3 Years	9/11/2015	9/11/2018