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(U) Redeem Star Awards by 12 August

FROM:

Deputy Chief, SID Human Resources Service Center (MD6)

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- (U) Time is running out for those who have have an unused Star Award. The awards must be redeemed in the CWF office by **Friday**, **12 August**.
- (U) Who can redeem a Star Award voucher?
 - (U) A manager or his/her designee must redeem the voucher. The designee cannot be the employee receiving the award.
- (U) Where can Star Award vouchers be redeemed?
 - (U) Star Award vouchers can be redeemed at three participating CWF redemption centers: the OPS 2A CWF office, the R&E Building and FANX III satellite (located in the FANX III cafeteria). (Check the <u>CWF Website</u> for locations and hours.)
- (U) For general info about the Star Award, see the Promotions, Awards & Recognition web page.

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