

DATE:	01-09-2022
TEAM ID:	PNT2022TMID41505
PROJECT:	REAL-TIME COMMUNICATION SYSTEM POWERED BY AI FOR SPECIALLY ABLED

Template

## Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

- 10 minutes to prepare
- 1 hour to collaborate
- 2-8 people recommended

[Share a template feed back](#)

### Before you collaborate

A little bit of preparation goes a long way with this session. Here's what you need to do to get going.

10 minutes

- Team gathering**  
 Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.
- Set the goal**  
 Think about the problem you'll be focusing on solving in the brainstorming session.
- Learn how to use the facilitation tools**  
 Use the Facilitation Superpowers to run a happy and productive session.

[Open article](#)

### Define your problem statement

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

5 minutes

**Focus**

How might we [your problem statement]?

#### Key rules of brainstorming

To run an smooth and productive session

- Stay in topic.
- Encourage wild ideas.
- Defer judgement
- Listen to others.
- Go for volume.
- If possible, be visual.

Need some time to get started? Use a limited version of this template to select your next steps.

[Open example](#)

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### Brainstorm

Write down any ideas that come to mind that address your problem statement.

10 minutes

TIP

You can add more sticky notes and write them back to back if you're short on space.

#### SVANISHNAVI

Brainstorm ideas for a new app that helps users find their way around a city. The app should be easy to use and provide accurate information.

#### P. JAYALAKSHMI

Brainstorm ideas for a new app that helps users find their way around a city. The app should be easy to use and provide accurate information.

#### A. SUDHA

Brainstorm ideas for a new app that helps users find their way around a city. The app should be easy to use and provide accurate information.

#### K. RAJAKUMARI

Brainstorm ideas for a new app that helps users find their way around a city. The app should be easy to use and provide accurate information.

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### Group Ideas

Take turns sharing your ideas while clustering similar or related notes as you go. Once all sticky notes have been grouped, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you can break it up into smaller sub-groups.

20 minutes

TIP

All participants take turns sharing their ideas and clustering sticky notes as they go.

#### Conditions

Brainstorm ideas for a new app that helps users find their way around a city. The app should be easy to use and provide accurate information.



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## Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

20 minutes



5

## After you collaborate

You can export the mural as an image or pdf to share with members of your company who might find it helpful.

### Quick add-ons

1. **Share the mural**  
Share a view link to the mural with stakeholders to keep them in the loop about the outcomes of the session.
2. **Export the mural**  
Export a copy of the mural as a PNG or PDF to attach to email, include in slides, or save in your drive.

### Keep moving forward

- Strategy blueprint**  
Define the components of a new idea or strategy.  
[Open the template →](#)
- Customer experience journey map**  
Understand customer needs, motivations, and obstacles for an experience.  
[Open the template →](#)
- Strengths, weaknesses, opportunities & threats**  
Identify strengths, weaknesses, opportunities, and threats (SWOT) to develop a plan.  
[Open the template →](#)

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