Dear referee,

Sakib Ashai is applying for admission to the PhD (Program in Management), DBA (Doctorate in Business Administration (DBA)) program at IE and wants you to write a letter of reference.

The selection of students for a Masters Degree programs is one of the most important activities at IE. The mission of the IE Admissions Department is to provide the best student selection, bringing together unique groups of students where diverse participants contribute their knowledge, network and entrepreneurial spirit not only to improve their careers, but also to make the world a sustainable place.

In the case that Sakib is admitted to the program, the information included in this letter may be used for the appropriate assembling of the working groups as well as for personalized career guidance.

Submitting this letter will not take more than 10 minutes.

**Enter your information**

|  |  |
| --- | --- |
| Name |  |
|
| Last Name |  |
|
| Second Last Name |  |
|  |
| Organization |  |
|
| Name of Position |  |
|
| Country |  |
|
| State, Province or Region |  |
|

|  |  |
| --- | --- |
| City |  |
|
| Complete Address |  |
|  |
| Zip/Postal Code |  |
|
| Telephone with area code |  |
|
| Email Address |  |
|  |
| Fax |  |
|
| Linkedin Profile | http// |

Are you an IE alumnus?

No Yes

**Information about the applicant**

How long have you known Sakib?

|  |  |
| --- | --- |
|  | Less than 1 year. |
|  | Between 2 and 4 years. |
|  | Between 5 and 9 years. |
|  | Between 10 and 19 years. |
|  | 20 years or more. |

|  |  |
| --- | --- |
|  | Since he/she was born (I know his/her family). |

**What was your relationship with Sakib?**

|  |  |
| --- | --- |
|  | I am or have been his/her partner in a venture. |
|  | I am or have been his/her direct boss. |
|  | I am or have been his/her indirect boss or boss of his/her boss(es). |
|  | I am or have been his/her colleague. |
|  | I am or have been his direct or indirect subordinate. |
|  | I am or have been from his/her organization's customer base. |
|  | I am or have been from a business provider to his/her organization. |
|  | I am or have been his teacher. |
|  | I am or have been his classmate. |
|  | I am or have been his personal friend. |

|  |  |
| --- | --- |
| Other(s) | Max 140 characters |

In three words how would you describe Sakib?

|  |  |  |
| --- | --- | --- |
|  |  |  |

Here are a number of personality traits that may apply to Sakib on a higher or lesser extent. Please choose a number next to each statement to indicate the extent to which you agree or disagree with that statement. You should rate the extent to which the pair of traits applies to the candidate, even if one characteristic applies more strongly than the other.

|  |
| --- |
| **lineas valor.png** |

I see Sakibas:

|  |  |
| --- | --- |
| Extraverted, enthusiastic. |  |
| Critical, quarrelsome (inquisitive). |  |
| Dependable, self-disciplined. |  |
| Ansioux, easily upset. |  |
| Open to new experiences, complex (multifaceted). |  |
| Reserved, quiet. |  |
| Sympathetic, warm. |  |
| Disorganized, careless. |  |
| Calm, emotionally stable. |  |
| Conventional, uncreative. |  |

Here are a number of characteristics that you may want Sakib to improve in a higher or lesser extent. Please choose a number next to each statement to indicate the extent to which you agree or disagree with that statement.

****

I would like Sakib to be a more:

|  |  |
| --- | --- |
| Creative person. |  |
| Innovative person. |  |
| Inquisitive person. |  |
| Efficient person. |  |
| Persistent person. |  |
| Organized person. |  |
| Adaptable person. |  |
| Talkative person. |  |
| Optimistic person. |  |
| Collaborative person. |  |
| Modest person. |  |
| Flexible person. |  |
| Tolerant person. |  |
| Transparent person. |  |
| Stable person. |  |

Would you like to add something else about Sakib?

|  |
| --- |
| Max 500 characters |

**THANK YOU!**

We would like to thank you for your collaboration. Please do not hesitate to contact us at [admissions@ie.edu](mailto:admissions@ie.edu) if you require any further information.

The data supplied by the referee is to be included in a computerized file that will be the property of Instituto de Empresa. The referee authorizes Instituto de Empresa to treat the data provided in this document as a part of the candidate´s admission process. The referee may exercise the right to oppose, access, rectify, and cancel this data, in accordance with the Organic Law No. 15/1999 on personal data protection, by giving due notification to the person responsible for the data files at Instituto de Empresa, C/ María de Molina, 13, 28006 Madrid.