USER MANUAL

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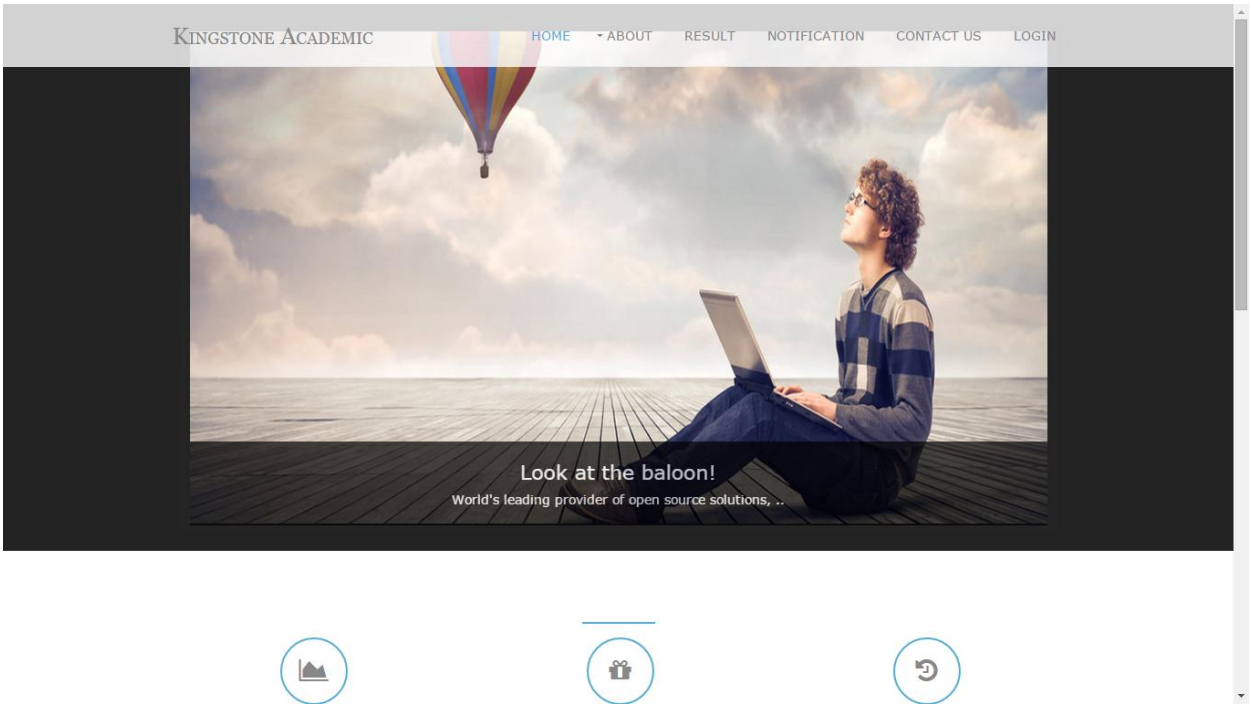
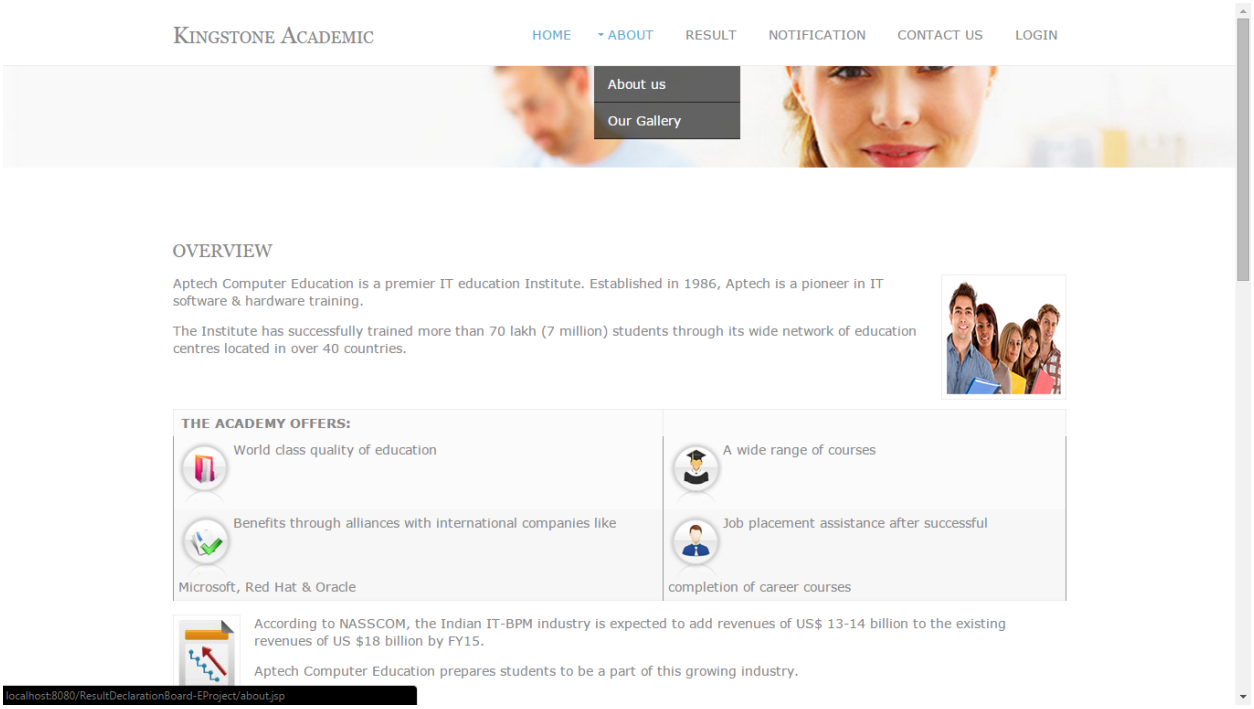
❖ Student:

