

Mentor Check-In #1 - Meeting Agenda 1

Agenda

The agenda should include a list of points you wish to discuss with your team mentor. The agenda should also include a progress report summarizing all progress up until the meeting. It should include:

- achieved & missed milestones from your project plan
- any difficulties that you encountered
- any changes made to your design or project plan

Achieved:

- Confirmed basic concepts (sharing extra food in local community)
- Core functions of the app (listing items, requesting items, rating system...etc)

Difficulties:

- Is it necessary to have a map in the app (if yes, any recommended API)
- Auto-completion of categories
- Full design discussion
- Conceptual design
- Design Commentary
- Ethics protocol

Changes to project plan:

- Narrow down the scope (eliminate the function of organizing events)