



## Certification for the 2015 Open Enrollment

As open enrollment for the 2015 plan year approaches, agents and brokers must prepare for their participation this fall. Agents that were certified to sell in the Federally Facilitated Marketplace (FFM) must recertify to sell this year. State-based and partnership exchanges have different rules for participation, all of which are listed in the charts below.

Agents wishing to recertify in the **FFM** may view the CMS presentation regarding recertification here: [https://www.regtap.info/uploads/library/QHP\\_070314\\_slides\\_5CR\\_070814.pdf](https://www.regtap.info/uploads/library/QHP_070314_slides_5CR_070814.pdf). Resources for agents and brokers in the marketplace are available from CCIIO, and include brief instructions regarding the registration process: <http://www.cms.gov/ccio/programs-and-initiatives/health-insurance-marketplaces/a-b-resources.html>

### Agent Recertification Links by State

#### Region 1

State	Link	Notes
Connecticut	<a href="http://4155l2gg5ga3d1m572z1uo2qov.wpengine.netdna-cdn.com/wp-content/uploads/2013/11/Broker-cert-and-recert-requirements-for-2015.pdf">http://4155l2gg5ga3d1m572z1uo2qov.wpengine.netdna-cdn.com/wp-content/uploads/2013/11/Broker-cert-and-recert-requirements-for-2015.pdf</a>	Brokers can obtain their recertification by completing on-line study modules. Brokers may also be able to attend the in-class room educational experience to recertify.  Recertification Training for brokers for 2015 Open Enrollment consists of all new information (i.e. new system updates, product updates, etc.). AHCT Training anticipates broker recertification training to take approximately 1-to-2 hours (4 max).
Maine	FFM	
Massachusetts	<a href="https://www.mahealthconnector.org/">https://www.mahealthconnector.org/</a>	There is not a separate certification process for agents in Massachusetts. If an agent is licensed by the state, then they may conduct business in the Massachusetts Health Connector.
New Hampshire	Partnership	Agents and brokers must recertify using the FFM agent and broker training.
New York	<a href="#">Broker 2016 Recertification</a>	Certification is required on an annual basis.
Rhode Island	<a href="https://healthyrhode.ri.gov/HIXWeb13/SetSessionRoleAndDisplay.action?createRole=BROKER">https://healthyrhode.ri.gov/HIXWeb13/SetSessionRoleAndDisplay.action?createRole=BROKER</a>	Recertification is not required at this time.



Vermont	<a href="https://vermonthealthconnect.globalclassroom.us/portal/">https://vermonthealthconnect.globalclassroom.us/portal/</a>	<p><b>What are the requirements for a broker to be registered on Vermont Health Connect?</b></p> <ul style="list-style-type: none"> <li>• Possess a valid VT Producers License with qualifications for Accident and Health</li> <li>• Complete all Vermont Health Connect training requirements</li> <li>• Agree to and sign the Vermont Health Connect Broker Registration Agreement (access and upload this signed and completed document within the LMS Courses – Module 8)</li> </ul> <p>Training is good for two years. Any new training will be through the Vermont Health Connect.</p>
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## Region 2

State	Link	Notes
Delaware	<a href="https://marketplace.medicarelearnnetworklms.com">https://marketplace.medicarelearnnetworklms.com</a>  <a href="http://www.choosehealthde.com/Health-Insurance/FAQ-Detail/Im-a-broker-agent-who-is-licensed-in-Delaware-What-training-do-I-need-so-I-can-operate-in-Delawares-Marketplace">http://www.choosehealthde.com/Health-Insurance/FAQ-Detail/Im-a-broker-agent-who-is-licensed-in-Delaware-What-training-do-I-need-so-I-can-operate-in-Delawares-Marketplace</a>	Delaware has no state-specific training/certification requirements for agents and brokers who wish to participate in the state's health insurance Marketplace. All agents and brokers, however, must register with the federal Centers for Medicare & Medicaid Services before they can assist qualified individuals for individual marketplace coverage.
Maryland	<a href="http://marylandhbe.com/wp-content/uploads/2013/08/MDHealthConnection_FAQs_073113.pdf">http://marylandhbe.com/wp-content/uploads/2013/08/MDHealthConnection_FAQs_073113.pdf</a>  <a href="http://marylandhbe.com/exchange-partners/brokers/">http://marylandhbe.com/exchange-partners/brokers/</a>	<p>Producer authorization expires two years after the date it is issued. MHBE will notify authorized producers 60 days before expiration and provide instructions as well as the due date for the renewal application.</p> <p>While the MHBE prepares for the upcoming open enrollment season, they are not accepting new Producer Authorization Applications. The training content is changing as they prepare for implementation of Maryland Health Connection's new IT system.</p>
New Jersey	FFM	



Pennsylvania	FFM	
Virginia	FFM	
Washington, D.C.	<a href="https://www.dchealthlink.com/node/64">https://www.dchealthlink.com/node/64</a>	Agents and brokers do not have to recertify for 2015 open enrollment if the successfully completed training in 2014.

