

# ADMIN\_MANUAL

## 1. Introduction & Access Control

This guide is for authorized administrators of the GameHub website. It covers all backend management operations including product management, user administration, order processing, forum moderation, and website maintenance.

### Responsibilities:

- Manage game inventory and pricing
- Process customer orders
- Moderate forum discussions
- Update website content
- Manage user accounts
- Ensure website security and performance

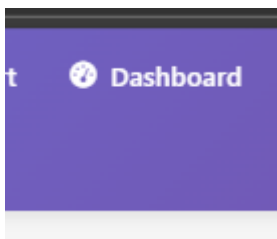
### Access Control:

Only authorized administrators can access the management panel using unique admin credentials.

## 2. Login & Dashboard Overview

### Access the Admin Panel:

- Navigate to the login page
- Enter admin credentials
- Access the dashboard



### Dashboard Features:

- Quick statistics overview
- Navigation to all management sections
- Recent activity monitoring
- System status indicators

### 3. Managing Game Products

#### 3.1 Access Product Management

Log in to admin panel

Navigate to "Product Management" or equivalent section

#### 3.2 Add New Game

Click "Add New Product"

Fill in game details:

Game name and description

Price and discount

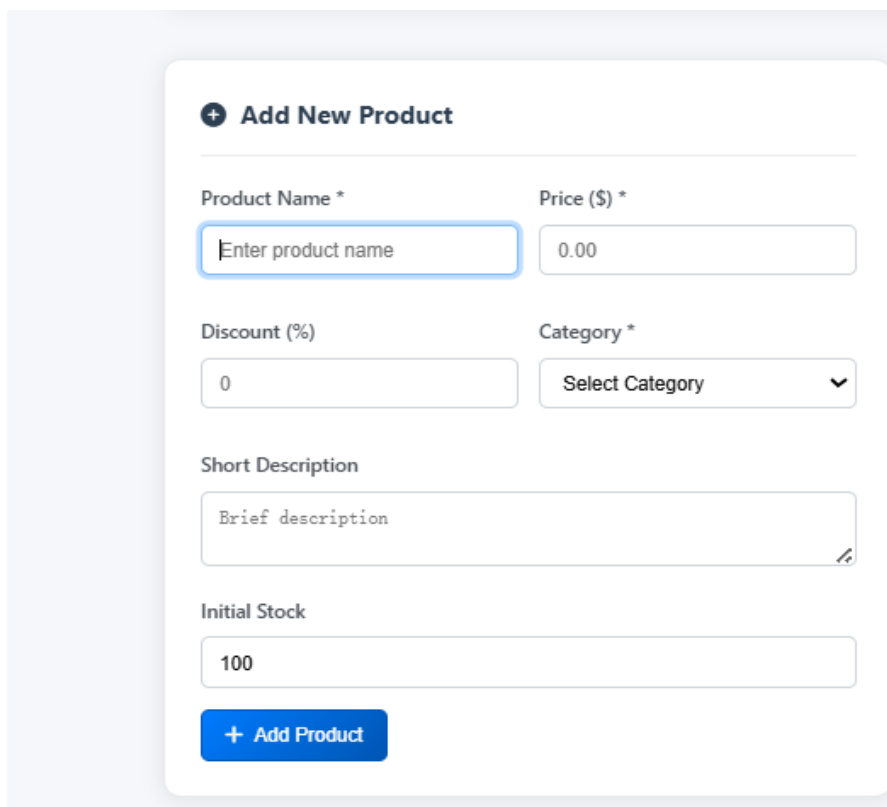
Category and platform information

Developer and publisher details

Game features

Upload game images

Save the new product



The screenshot shows a web form titled "+ Add New Product". It contains several input fields and a dropdown menu. The "Product Name \*" field is highlighted with a blue border and contains the placeholder text "Enter product name". The "Price (\$) \*" field contains "0.00". The "Discount (%)" field contains "0". The "Category \*" dropdown menu is set to "Select Category" with a downward arrow. The "Short Description" field contains the placeholder text "Brief description" and has a small edit icon at the bottom right. The "Initial Stock" field contains "100". At the bottom of the form is a blue button with a white plus icon and the text "+ Add Product".

