THK Associates (Pvt.) Limited

**Plot No. 32-C, Jami Commercial Street 2,**

**D.H.A. Phase VII, Karachi-75500**

**Tel: +92 (021) 35310191-192-193**

**Email: sfc@thk.com.pk**

31st December, 2024

THKA-02-MAK-TR-FL

**Transmission of Shares and Dividends – Late Mohammad Ayub Khan, CNIC: 35200-1521538-7**

1. **Burshane LPG Pakistan Limited, Folio # 799**
2. **Exide Pakistan Limited, Folio # 580**
3. **MCB Bank Limited, Folio # 124382**
4. **Habib Sugar Mills Limited, Folio # 9840**
5. **Sitara Chemical Industries Limited, Folio # 6159**
6. **Siemens Pakistan Engineering Co. Ltd., Folio # 2998**

Dear Sirs,

My brothers and myself, the legal heirs, thank you for the prompt confirmation of shareholding of our late father, Muhammad Ayub Khan S/o Sarwar Din (deceased) and providing guidance to expedite the transmission.

I refer to your letters bearing the following reference numbers regarding the caption:

| **S #** | **Reference #** | **Date** |
| --- | --- | --- |
|  | THK/BLPG-TRANSM-1/13/690533/2024 | 23-Jul-2024 |
|  | THK/SPECL-TRANSM-1/104/690915/2024 | 23-Jul-2024 |
|  | THK/SCIL-TRANSM-1/13/690534/2024 | 23-Jul-2024 |
|  | THK/HSML-TRANSM-1/202/690536/2024 | 23-Jul-2024 |
|  | THK/EXIDE-TRANSM/80/691570/2024 | 15-Aug-2024 |
|  | THK/SCIL-TRANSM/81/691570/2024 | 15-Aug-2024 |
|  | THK SR MCB CST TRM 24-10 01 | 18-Oct-2024 |

Firstly, pertaining to Habib Sugar Mills Limited, a discrepancy is observed in reporting of the Member Shareholding Register of the deceased, Folio # 9840, dated 27/06/2024 and requires your immediate attention. The register reports total share holding at 13,096 whereas 1,362 physical share certificates that are in my possession are not accounted for in this report. When including the unaccounted-for share certificates brings the aggregate shares to 14,458. Please initiate steps to trace the discrepancy and advise next steps so that it can be rectified. More details follow in subsequent pages.

Secondly, enclosed, please find the under-mentioned documents, 6 sets in all (one for each company), required by you to send to the respective Company for obtaining legal clearance before proceeding with transmission of shares in favor of legal heirs.

1. Notarized copy of Succession Certificate issued by NADRA.
2. Notarized copy of Death Certificate of the deceased shareholder.
3. Notarized copy of CNIC of the deceased shareholder.
4. Notarized copy of CNICs of all 3 legal heirs.
5. All share certificates of respective Company distinguished by relative Folio Nos.
6. All un-paid / un-claimed dividend warrants (if any) under respective Company.
7. Letters of Request duly filled and signed by all the 3 legal heirs separately.
8. Notarized copy of CNIC of the 2 persons witnessing the deed.
9. Notarized copy of Family Registration Certificate, FRC, of the deceased shareholder.

The following pages provide a summary of shareholding status of shareholding in the respective companies, in terms of number of physical share certificates presently in my possession, number of shares that are not in my possession and therefore missing and number of physical shares not reported in the member holding register report but that you sent but are in my possession. Of these, the noteworthy company is Habib Sugar Mills Limited.

| **S #** | **Company** | **Folio #** | **Shares reported in Member Shareholding Register** | **Share Certificates Available** | **Missing** | **Share Certificates not reported in Member Shareholding Register** |
| --- | --- | --- | --- | --- | --- | --- |
|  | Burshane LPG Pakistan Limited | 799 | 1,544 | 180 | 1,364 | - |
|  | Exide Pakistan Limited | 580 | 298 | 274 | 24 | - |
|  | MCB Bank Limited | 124382 | 158 | 0 | 158 | - |
|  | Habib Sugar Mills Limited | 9840 | 13,096 | 11,456 | 1,640 | 1,363 |
|  | Sitara Chemical Industries Limited | 6159 | 773 | 447 | 326 | - |
|  | Siemens (Pakistan) Engineering | 2998 | 180 | 180 | - | - |