* Home page



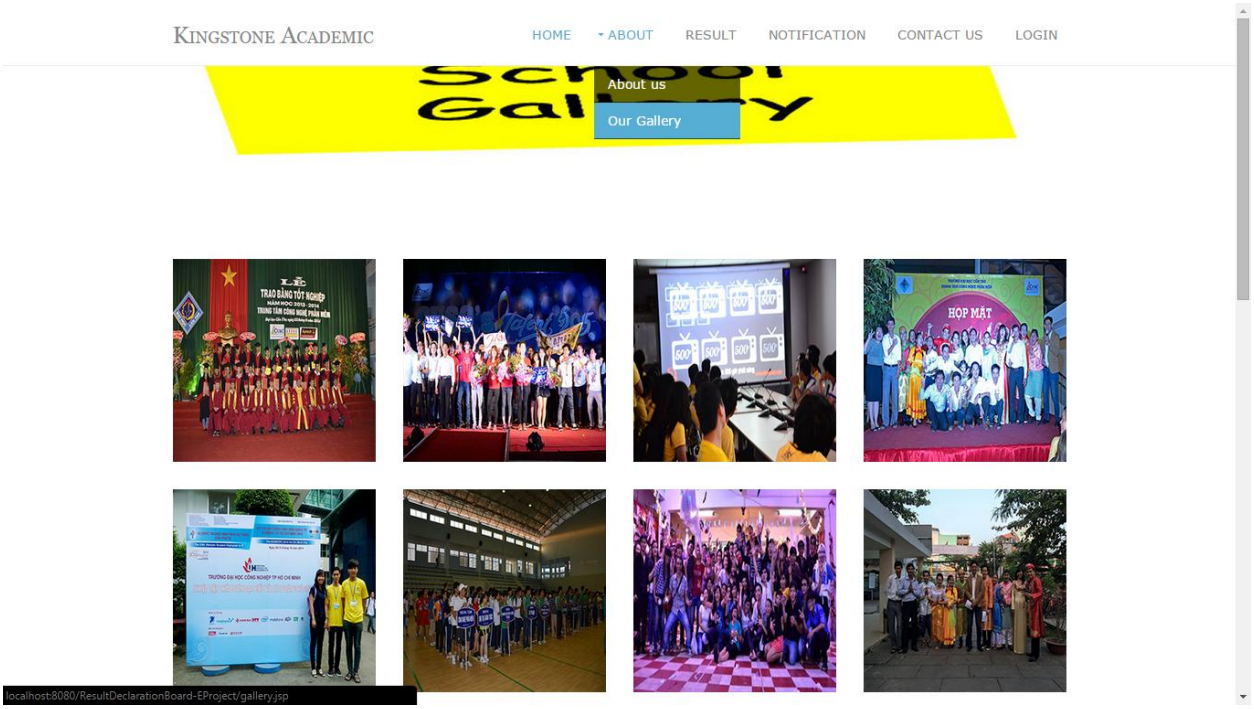
In this page you can see main interface for student, with menu staskbar place you can choose which page you want to see.

* About Us page



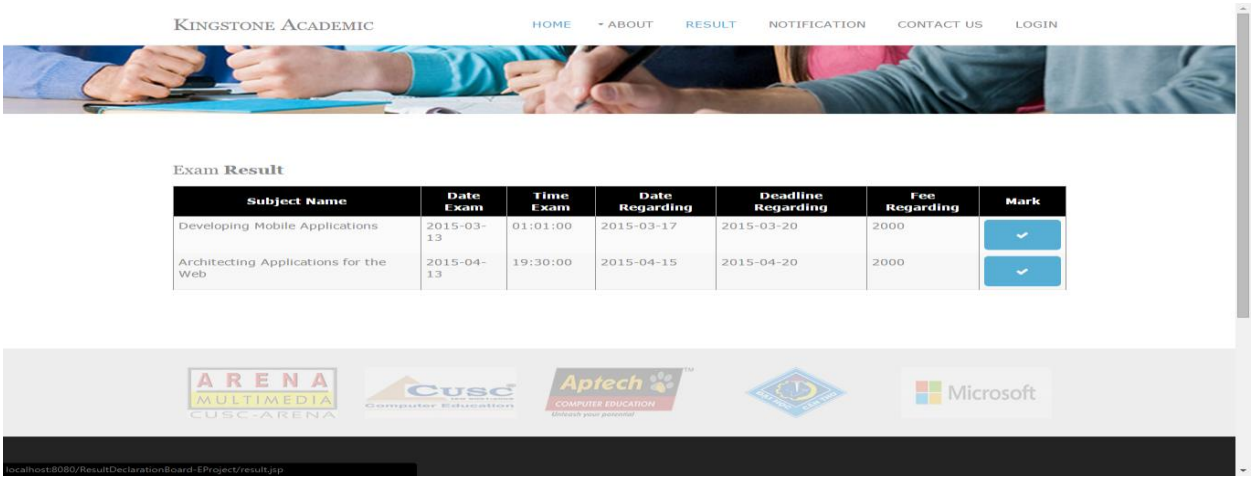
This page we introduce some information about Kingstone Academic