Product Name *	Price (\$) *
<input type="text" value="Enter product name"/>	<input type="text" value="0.00"/>
Discount (%)	Category *
<input type="text" value="0"/>	<input type="text" value="Select Category"/>
Short Description	
<input type="text" value="Brief description"/>	
Initial Stock	
<input type="text" value="100"/>	
<input type="button" value="+ Add Product"/>	











#### 3.3 Edit Existing Games

From the product list, select the game to edit

Update any information as needed

Save changes

### Product Inventory

ID	PRODUCT	PRICE	STOCK	SALES	ACTIONS
#75	<b>Animal Crossing: New Horizons</b> Simulation	\$59.99	<input type="text" value="200"/> 	1600	
#74	<b>Street Fighter 6</b> Sports	\$59.99 15.00% off	<input type="text" value="120"/> 	700	
#73	<b>Diablo IV</b> RPG	\$69.99 10.00% off	<input type="text" value="140"/> 	950	
#72	<b>Marvel's Spider-Man 2</b> Action	\$69.99 5.00% off	<input type="text" value="150"/> 	1100	
	<b>Baldur's Gate</b>		<input type="text" value=""/> 		

#### 3.4 Delete Games

Locate the game in the product list  
Click "Delete" or equivalent action  
Confirm deletion

Product Inventory

ID	PRODUCT	PRICE	STOCK		SALES	ACTIONS
#75	<b>Animal Crossing: New Horizons</b> Simulation	\$59.99	<input type="text" value="200"/> <input type="button" value="🔒"/>		1600	<input type="button" value="🗑"/>
#74	<b>Street Fighter 6</b> Sports	\$59.99 15.00% off	<input type="text" value="120"/> <input type="button" value="🔒"/>		700	<input type="button" value="🗑"/>
#73	<b>Diablo IV</b> RPG	\$69.99 10.00% off	<input type="text" value="140"/> <input type="button" value="🔒"/>		950	<input type="button" value="🗑"/>
#72	<b>Marvel's Spider-Man 2</b> Action	\$69.99 5.00% off	<input type="text" value="150"/> <input type="button" value="🔒"/>		1100	<input type="button" value="🗑"/>
	<b>Baldur's Gate</b>		<input type="text"/> <input type="button"/>			<input type="button"/>

### 3.5 View All Products

The product management interface displays:

Game ID and name

Current price and discount

Stock status

Category information

Action buttons for editing/deleting

## Product Inventory

ID	PRODUCT	PRICE	STOCK	SALES	ACTIONS
#75	<b>Animal Crossing: New Horizons</b> Simulation	\$59.99	<input type="text" value="200"/>	<input type="checkbox"/> 1600	
#74	<b>Street Fighter 6</b> Sports	\$59.99 15.00% off	<input type="text" value="120"/>	<input type="checkbox"/> 700	
#73	<b>Diablo IV</b> RPG	\$69.99 10.00% off	<input type="text" value="140"/>	<input type="checkbox"/> 950	
#72	<b>Marvel's Spider-Man 2</b> Action	\$69.99 5.00% off	<input type="text" value="150"/>	<input type="checkbox"/> 1100	
	<b>Baldur's Gate</b>		<input type="text"/>	<input type="checkbox"/>	

## 4. Managing Users

### 4.1 View User List

Navigate to "User Management"

View all registered users with details including:

Username and email

Registration date

Account status

User role

Id	User Id	Hash	Contact Owner	Company Id	Prefix	First Name	Last Name	Email	Time
57	—	—	—	—	—	Stephanie	Rodriguez	<a href="mailto:stephanie.rodriguez2@email.com">stephanie.rodriguez2@email.com</a>	—
56	—	—	—	—	—	Charles	Clark	<a href="mailto:charles.clark2@email.com">charles.clark2@email.com</a>	—
55	—	—	—	—	—	Michelle	Robinson	<a href="mailto:michelle.robinson2@email.com">michelle.robinson2@email.com</a>	—
54	—	—	—	—	—	Richard	Martinez	<a href="mailto:richard.martinez2@email.com">richard.martinez2@email.com</a>	—
53	—	—	—	—	—	Ashley	Garcia	<a href="mailto:ashley.garcia2@email.com">ashley.garcia2@email.com</a>	—
52	—	—	—	—	—	Kevin	Thompson	<a href="mailto:kevin.thompson2@email.com">kevin.thompson2@email.com</a>	—

## 5. Managing the Forum

### 5.1 Content Moderation

Review forum posts for compliance with guidelines

Remove inappropriate content

Manage user permissions for posting

Pin important announcements

world is absolutely stunning. Anyone else playing it?

