



Decoy Community Primary School

EYFS Class Teacher (maternity cover)

Job Title Class Teacher Main Pay Scale 1-6

This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below. The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document and within the range of duties set out in that document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers.

The post holder will comply with Health and Safety requirements and specifically will take reasonable care of him/herself and other persons who may be affected by his/her acts or omissions at work (Health and Safety at Work Act 1974), and other relevant employment legislation and school policies.

Job Purpose

To be a highly effective teacher who supports and challenges all pupils to achieve their full potential.

Accountabilities:

1. To maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and take account of wider curriculum developments which are relevant to your work.
2. To plan lessons/activities and sequences of lessons to meet pupils' individual learning needs.
3. To teach clear, structured lessons and sequences of work in order to maintain pace, motivation and challenge, which engages, challenges and ensures a high level of interest and enjoyment for all pupils.
4. To make learning objectives and outcomes clear, and promote active and independent learning that enables all pupils to think for themselves, and to plan and manage their own learning.
5. To work co-operatively to plan, deliver and assess learning as part of your team, including planning work for support staff and being accountable for their day to day deployment and impact on learning.
6. To set well-grounded expectations for pupils in your teaching groups using information about prior attainment.
7. To ensure that, as a result of your teaching, your pupils achieve well relative to their prior attainment, making progress as good as or better than similar pupils nationally and in the school.
8. To assess, monitor and record the progress of pupils in your teaching and give them clear and constructive feedback through keeping appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
9. To build on prior attainment to ensure the individual needs of the pupils are met through differentiated work, IEPs, behaviour care plans and individual curricula as necessary.
10. To use a range of appropriate strategies and follow school policies for teaching, behaviour management and classroom management.

11. To take responsibility for your own professional development and use the outcomes to improve your teaching and your pupils' learning.
12. To make an active contribution to the policies, aspirations and plans of your year group and of the school.
13. To actively promote wider opportunities for pupils at Decoy Primary School.
14. To ensure the safety and wellbeing of all pupils and to follow school's safeguarding policies and procedures at all times.

Appraisal

Annual performance review is based on this overall job description and with particular emphasis on individual annual targets. These are set in discussion with your line manager.

This job description may be amended at anytime, according to the changing priorities of the school as identified within the school's strategic improvement plan and in consultation with the post holder.

(Signed).....Headteacher

(Signed)..... Class teacher