* Our Gallery page



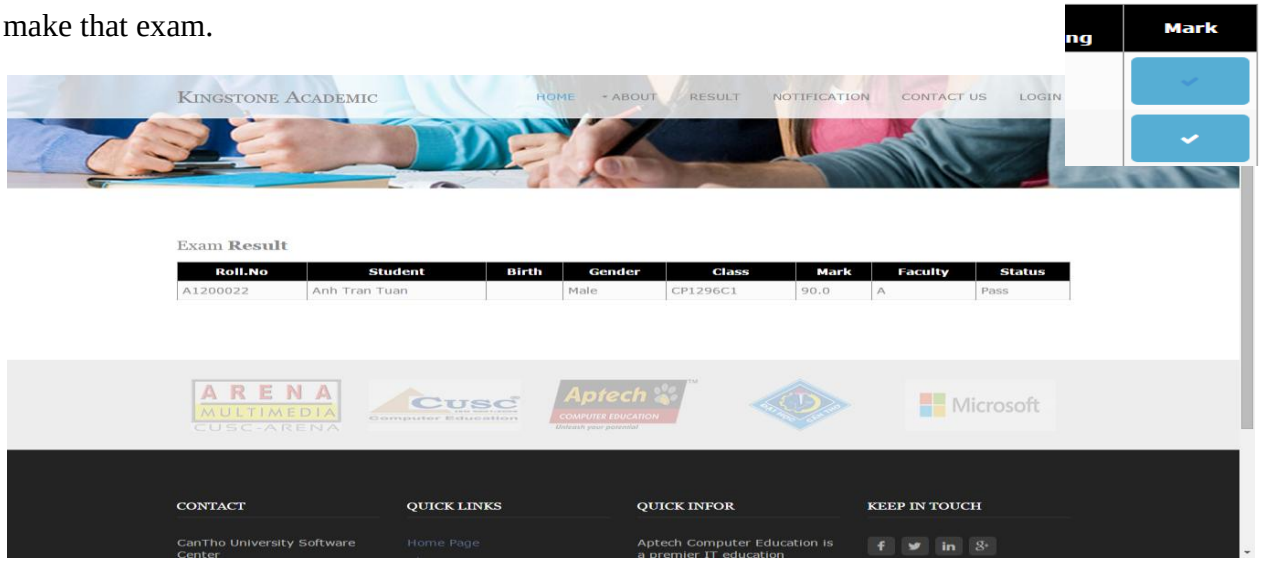
This page display image about some activies of our academic

* Result page

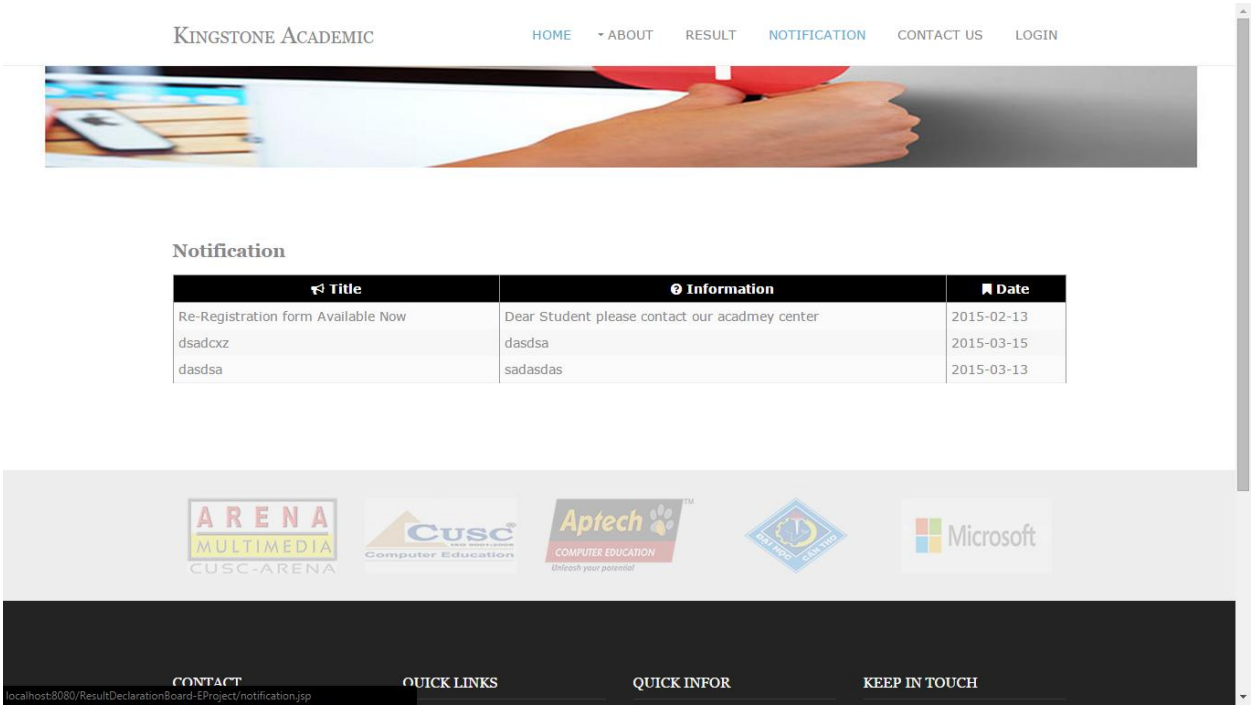


If you already make an exam. You can check you result in this page.

