

Mitchell Bartch

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Career Objectives

The ideal information security role for me will utilize the skill set I have built over the course of my education and a lifetime of interest in technology. My particular interest lies with a role which will implement and build off of the following:

- Administration of security systems.
- Evaluating, implementing and managing security technologies.
- Communication and relationship building with clients.
- Performing risk assessments.
- Train and educate staff and clients on information security practices.
- Conflict Resolution and On-Site assistance.
- Reviewing and maintaining documentation.
- Prioritization reflected by budget and client need.

Technology Experience

Hardware	Operating Systems	Networking	Security	System Administration
<ul style="list-style-type: none">• Computer Assembly• Data Transfer• Troubleshooting• Evaluating System Requirements	<ul style="list-style-type: none">• Windows XP – 10• Windows Server 2016• Linux• Kali• Mac OS	<ul style="list-style-type: none">• Cisco IOS• Subnetting• RIP• EIGRP• OSPF• VLANs	<ul style="list-style-type: none">• Cryptography• Network Scanning• Multifactor Authentication• VPN Setup	<ul style="list-style-type: none">• NTFS Permissions• Virtual Machines• Active Directory• Group Policy Management• Password Policy

Work Experience

Sundog Photography
Bismarck, ND

Duration:
2 years (2016 - 2018)

Co-Owner

- Business Management
- Client Interaction
- Scheduling and Time Management
- Web Design
- Financial Management

Photographer

- Product Photography
- Portrait Photography
- Hardware Care and Maintenance
- Quality Assurance
- Photoshop

Oral Surgery Center of Bismarck
Bismarck, ND

Manager: Dr. Mansureh Iravani
Duration: 4 years (2011 - 2015)

Surgical Assistant

- Sterilization of Operating Rooms and Equipment
- Maintaining Patient Airways
- Operating Room Preparation
- Suture Removal

Clerical Assistant

- Medical Record Filing
- Handling of HIPPA / PII Data
- Data Entry
- Destruction of Sensitive Data

Education

Skills

Institution:	Bismarck State College Bismarck, North Dakota	Technical Documentation
		Task Sharing and delegation
Degrees:	Associate in Arts (2017)	Peer Review / Editing
	Associate in Science (Expected May 2020)	De-escalation of difficult situations
Emphasis:	Cybersecurity and Computer Networks	Written Communication
Merits:	President's Honor Roll	
GPA:	3.7	