****C & K Management Associates (Pvt.) Limited****

**M-13, Progressive Plaza,**

**Plot No. 5 – CL – 10, Civil Lines Quarter,**

**Beaumont Road, Karachi – 75530**

**Tel: +92 21 35685930 | +92 21 35687839**

24th December, 2024

C&KMA-MAK-02-ALNRS-TR-FL

Transmission of Shares and Dividends – Late Mohammad Ayub Khan, CNIC: 35200-1521538-7

1. Alnoor Sugar Mills Ltd., Folio # KHAN-0197

Dear Sirs,

My brothers and myself, the legal heirs, thank you for the prompt confirmation of shareholding of our late father, Muhammad Ayub Khan S/o Sarwar Din (deceased) and providing guidance to expedite the transmission.

I refer to your letter showing Member Shareholding Register of the captioned Company, dated 02-10-2024, reference NIL.

As per the instruction relayed by you during telephone conversation on 13 November, 2024, this cover letter encloses the under-mentioned documents, required by you to send to the respective Company for obtaining legal clearance before proceeding with transmission of shares in favor of legal heirs.

1. Notarized copy of Succession Certificate issued by NADRA.
2. Notarized copy of Death Certificate of the deceased shareholder.
3. Notarized copy of CNIC of the deceased shareholder.
4. Notarized copy of CNICs of all 3 legal heirs.
5. All share certificates of respective Company distinguished by relative Folio Nos.
6. Account Maintenance Certificate of Muhammad Ilyas Khan and Raja Muhammad Anees Khan.
7. Letters of Request duly filled and signed by all the 3 legal heirs separately.
8. Notarized copy of CNIC of the 2 persons witnessing the deed.
9. Notarized copy of Family Registration Certificate, FRC, of the deceased shareholder.

Please note summary of shareholding status of the captioned deceased’s shareholding in the respective company:

1. **Shares reported in Member Shareholding Register**, i.e. # of shares reported in Member Shareholding Report**:** shares.
2. **Physical Available**, i.e. in my possession, shares.
3. **Missing**, i.e. not in my possession, shares
4. **Not Reported**, i.e. in my possession but not reported in the Member Shareholding Register, shares.

| **S #** | **Company** | **Folio #** | **Shares reported in Member Shareholding Register** | **Physical Share Certificates Available** | **Missing** | **Share Certificates not reported in Member Shareholding Register** |
| --- | --- | --- | --- | --- | --- | --- |
|  | Alnoor Sugar Mills Limited | KHAN-0197 | 63 | 58 | 5 | 0 |

Together with this, below, please find, the details of status of the captioned company in terms of individual share certificates marked as ‘missing’ or ‘available’, summed at the bottom of the table, for your ready reference to determine the share certificates that need to be traced prior to transmission.

**Alnoor Sugar Mills Limited**



Advise next steps at your soonest concerning missing share certificates to expedite the process of transmission.

Thank you and kind regards.

Yours Faithfully,

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|  |  |
| --- | --- |
| Muhammad Ilyas Khan  21, Ghulam Nabi Colony  Samanabad, Lahore, 54500  **Contact:** 0301 443 0802 | CNIC: 35202-2834819-5 |