With table display some information about examination and last button to see list of student make that exam.

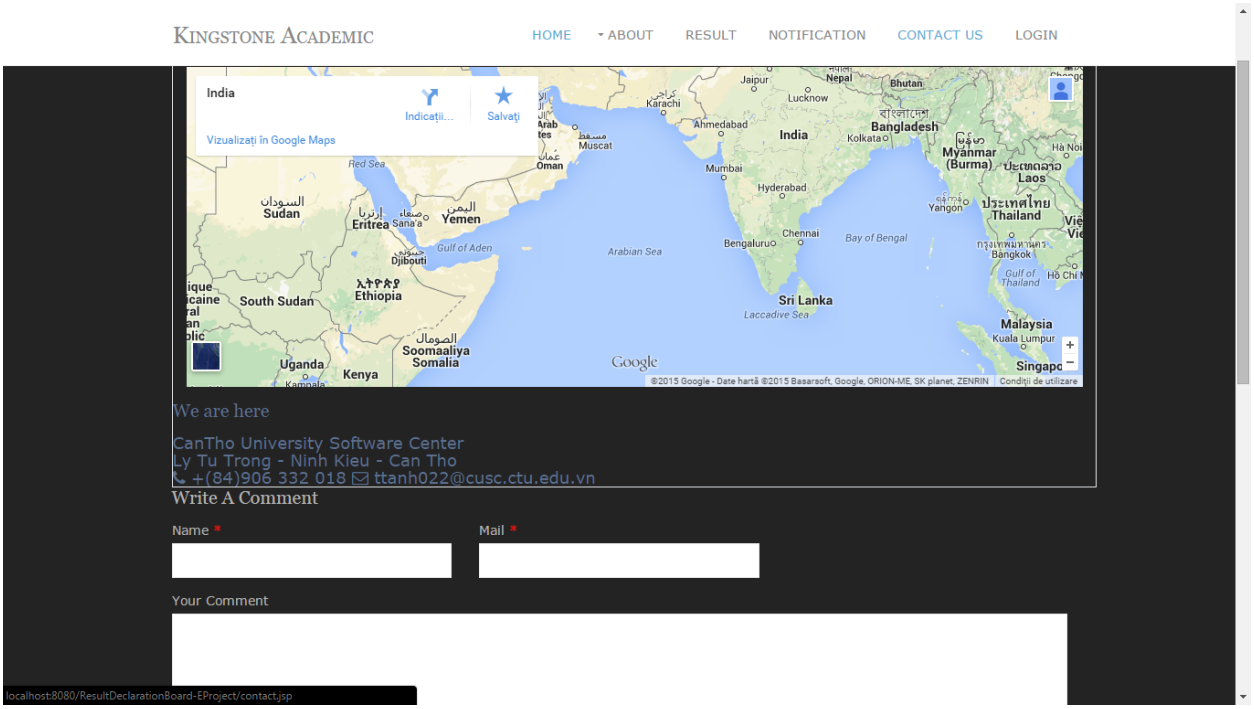


* Notification page



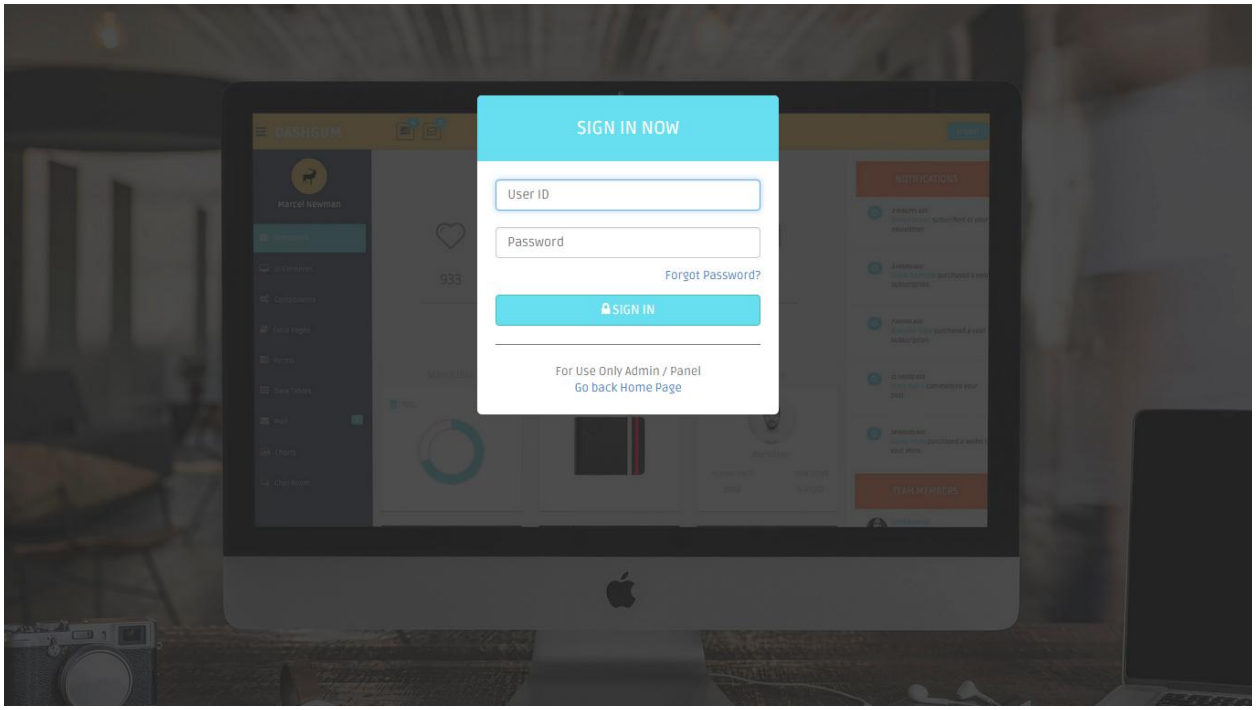
Like result page, but this page display new notification post by admin or teacher

* Contact Us page

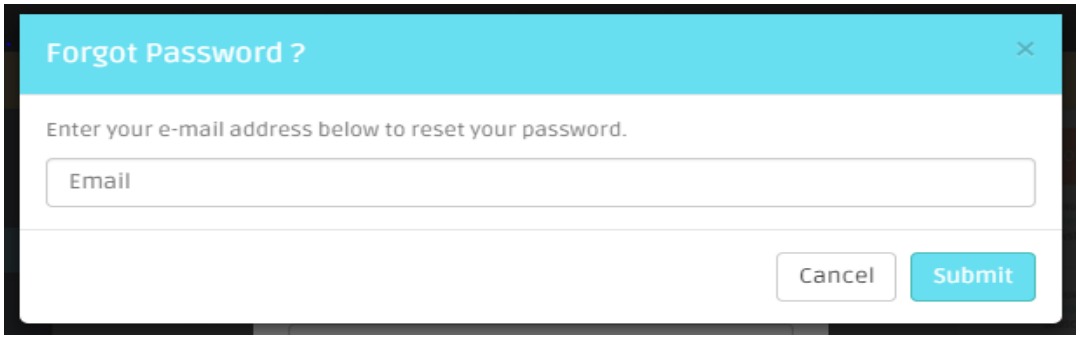