### **Region 3**

State	Link	Notes
Illinois	Partnership	No additional requirements beyond FFM training.
Indiana	FFM	
Kentucky	<a href="http://healthbenefitexchange.ky.gov/Pages/Agents-and-kynectors.aspx">http://healthbenefitexchange.ky.gov/Pages/Agents-and-kynectors.aspx</a>	<i>Kynect recertification training for all assister types is required annually. The kynect recertification will be an additional training packet and modules as a supplement to the first trainings that were completed in order to participate with kynect. OKHBE will also update the original modules and materials as some of the federal guidelines have changed since the first open enrollment period. OKHBE <b>anticipates</b> that the kynect recertification training will be available September 1, 2014 and will be administered the same way as before through OKHBE's training vendor (EKU) and their online training system (TRIS). All assister types will be required to complete the kynect recertification training no later than November 1, 2014.</i>
Michigan	Partnership	No additional requirements beyond FFM training.



Ohio	FFM	
West Virginia	Partnership	No additional requirements beyond FFM training.

#### **Region 4**

State	Link	Notes
Iowa	Partnership	No additional requirements beyond FFM training.
Minnesota	<a href="https://www.mnsure.org/assisters/agent-broker.jsp">https://www.mnsure.org/assisters/agent-broker.jsp</a>	<p>The MNSure Broker Team has been diligently working to develop and implement improvements to the agent and broker partnership. Please check back near the end of August for more information about the exciting changes we have planned and to learn more about how to register your agency and complete MNSure certification requirements.</p> <p><b>September 2:</b> MNSure Agency Notice of Intent Registration begins</p> <p><b>October 1:</b> Agent/Broker Certification begins</p>
Nebraska	FFM	
North Dakota	FFM	
South Dakota	FFM	
Wisconsin	FFM	

#### **Region 5**

State	Link	Notes
Alabama	FFM	
Florida	FFM	
Georgia	FFM	
Mississippi	FFM	
North Carolina	FFM	
South Carolina	FFM	
Tennessee	FFM	



## Region 6

State	Link	Notes
Arkansas	<a href="http://ahc.arkansas.gov/agents/get-training/">http://ahc.arkansas.gov/agents/get-training/</a>	<p>To be eligible for Exchange Producer licensure, agents must: Complete required Federal training, testing and agreements on the <a href="#">Medicare Learning Network</a> (MLN)</p> <ul style="list-style-type: none"> <li>• Create an FFM user account and complete the identity proofing on the <a href="#">CMS Enterprise Portal</a></li> <li>• Register in the <a href="#">Guide Management System</a> (GMS) and upload certificates of training or transcript from MLN into GMS. Registration instructions may be found on GMS homepage.</li> <li>• Complete required training and testing on the 2015 Arkansas specific training on the <a href="#">Arkansas Health Connector Learning Portal</a></li> </ul> <p>Upon successful completion of all of the above, applicants should complete and submit an <a href="#">Application for Licensure and background screening form</a>. The completed application, notarized Arkansas State Police -122 Form within the application and a \$35.00 money order made payable to the <b>Arkansas Insurance Department</b> must be submitted to the Arkansas Insurance Department.</p>
Kansas	FFM	
Louisiana	FFM	
Missouri	FFM	
Oklahoma	FFM	
Texas	FFM	



