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(U) Performance Review Packages - Due by March 8

FROM:

SID Workforce Performance Executive

Run Date: 03/02/2004

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(U//FOUO) This note is to remind you that your Performance Review Package (PRP) is due to your supervisor by COB 8 March. Your PRP should contain your Internal Staffing Resume (ISR), copies of your past three P3s, and your employee profile (now available -- see the <u>Agency all email</u> for instructions). For guidance and examples of how to complete your ISR and PRP see the guidance, examples, and templates webpage.

(U//FOUO) Check the following web sites for performance management topics and tips:

- NSA Civilian Promotion Program
- Workforce Performance Management Executive

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