

Menu Inspection → Request For Inspection

Tambah Data Request for Inspection

Nomor Surat

\*

Tanggal Surat

\*

Cabang Afiliasi

-- Pilih Cabang --

To

Attn

Address

Tel.

Fax.

Email

From

Attn

Address

Tel.

Fax.

Email

Subject

Inspection Order

Nama

Subject of Inspection

☐ Second Hand Good

☐ Other

Description of Goods

☐ Machine/Heavy Equipment

☐ Vehicle

Importer

Company Name

Attn

Address

Tel.

Fax.

Email

Exporter

Company Name

Attn

Address

Tel.

Fax.

Email

Place of Inspection

Date of Inspection

References

Import Permit No

Invoice No

Quotation No

Quotation Date

Company

Nama

NPWP

Alamat

Regards,

Applicant's Name

Simpan

Reset

List Data | Data Baru

**Tabel Request For Inspection**

No	Field
1	id
2	no_srt
3	tgl_srt
4	id_afiasi
5	to
6	to_attn
7	to_address
8	to_telp
9	to_fax
10	to_email
11	from
12	from_attn
13	from_address
14	from_telp
15	from_fax
16	from_email
17	subject
18	name
19	subject_oi
20	description_og
21	importer
22	importer_attn
23	importer_address
24	importer_telp
25	importer_fax
26	importer_email
27	exporter
28	exporter_attn
29	exporter_address
30	exporter_telp
31	exporter_fax
32	exporter_email
33	place_oi
34	date_oi
35	import_permit_no
36	invoice_no
37	quotation_no
38	quotation_date
39	company_name
40	company_npwp
41	company_address
42	regard
43	aplication_name

**Cetak Request For Inspection**

**Format .pdf & A4**

**Liat Contoh Format Cetak Pdf RFI**



## **REQUEST FOR INSPECTION**

No. 12345678900

To : PT SATU  
Attn : Attnya  
Address : Jl Cempaka No 39

From : PT DUA  
Attn : Attnia Dua  
Address : Jl Pusaka No 393

Tel No. : 021 9939999  
Fax No. : 021 9993939  
Email : ptsatu@satudua.co.id

Tel No. : 021 8839939  
Fax No. : 021 9988839  
Email : ptdua@duatiga.co.id  
Date : July 07, 2013

### **Subject : Inspection Order**

Dear Joni,

Please provide the second hand goods inspection for the following conditions :

Subject of Inspection : (v) Second Hand Goods ( ) Other  
Description of Goods : (v) Machine/Heavy Equipment ( ) Vehicle

#### **Importer**

Company Name : PT. Taman Impian Jaya Ancol  
Attn : adfasdf  
Address : Aker ekraierakelr afasdf

#### **Exporter**

Company Name : PT ABC  
Attn : afasdf  
Address : af aeraesre

Tel No. : 021 99999999  
Fax No. : 021 99999998  
Email : email@mail.com

Tel No. : 021 9988888  
Fax No. : 021 39993939  
Email : email2@email2.com

Place of Inspection : Jakarta  
Date of Inspection : July 03, 2013

#### **References**

1. Import Permit No. : w3werwer34  
(Surat Persetujuan Import)
2. Invoice No. : 7878787ewr

We confirm your quotation 1234567890 dated July 03, 2013 and the Invoice complete with the acceptable supporting documents shall be addressed to :

Company Name : Company Tiga  
NPWP : 7730.3483.13  
Address NPWP : Jl. Lebak Bulus Raya

**Regards,**

Joni

Applicant

**Menu Inspection → Inspection Order**

## Tambah Data Inspection Order

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Nomor Surat

Tanggal

Jenis Dokumen

No Packing List

Cabang Afiliasi

-- Pilih Cabang -- ▾

Dari :

Nama

Tel

Fax

Email

Attn

Kepada :

Nama

Alamat

Attn

Telepon

Fax

Email

Importir

Alamat Importir

Telp Importir

Fax Importir

Eksportir

Alamat Eksportir

Telp Eksportir

Fax Eksportir

Alamat Pemeriksaan

Tanggal Periksa

Service

Second Hand Goods Inspection

Others

Document Verification

Identification & Specification of Goods

HS Classification

Visual Inspection (No running test performed)

Take Photographs

Assessment Condition of Goods

Make an Inspection Report and send by mail

Softcopy of IR send to address email : shg\_adm@yahoo.com and shg\_si@yahoo.co.id

Scope of Work

Informasi Kontak Pemeriksaan :

Nama

Mobile

Telepon

Fax

Email

Catatan

Tertanda

Save

Reset

List Data | Data Baru

Data pada kolom tersebut diambil dari tabel config

**Tabel Inspection order** → mengacu pada tabel **inspection order** yang sudah ada, untuk ceklist scope of work pada form input inspection order data ceklist tersebut diambil dari tabel **io\_scope\_of\_work**, dan pada saat proses submit/simpan data, data tersebut insert ke dalam dua tabel yaitu **inspection\_order** dan tabel **head\_scope**

Menu Quotation → Request for quotationss

Tambah Data Request for Quotation

Nomor Surat

\*

Tanggal Surat

\*

Cabang Afiliasi

-- Pilih Cabang --

To

Attn

Address

Tel.

