|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | |  |  |  |
| **Team #4** | **Capstone Project I**  **Minutes of Meeting # 4**  **Date: Tuesday November 5, 2019 Time: 12:30PM**  **Location: George Brown College Casa Loma Campus Room C401** |  |  |  |
|  | |  |  |  |
|  | |  |  |  |
| Attendees: | Team member 1: Arsalan Farooqui  Team member 2: Andrew Cobb  Team member 3: Giuseppe Ragusa |  |  |  |
|  | |  |  |  |
| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | Previous meeting regarded researching NodeJS and implementing database schemas and class UMLs | N/A | N/A | N/A |
| Tasks Assigned as per previous meeting | Guiseppe: Research NodeJS Andrew: Draw and design schema/uml  Arsalan: design schema | N/A | N/A | N/A |
| Status of Tasks as per previously assigned | Research complete, scheme and design complete | N/A | N/A | N/A |
| Item # 1… | Revise database schemas and create activity diagrams | Andrew Cobb | Tuesday  November 12, 2019 | Tuesday  November 12, 2019 |
| Item # 2… | Create application uses cases and list assumptions and dependencies | Arsalan Farooqui | Tuesday  November 12, 2019 | Tuesday  November 12, 2019 |
| Item # 3… | Delegate tasks for sprint 3 and begin Software Requirements and Analysis Design Document | Guiseppe Ragusa | Tuesday  November 12, 2019 | Tuesday  November 12, 2019 |
| Next meeting date | Date: Tuesday, November 12, 2019  Time: 12:30PM  Location: George Brown College Casa Loma Campus Room C401  Agenda: App flow and Wireframe design  **Signature:**  Team member 1: arsalan.farooqui2@georgebrown.ca  Team member 2: Andrew.Cobb@georgebrown.ca  Team member 3 Giuseppe.Ragusa@georgebrown |  |  |  |