Baraza HR installation- Windows guide:

1.	Install java (the latest version)

2.	Download the hr application from
	http://sourceforge.net/projects/obhrms/files/hr.app.2.4.11.zip/download

3.	Extract the zipped folder to a folder of your choice; do not extract to the desktop because it is difficult to trace the path.

4.	Download the latest Postgresql version e.g. Postgresql 9.2.3 and install it.

	Click Next to continue the installation process.

	The password to enter on the installation wizard is **Baraza2011.**

	Note:

	In case of an error while entering the password during the installation, delete the user account with the postgres database and start the process all over again.
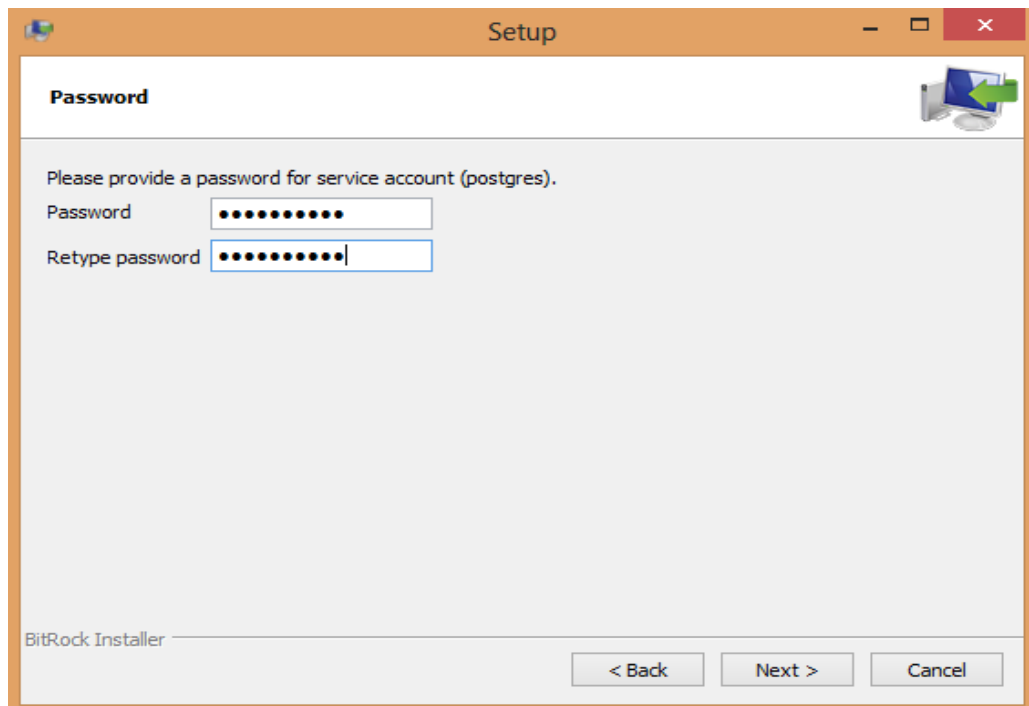
5.	Test the connection to the database on pgAdmin by right clicking on the 	database name. The password remains **Baraza2011**
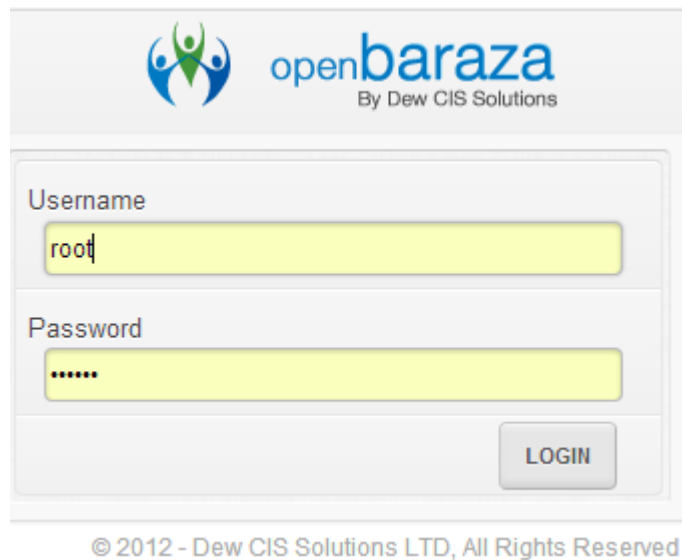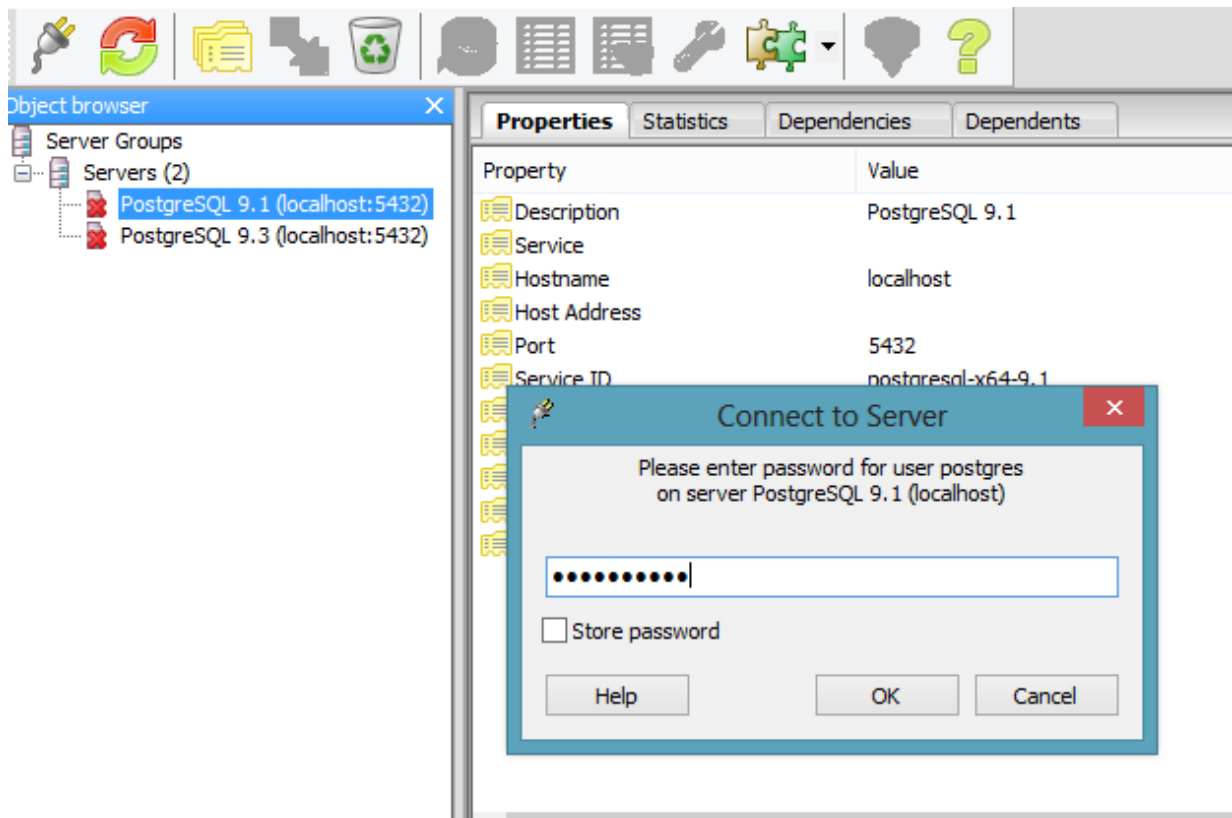
6. Setup the database by double clicking on the **setup Batch file** on the list of files in the unzipped folder. This will give you a setup window where you create a new database or a demo database.
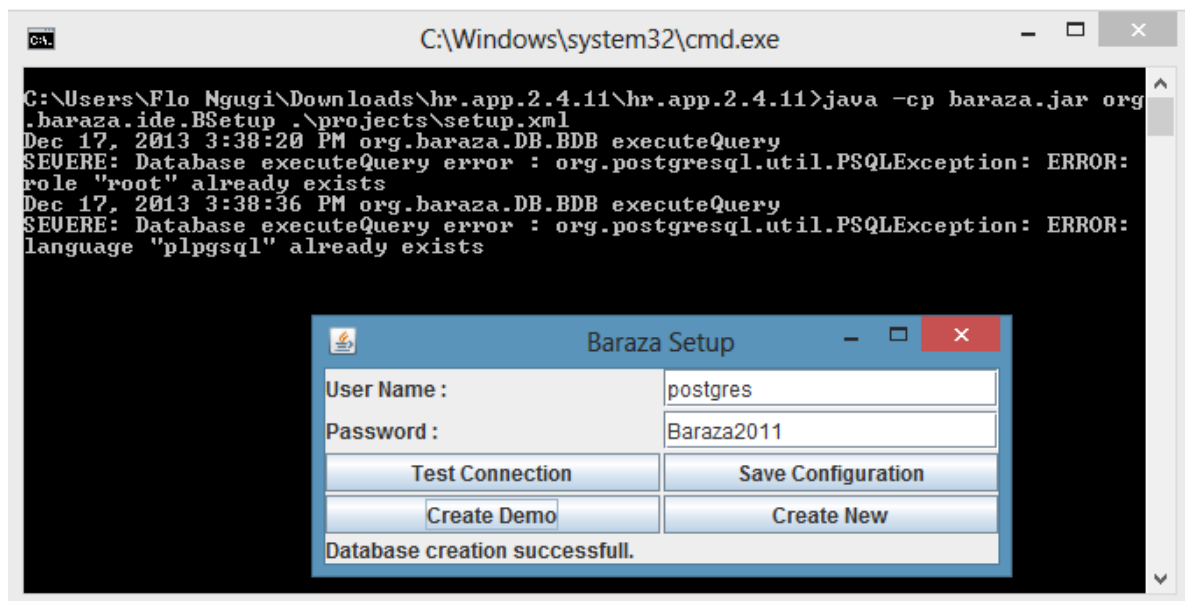
After setup is complete, close that window, start the server by double clicking on the **server Batch file**.

