



(U) Letter to the Editor: Succinct Memos of Yore

FROM: the SIDtoday Editor
Unknown
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(U//FOUO) A recent article cited an NSA memo that asked employees to "Please stop utilizing 'utilize'..." (see [link](#)). This jogged one reader's memory of another noteworthy memo:

From: [REDACTED]

(U//FOUO) Your article on the "use versus utilize" memo should also reference an earlier memo by then-DIRNSA [Adm. Noel Gayler](#). It was two sentences, (if I can remember correctly) and said: "In the future, all memos will be short and to the point. This is an example." This was followed in a week by a 5-page staff memo "explaining" what DIRNSA meant.

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