If you want to know how to contact us, you can check in this page. And you can send your feedback, idea or any question right in this form.

***Login**

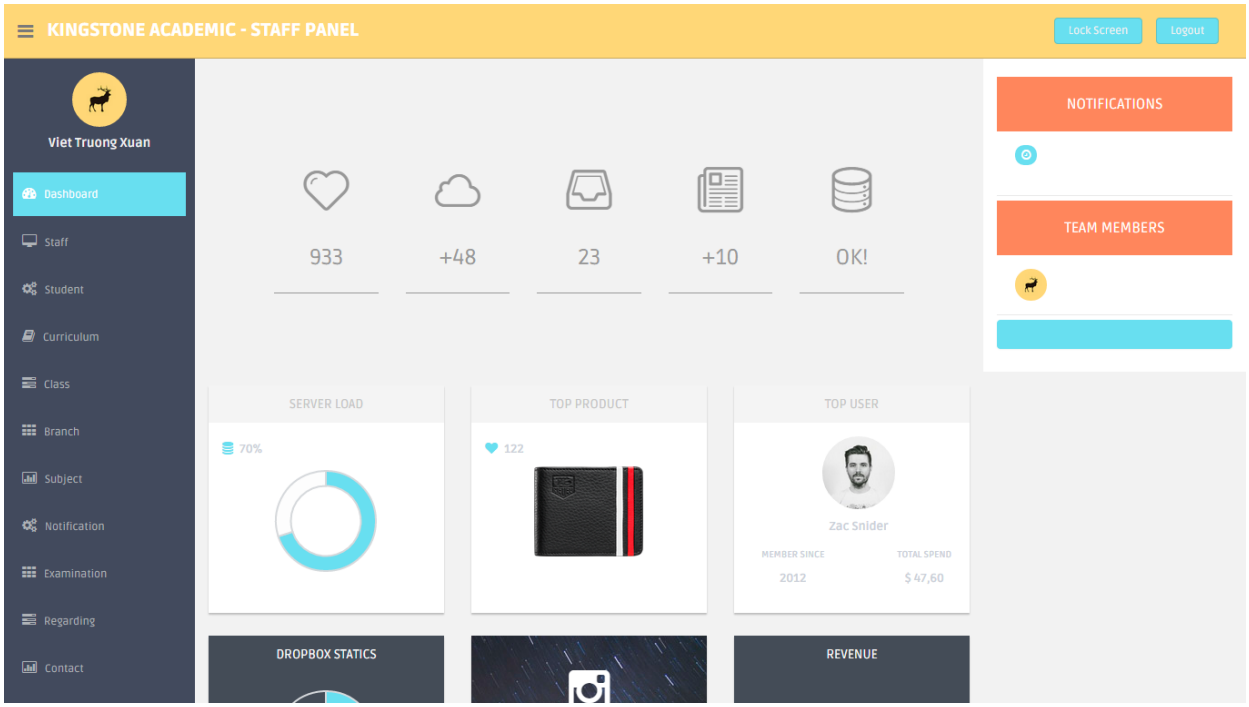


In function login: staff of kingstone academic can login into staff panel, to manage some function they already have role, if they don't want, they can return to student home page by click in link "Go back Home Page"



