

Board Position:	President-elect	Eligible to Vote:	
Chapter Name:		State:	
Term Start Date:		Term End Date:	
Reports to:			
Job Description			
<p>Objective: Support President and Past President in incoming officer transition. Develop annual goals for the subsequent year to support Legislative, Media, Awards, and HUPAC Chairs. Assign talks to officers as it relates to executing the annual strategic goals presented by the President Elect with approval from executive officers.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> ✓ Work with Treasurer and President to determine annual budget items ✓ Contribute to outgoing transition plan for President & Past President ✓ Work directly with HUPAC Chair to develop annual goals for upcoming Presidency ✓ Provide monthly board report at board meeting to include open and pending items for transition ✓ Recruit board members to open seats; facilitate introductory meeting with each new incoming chair persons to review responsibilities <p>Expected Commitment: Monthly Deliverables (based on board's strategic plan) Chapter Board Meetings and Events Regional and National Meetings and Events</p>			
Chair:		President:	
Sign:		Sign:	
Date:		Date:	