

Duneatin' COSC345 Assignment 3 Retrospective

Date	September 2023
Team	Duneatin'
Participants	Matthew Yi, Sean Russell, Thomas Pedersen, Campbell Nicholas

Retrospective

Start doing	Stop doing	Keep doing
Clearer Delegation and Cohesion	Not discussing during daily standup	Share progress during daily standup
Take Initiative	Not communicating efficiently about what we are doing or done	Use Trello for organisation
Push at least once weekly	Working on something for too long	Use the messenger chat for any questions or discussion
Improve Communication - let people know what we are doing and increase updates on progress		
Continue working on project after submission		

Action items

Add 1-2 follow-up action items to help the team apply what they learned in the retrospective:

- ☐ Add what you are doing to the Trello
- ☐ Check off what you have done on the Trello and communicate it to the group on messenger
- ☐ Set daily/weekly tasks for yourself
- ☐ Push regularly