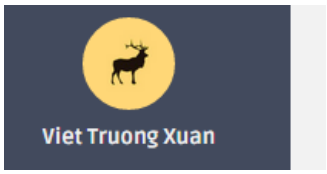
But if they forget password, they can reset it right here, by click in "Forgot Password. And in this function after enter email and submit, we will send their password into their mailbox.

* Staff Panel

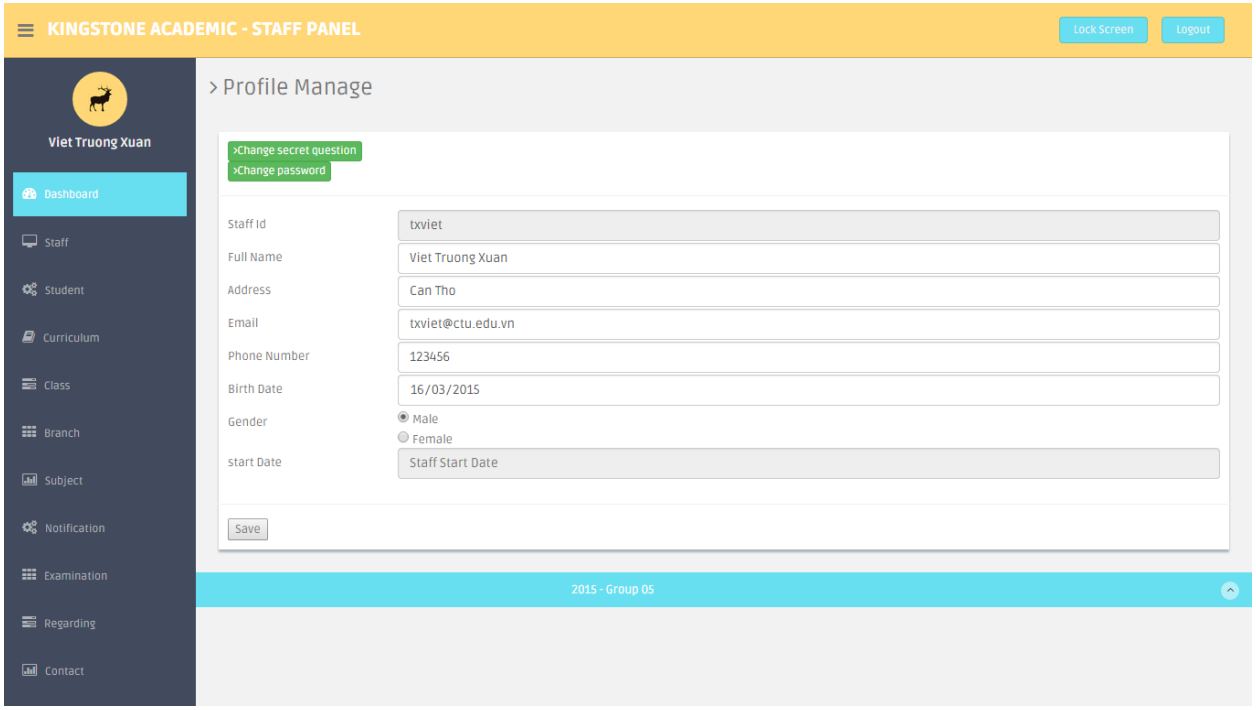


In this page staff can manage some table they already have role, beside they can choose logout, lock screen or edit their information