Fax.

Email

From

Attn

Address

Tel.

Fax.

Email

Subject

Inspection Fee Inquiry

Nama

Subject of Inspection

☐ Second Hand Good

☐ Other

Description of Goods

☐ Machine/Heavy Equipment

☐ Vehicle

Importer

Company Name

Attn

Address

Tel.

Fax.

Email

Exporter

Company Name

Attn

Address

Tel.

Fax.

Email

Place of Inspection

Date of Inspection

References

Industrial Business Lisence No

Import Permit No

Importer Identification No

NPWP

Invoice No

Declaration Letter for Year of Manufacture

Trading Business Lisence No

Company Registration Lisence

Custom Identity Number

Regards,

Applicant's Name

Simpan

Reset

List Data | Data Baru

***Tabel Request For Quation***

No	Field
1	id
2	no_srt
3	id_afliasi
4	to
5	to_attn
6	to_address
7	to_telp
8	to_fax
9	to_email
10	from
11	from_attn
12	from_address
13	from_telp
14	from_fax
15	from_email
16	subject
17	name
18	subject_oi
19	description_og
20	importer_name
21	importer_attn
22	importer_address
23	importer_telp
24	importer_fax
25	importer_email
26	exporter_name
27	exporter_attn
28	exporter_address
29	exporter_fax
30	exporter_email
31	place_oi
32	date_oi
33	ref_industrial_bl_no
34	ref_import_permit_no
35	ref_import_ident_no
36	ref_npwp
37	ref_invoice_no
38	ref_declaration
39	ref_trad_bl_no
40	ref_company
41	ref_custom_number
42	regard
43	aplication_name

Menu Quotation → Quotation Letter

Tambah Data Quotation

Nomor Surat

Tanggal

Cabang Afiliasi

-- Pilih Cabang --

Nama Perusahaan

Alamat

Fax

Attn

Kepada (nama)

Subject

Quotation for as attached on invoice

No

Tanggal

Scope of Work

☐ Verification of Document

☐ Identification and specification of goods

☐ HS Classification

☐ Visual Inspection (no running test performed)

☐ Issue Certificate of Inspection (COI), if the goods are inspected in accordance with the Decree Ministry of Trade

☐ Issue Report of Inspection (ROI), if the inspected goods not comply with the Decree Ministry of Trade

Supported Document Needed for COI

☐ Copy of Import Permit

☐ Copy of Invoice

☐ Copy of Packing List

☐ Copy of Bill of Lading/ Airway Bill

☐ Copy of NPWP, API and NIK

Tanggal Pemeriksaan

Tempat Pemeriksaan

Inspection Fee

- Curr -

VAT (10%)

Total

Charge

- Curr -

Bank Rupiah

Nama Bank

Alamat

No Rekening

Bank USD

Nama Bank

Alamat

No Rekening

From

Nama Perusahaan

Fax

Email

Nama Pejabat

Jabatan

Inisial

 /

Save

Reset

List Data | Data Baru

*Tabel Q\_Quotation\_letter*

No	Field
1	id
2	no_srt
3	tgl_srt
4	id_afliasi
5	perusahaan_name
6	perusahaan_address
7	perusahaan_fax
8	perusahaan_attn
9	perusahaan_kpd
10	subject
11	subjet_no
12	subject_tgl
13	inspection_date
14	inspection_place
15	inspection_free
16	vat
17	total
18	change
19	rupiah_bank
20	rupiah_bank_address
21	rupiah_bank_rek
22	usd_bank
23	usd_bank_address
24	usd_bank_rek
25	from_perusahaan
26	from_perusahaan_fax
27	from_perusahaan_email
28	pejabat
29	jabatan
30	inisial

*Tabel quotaion-scope-support*

No	Field
1	id_quotation
2	id_ql_cope
3	id_ql_support

Proses insert pada form quotation letter pada menu quotation proses insert tersebut kedalam 2 tabel yaitu tabel ***Q\_Quotation\_letter*** dan ***quotaion-scope-support*** → ***for entry id\_quotation***→***entry ceklist***