

Development Plan Checklist

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The Development Plan records important decision for the team on the agreed upon approach for the project.

- Follows writing checklist (full checklist provided in a separate document)
 - ✓ L^AT_EX points
 - ✓ Structure
 - ✓ Spelling, grammar, attention to detail
 - ✓ Avoid low information content phrases
 - ✓ Writing style
 - ✓ Hyperlinks should be done properly (\ref)
- Document
 - ✓ Follows outline in template repo (minor changes are okay, as long as rubric items are covered)
 - ✓ Document makes decisions (not an empty exercise). Decisions can be changed later.
 - ✓ PoC demo plans are included (they can be changed later if necessary)
 - ✓ Risk used to plan PoC is clearly expressed
- Team Charter
 - ✓ Trigger for a problem is quantified
 - ✓ Consequence of problematic behaviour is expressed
 - ✓ Exercise of planning team charter is done with sincerity