0 replies

## 6. Managing Website Content

### 6.1 Update Static Pages

**Homepage:** Update banners, featured games, promotions

**About Page:** Update company information and team details

**Contact Page:** Update contact information and support details

**Careers Page:** Manage job postings

## 7. Subscribers Management

### 7.1 Access Subscribers List

Log in as administrator

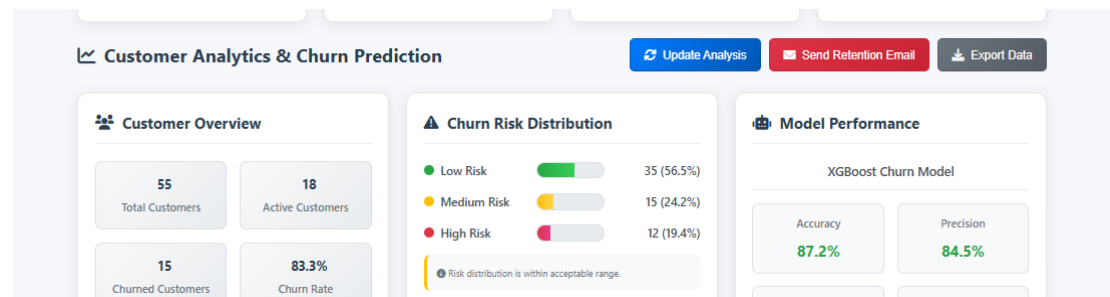
Navigate to "Subscribers" section

View all registered subscribers

Id	User Id	Hash	Contact Owner	Company Id	Prefix	First Name	Last Name	Email	Time
57	—	—	—	—	—	Stephanie	Rodriguez	<a href="mailto:stephanie.rodriguez2@email.com">stephanie.rodriguez2@email.com</a>	—
56	—	—	—	—	—	Charles	Clark	<a href="mailto:charles.clark2@email.com">charles.clark2@email.com</a>	—
55	—	—	—	—	—	Michelle	Robinson	<a href="mailto:michelle.robinson2@email.com">michelle.robinson2@email.com</a>	—
54	—	—	—	—	—	Richard	Martinez	<a href="mailto:richard.martinez2@email.com">richard.martinez2@email.com</a>	—
53	—	—	—	—	—	Ashley	Garcia	<a href="mailto:ashley.garcia2@email.com">ashley.garcia2@email.com</a>	—

## 7.2 Subscriber Management Features

View complete subscriber list with details  
Search and filter subscribers  
Export subscriber data to CSV  
Monitor subscriber growth and trends



## 8. Website Maintenance

### 8.1 Regular Maintenance Tasks

**Database Backups:** Regular backup of website database

**File Backups:** Backup critical directories and files

**Updates:** Check for system and software updates monthly

**Performance Monitoring:** Regular checks of server performance

### 8.2 Backup Process

#### Database Backup:

Export database through phpMyAdmin or similar tool  
Store backups in secure location  
Test backup restoration periodically

#### File Backup:

Backup website files including:

- PHP files
- Configuration files
- Uploaded images and content
- Theme and template files

### 8.3 Update Procedures



### **Always backup before updating**

Test updates in staging environment first

Apply updates during low-traffic periods

Monitor website after updates for issues

## **9. Security & Best Practices**

### **9.1 Security Measures**

**Regular Updates:** Keep PHP version and all libraries updated

**Password Policy:** Enforce strong passwords for admin accounts

**Access Control:** Restrict admin access to authorized personnel only

**Input Validation:** Sanitize all user inputs

**File Upload Security:** Validate all uploaded files

**Database Security:** Use prepared statements for queries

### **9.2 Best Practices**

Regular security audits

Monitor access logs

Implement Two-Factor Authentication if available

Regular password changes for admin accounts

Keep backup of all configurations

## **10. Troubleshooting (Administrators)**

### **10.1 Common Issues and Solutions**

#### **500 Internal Server Error:**

Check server error logs

Verify .htaccess configuration

Check PHP version compatibility

Review recent changes to code

#### **404 Page Not Found:**

Verify file paths and permissions

Check .htaccess rewrite rules

Ensure files exist in correct locations

**Database Connection Errors:**

Verify database credentials in configuration files  
Check if database server is running  
Test database connection separately  
Check for firewall restrictions

**Form Submission Issues:**

Check PHP settings (max\_input\_vars, post\_max\_size)  
Verify form action URLs  
Check browser console for JavaScript errors  
Review server error logs

**Performance Issues:**

Optimize images and media files  
Enable caching mechanisms  
Reduce unnecessary database queries  
Monitor server resources  
Optimize code and reduce redirects

**10.2 Contacting Hosting Support**

If issues persist, contact your hosting provider with:

Detailed error messages  
Steps to reproduce the issue  
Recent changes made to the website  
Server logs if available