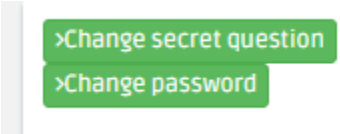
*Profile manage



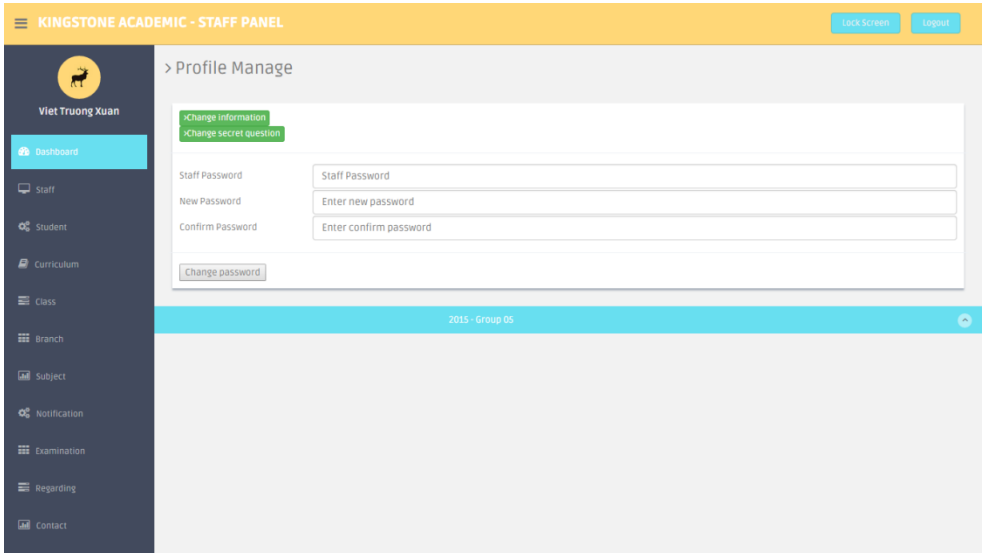
To edit information , they can click on that image, after that page profile manage will display. In this page, they can change some information about themself. When already enter everything, they can click on save button to save that information



*Change password



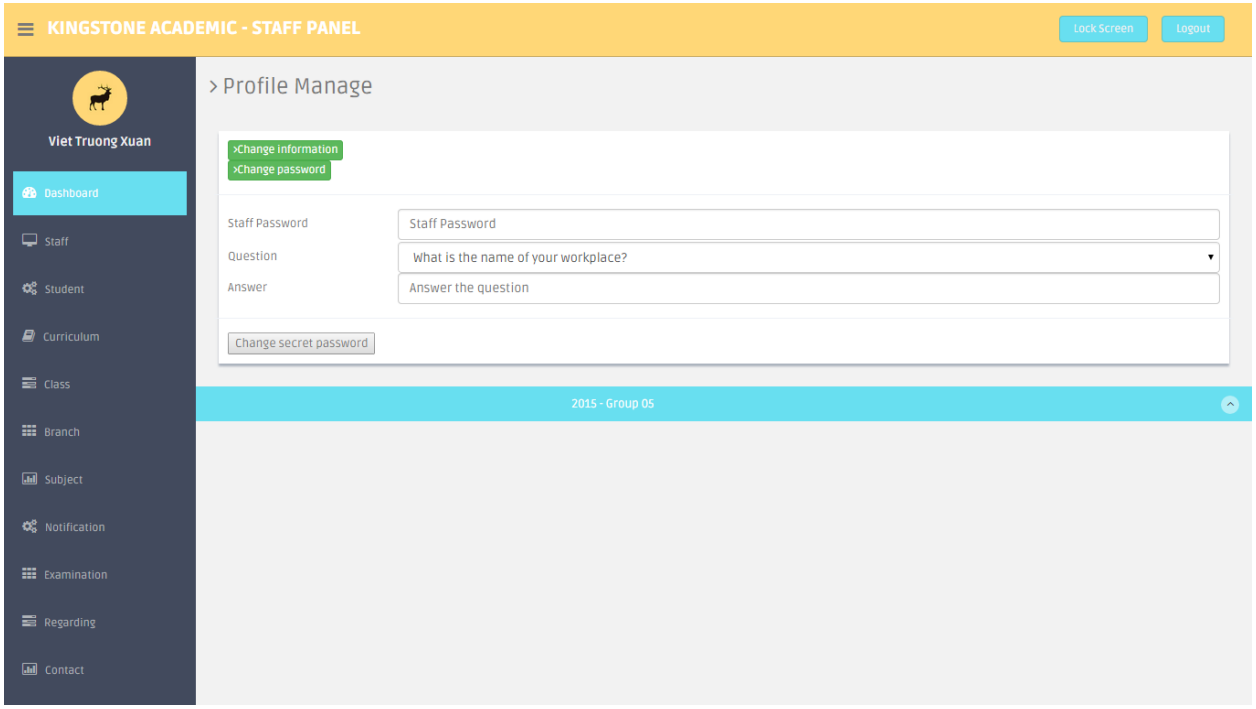
If they want change their password, they can click on button “Change password”. After that page change password will be display, and they need to enter their current password if they want chage it to new password.