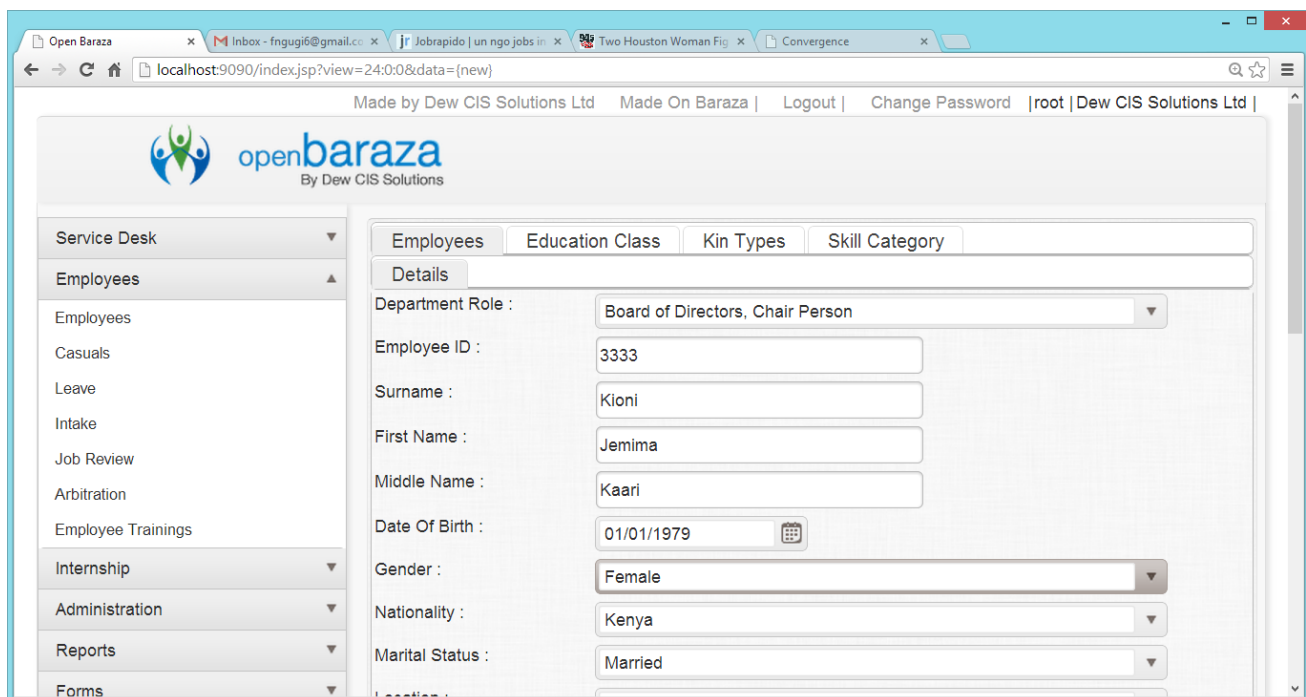8. Run the application on the browser on **http://localhost:9090/"localhost:9090**

On the Control Panel, click on Payroll > HR > Employees > Employees and click on New tab at the top to add employees. Save.

 Each employee is an entity.

Enter all the required details for every entity.

For a user to access the Payroll module, on the Control Panel, click on HR > Payroll ;

This allows a user to access their entity details, an administrator is able to add new entities and edit their details. When there are new entities, the system will generate usernames and a default password for each user.

Enter details of an organization and **Save**. Enter all the possible Currencies an organization trades in, and the locations/branches.

The administrator creates payroll periods and specifies start and end dates of each, overtime and per diem rates. This enables the calculations of net salaries

Employees on Payroll module is where all deductions and allowances are calculated.

Kin Types is a list af any applicable kin to the employee.