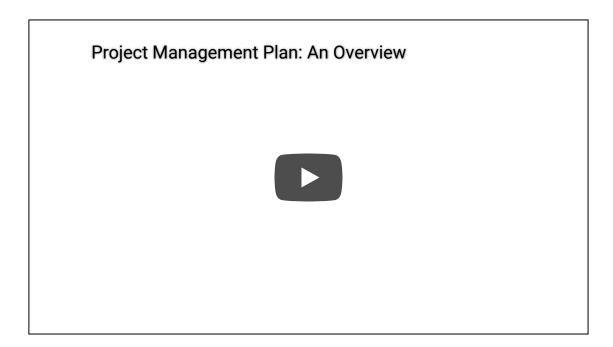


Home

Home > My courses > 121 - OAELEC2 > MODULE 8: OVERVIEW PROJECT PLANNING > Lesson Proper for Week 8

# **Lesson Proper for Week 8**



After the project has been defined and the project team has been appointed, you are ready to enter the second phase in the project management life cycle: the detailed project planning phase.

Project planning is the heart of the project life cycle, and tells everyone involved where you're going and how you're going to get there. The planning phase is when the project plans are documented, the project deliverables and requirements are defined, and the project schedule is created. It involves creating set of plans to help guide your team through the implementation and closure phases of the project. The plans created during this phase will help you manage time, cost, quality, changes, risk and related issues. They will also help you control staff and external suppliers to ensure that you deliver the project on time, within budget and within schedule.

The project planning phase is often the most challenging phase for a project manager, as you need to make an educated guess about the staff, resources, and equipment needed to complete your project.

#### The purpose of the project planning phase is to:

- · Establish business requirements
- Establish cost, schedule, list of deliverables and delivery dates
- · Establish resource plans
- · Obtain management approval and proceed to the next phase.

### The basic processes of project planning are:

- Scope Planning specifying the in-scope requirements for the project to facilitate creating the work breakdown structure
- · Preparation of Work Breakdown Structure spelling out the breakdown of the project into tasks and subtasks.
- · Project Schedule Development listing the entire schedule of the activities and detailing their sequence of implementation
- Resource Planning indicating who will do what work, at which time, and if any special skills are needed to accomplish the project tasks.
- · Budget Planning specifying the budgeted cost to be incurred at the completion of the project
- Procurement Planning focusing on vendors outside your company and subcontracting
- · Risk Management planning for possible risks and considering optional contingency plans and mitigation strategies.
- · Quality Planning assessing quality criteria to be used for the project
- Communication Planning- designing the communication strategy with all project stakeholders

The planning phase refines the project's objectives, which were gathered during the initiation phase. It includes planning the steps necessary to meet those objectives by further identifying the specific activities and resources required to complete the project.



## Navigation

#### Home



Dashboard

Site pages

My courses

121 - CC106

121 - BPM101 / DM103

121 - OAELEC2

**Participants** 



**Grades** 

OAELEC2 - Introduction to Project Management

MODULE 1: PROJECT MANAGEMENT PAST AND PRESENT

MODULE 2: PROJECT MANAGEMENT OVERVIEW

MODULE 3: THE PROJECT LIFE CYCLE PHASES

MODULE 4: FRAMEWORK FOR PROJECT MANAGEMENT

**MODULE 5: STAKEHOLDER MANAGEMENT** 

Module 6: PRELIM EXAMINATION **MODULE 7: PROJECT INITIATION** 

MODULE 8: OVERVIEW PROJECT PLANNING

💄 Preliminary Activity for Week 8



Lesson Proper for Week 8

📝 Analysis, Application, and Exploration for Week 8

💄 Generalization for Week 8

Evaluation for Week 8

Assignment for Week 8

**MODULE 9: SCOPE PLANNING** 

MODULE 10: PROJECT SCHEDULING PLANNING

**MODULE 11: RESOURCE PLANNING** 

**MODULE 12: MIDTERM EXAMINATION** 

**MODULE 13: PROCUREMENT MANAGEMENT** 

**MODULE 14: QUALITY PLANNING** 

**MODULE 15: COMMUNICATION PLANNING** 

MODULE 16: RISK MANAGEMENT PLANNING

**MODULE 17: PROJECT COMPLETION** 

121 - ITE3

121 - MUL101

121 - ITSP2B

121 - WEB101 / CCS3218

Courses



## Fair Warning

**NOTICE**: Please be reminded that it has come to the attention of the Publishing Team of eLearning Commons that learning materials published and intended for *free use only by students and faculty members within the eLearning Commons network were UNLAWFULLY uploaded in other sites without due and proper permission*.

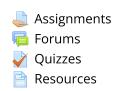
**PROSECUTION**: Under Philippine law (Republic Act No. 8293), copyright infringement is punishable by the following: Imprisonment of between 1 to 3 years and a fine of between 50,000 to 150,000 pesos for the first offense. Imprisonment of 3 years and 1 day to six years plus a fine of between 150,000 to 500,000 pesos for the second offense.

**COURSE OF ACTION**: Whoever has maliciously uploaded these concerned materials are hereby given an ultimatum to take it down within 24-hours. Beyond the 24-hour grace period, our Legal Department shall initiate the proceedings in coordination with the National Bureau of Investigation for IP Address tracking, account owner identification, and filing of cases for prosecution.

## 2nd Semester Enrollment







Bestlink College of the Philippines College Department

Powered byeLearning Commons