Together with the preceding, below, please find, the details of status share certificates of each company in terms of individual share certificates marked as ‘missing’ or ‘available’, summed at the bottom of the table, for your ready reference to determine the share certificates that need to be traced prior to transmission. For those companies with relevant unclaimed dividend warrants follow afterwards.

Burshane LPG Pakistan **Limited**



The following unclaimed dividend warrant is found issued through Summit Bank (I. I. Chundrigar branch, Karachi), account number: 1-2-1-20311-714-147075 on 11-Apr-2012.



**Exide Pakistan Limited**

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MCB Bank Limited

Please note, Member Shareholding particulars of =158= shares under Folio No. 124382 of MCB Bank Limited were received after the Succession Certificate had already been issued by NADRA. Consequently, these share particulars are not listed as entitlement in the Succession Certificate. Furthermore, the legal heirs did not find physical shares related to this company. Please advise next steps to ensure entitlement of these outstanding shares to legal heirs.

**Habib Sugar Mills Limited**

As referred to above, pertaining to Habib Sugar Mills Limited, there is a difference of 1,362 physical shares between those reported in Member Holding Register versus physical shares certificates in my possession. Accounting for the missing share certificates when compared to the Member Shareholding Register brings the aggregate share certificates to 14,458 shares.

I list below the Certificate Numbers, Distinctive Numbers, Quantity, and Status of the Physical Share Certificates compared with the Member Shareholding Register dated 27/06/2024. The summary presents count of the following statuses for each Share Certificate:

1. **Physical Available**, i.e. in my possession, 11,456 shares.
2. **Missing**, i.e. not in my possession, 1,640 shares
3. **Not Reported**, i.e. in my possession but not reported in the Member Shareholding Register, 1,362 shares.
4. Total shareholding depicted in the Member Shareholding Register, 13,096 shares.