## Region 8

State	Link	Notes
Alaska	FFM	
California	<a href="https://v.calheers.ca.gov/apspahbx/ahbxanonym.portal?nfpb=true&amp;st=&amp;nfls=false&amp;pageLabel=logoutPage&amp;windowLabel=logoutPage&amp;urlType=action&amp;wlplogoutPage_javax.portlet.action=assisterLoggedOut&amp;ga=1.41122086.507119378.1404826458#">https://v.calheers.ca.gov/apspahbx/ahbxanonym.portal?nfpb=true&amp;st=&amp;nfls=false&amp;pageLabel=logoutPage&amp;windowLabel=logoutPage&amp;urlType=action&amp;wlplogoutPage_javax.portlet.action=assisterLoggedOut&amp;ga=1.41122086.507119378.1404826458#</a>	Does an agent have to be certified every year? All Certified Insurance Agents must complete 4 hours of continuing education offered by the Exchange during the first year of certification and each year after that to maintain certification.
Hawaii	<a href="http://www.hawaiihealthconnector.com/agents/getting-started/">http://www.hawaiihealthconnector.com/agents/getting-started/</a>	<p><b>OTHER TRAINING INFORMATION:</b></p> <p>As you know the world of healthcare is ever so changing and updates are often made to both State and Federal regulations relevant to our health insurance industry. So please be advised, that there may be ADDITIONAL mandatory training required via on-line courses and/or face-to-face. Advance notice and meeting invitations will be sent as appropriate.</p> <p>Note: The Connector's training portal, allows you to stop at any time in the training process and resume training at a later time. However, if your training is interrupted for more than 90 days, the program will automatically reset your training timeline and you must start over beginning with the first module.</p> <p>Contracted agents may be eligible to receive health continuing education ("CE") credit hours (approved by State of Hawaii's Insurance Division), through applicable educational classes held by the Connector. In addition, contracted agents must maintain both an active certification status with the Connector, (renewed annually), and an active Hawai'i Producer Health Insurance license, (renewed every two years).</p> <p>In 2014, the Connector will waive the first year's APP certification fee for all newly</p>



		contracted agents. Starting in 2015 the certification fee will be <\$125> for each producer, renewed annually.
Nevada	<a href="http://exchange.nv.gov/uploadedFiles/exchangenvgov/Content/Home/Features/Agent%20and%20Broker%20Information%20Sheet.pdf">http://exchange.nv.gov/uploadedFiles/exchangenvgov/Content/Home/Features/Agent%20and%20Broker%20Information%20Sheet.pdf</a>	*Agents and Brokers who registered through the federal marketplace for Plan Year 2014 must renew their registration with CMS as their FFM Agent/Broker Agreements will expire on Sept. 30, 2014.
Oregon	<a href="https://www.coveroregon.com/cpa/training-agent">https://www.coveroregon.com/cpa/training-agent</a>	Link on CoverOregon does not seem to reflect FFM switch. Wouldn't OR Agents be under FFM rules for training now?
Washington	<a href="http://wabhexchange.org/info-you/agents-and-brokers/training-and-certification">http://wabhexchange.org/info-you/agents-and-brokers/training-and-certification</a>	New broker registration and existing broker re-registration materials and training are being developed at this time.  We will announce the 2014-2015 Producer Training Schedule mid-August.

## **Region 7**

<b>State</b>	<b>Link</b>	<b>Notes</b>
Arizona	FFM	
Colorado	<a href="https://training.connectforhealthco.com/login/index.php">https://training.connectforhealthco.com/login/index.php</a>	
Idaho	Agent/Broker Webinar: <a href="http://www.yourhealthidaho.org/wp-content/uploads/2013/12/Agent-Webinar-Slides_6-11_2014_FINAL.pdf">http://www.yourhealthidaho.org/wp-content/uploads/2013/12/Agent-Webinar-Slides_6-11_2014_FINAL.pdf</a>	We are working hard to prepare training and certification based on ACA policy changes and our new Idaho technology system for 2015 Open Enrollment. <ul style="list-style-type: none"> <li>• We have selected online Learning Management System (LMS) vendor – Edvance360</li> <li>• Training launch must be tied to the technology build</li> <li>• Targeting training launch for early October</li> </ul>
Montana	FFM	
New Mexico	Two Links, see notes	For both the individual exchange and the Small Business Health Options (SHOP) exchange, agents and brokers can help consumers enroll in new insurance options. At the launch of open enrollment on October 1, the New Mexico Health Insurance Exchange will consist of two



		<p>principal components: an individual exchange operated by the federal government, and a separate SHOP exchange operated within New Mexico.</p> <p>Because the systems are separate, agents and brokers must register with both the federal exchange and the state-based SHOP exchange. To access training and registration for agents and brokers go to:  <a href="https://marketplace.medicarelearningnetworklms.com/Default.aspx">https://marketplace.medicarelearningnetworklms.com/Default.aspx</a></p> <p>Information for agents and brokers on the federal exchange is available here:  <a href="http://www.cms.gov/CCIIO/programs-and-initiatives/health-insurance-marketplaces/a-b-resources.html">http://www.cms.gov/CCIIO/programs-and-initiatives/health-insurance-marketplaces/a-b-resources.html</a></p>
Utah	FFM	
Wyoming	FFM	