| **Habib Sugar Mills Limited** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Folio #** | **Cert From** | **Cert To** | **Dist From** | **Dist To** | **Qty** | **Status** |
| *1* | *9840* | *38951* |  | *5781651* | *5781690* | *40* | *not reported* |
| 2 | 9840 | 36361 |  | 5522534 | 5522623 | 90 | available |
| 3 | 9840 | 65908 |  | 7929599 | 7929615 | 17 | available |
| 4 | 9840 | 71923 |  | 8443108 | 8443190 | 83 | available |
| 5 | 9840 | 83148 |  | 964784 | 9647849 | 10 | available |
| **6** | **9840** | **89268** |  | **10436373** | **10436472** | **100** | **missing** |
| **7** | **9840** | **89269** |  | **10436473** | **10436507** | **35** | **missing** |
| 8 | 9840 | 103035 |  | 11824581 | 11824670 | 90 | available |
| 9 | 9840 | 119233 |  | 13631525 | 13631624 | 100 | available |
| 10 | 9840 | 119234 |  | 13631625 | 13631708 | 84 | available |
| 11 | 9840 | 139400 |  | 16212106 | 16212205 | 100 | available |
| 12 | 9840 | 139401 |  | 16212206 | 16212305 | 100 | available |
| 13 | 9840 | 139402 |  | 16212306 | 16212362 | 57 | available |
| 14 | 9840 | 150189 |  | 17599424 | 17599523 | 100 | available |
| 15 | 9840 | 150190 |  | 17599524 | 17599533 | 10 | available |
| 16 | 9840 | 176011 |  | 20689148 | 20689247 | 100 | available |
| 17 | 9840 | 176012 |  | 20689248 | 20689347 | 100 | available |
| 18 | 9840 | 176013 |  | 20689348 | 20689447 | 100 | available |
| 19 | 9840 | 176014 |  | 20689448 | 20689514 | 67 | available |
| **20** | **9840** | **198826** |  | **23339700** | **23339799** | **100** | **missing** |
| **21** | **9840** | **198827** |  | **23339800** | **23339882** | **83** | **missing** |
| 22 | 9840 | 221537 |  | 27164994 | 27165093 | 100 | available |
| 23 | 9840 | 221538 |  | 27165094 | 27165193 | 100 | available |
| 24 | 9840 | 221539 |  | 27165194 | 27165293 | 100 | available |
| 25 | 9840 | 221540 |  | 27165294 | 27165393 | 100 | available |
| 26 | 9840 | 221541 |  | 27165394 | 27165434 | 41 | available |
| 27 | 9840 | 232316 |  | 31565668 | 31565767 | 100 | available |
| 28 | 9840 | 232317 |  | 31565768 | 31565867 | 100 | available |
| 29 | 9840 | 232318 |  | 31565868 | 31565967 | 100 | available |
| 30 | 9840 | 232319 |  | 31565968 | 31565997 | 30 | available |
| 31 | 9840 | 239510 |  | 36795475 | 36795974 | 500 | available |
| 32 | 9840 | 239511 |  | 36795975 | 36796074 | 100 | available |
| 33 | 9840 | 239512 |  | 36796075 | 36796174 | 100 | available |
| 34 | 9840 | 239513 |  | 36796175 | 36796274 | 100 | available |
| 35 | 9840 | 239514 |  | 36796275 | 36796374 | 100 | available |
| 36 | 9840 | 239515 |  | 36796375 | 36796466 | 92 | available |
| *37* | *9840* | *247428* |  | *49397002* | *49397501* | *500* | *not reported* |
| *38* | *9840* | *247429* |  | *49397502* | *49398001* | *500* | *not reported* |
| *39* | *9840* | *247430* |  | *49398002* | *49398101* | *100* | *not reported* |
| *40* | *9840* | *247431* |  | *49398102* | *49398201* | *100* | *not reported* |
| *41* | *9840* | *247432* |  | *49398202* | *49398301* | *100* | *not reported* |
| *42* | *9840* | *247433* |  | *49398302* | *49398323* | *22* | *not reported* |
| **43** | **9840** | **251395** |  | **49397002** | **49398232** | **1,322** | **missing** |
| 44 | 9840 | 253133 |  | 63711118 | 63712439 | 1,322 | available |
| 45 | 9840 | 257046 |  | 82097634 | 82099837 | 2,204 | available |
| 46 | 9840 | 230952 |  | 105818932 | 105821135 | 2,204 | available |
| 47 | 9840 | 265251 |  | 132230958 | 132233712 | 2,755 | available |
|  |  |  |  |  | Total Shares: | 14,458 |  |
|  |  |  |  |  | Total Available: | 11,456 |  |
|  |  |  |  |  | Total Missing: | 1,640 |  |
|  |  |  |  | *Total Not Reported:* | | *1,362* |  |

Please advise how ‘not reported’ shares in the Member Holding Register should be handled.

Sitara Chemical Industries Limited



The following unclaimed dividend warrant is found issued through Meezan Bank Limited, Serena Hotel Branch, Faisalabad, bearing account number 0401-020-0000-2442 dated 29/11/2008.



Siemens (Pakistan) Engineering



Advise next steps at your soonest to rectify the discrepancy of unaccounted for share certificates, and how to proceed with tracing the missing shares, given that a Succession Certificate has already been filed for and acquired.

Thank you and kind regards.

Yours Faithfully,

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|  |  |
| --- | --- |
| **Muhammad Ilyas Khan**  21, Ghulam Nabi Colony  Samanabad, Lahore, 54500 | **CNIC**: 35202-2834819-5  **Contact:** 0301 443 0802 |