*Change secret question

>Change secret question
>Change password

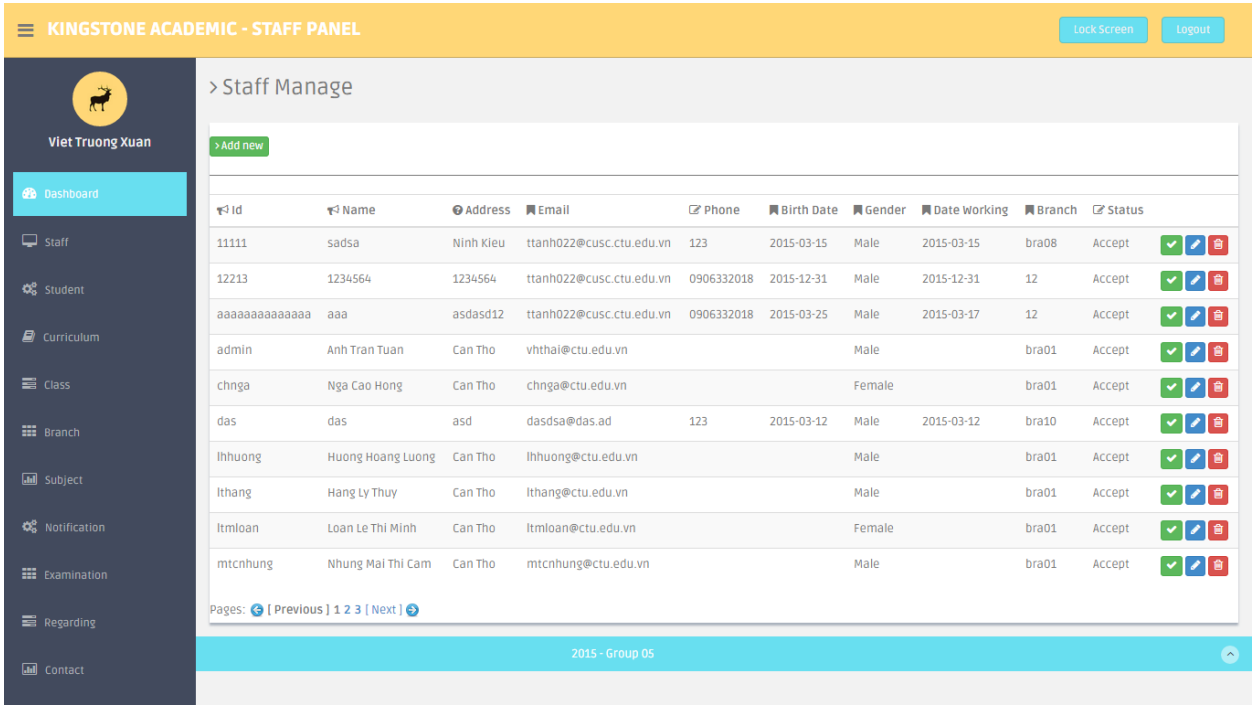
If they want change their password, they can click on button “Change secret question”. After that page change secret question will be display, and they need to enter their current password if they want to change their current secret question.



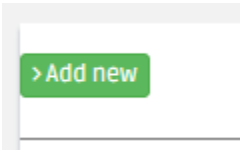
* Staff manage

To mange staff, admin can click on “Staff” in menu rightbar

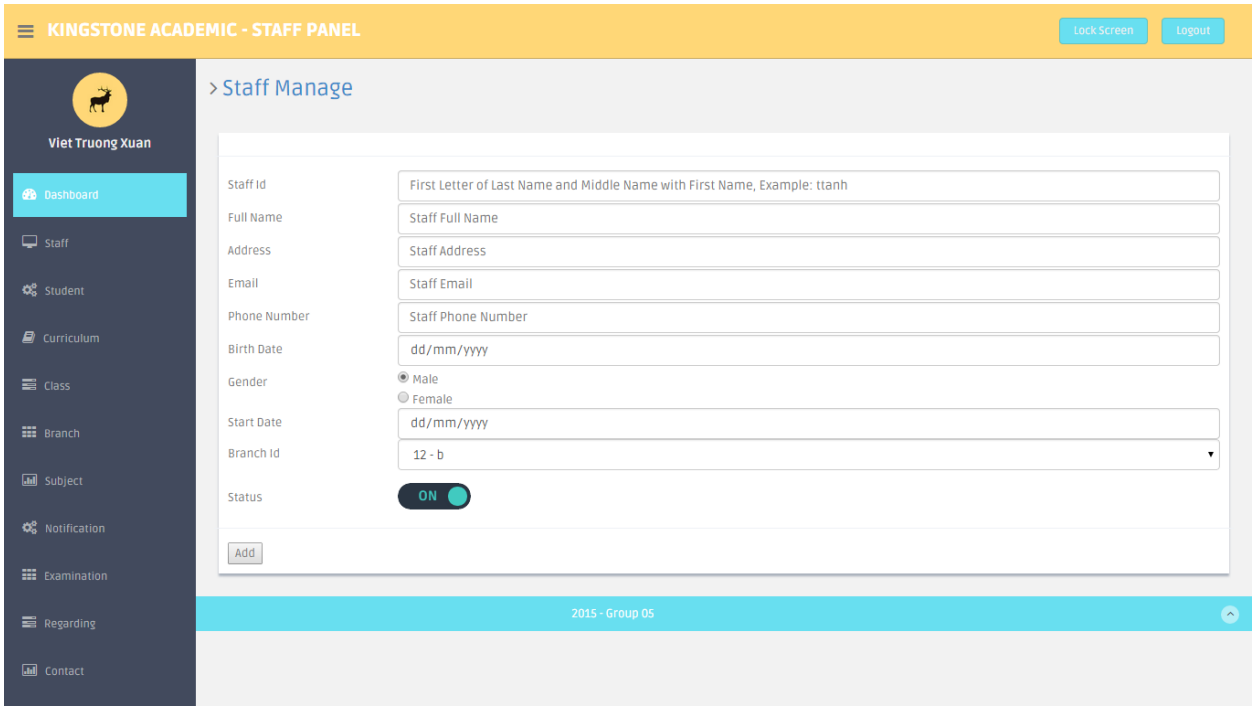
In this page, admin can manage staff of academic. They can add new staff, edit or delete staff.



*Add new staff

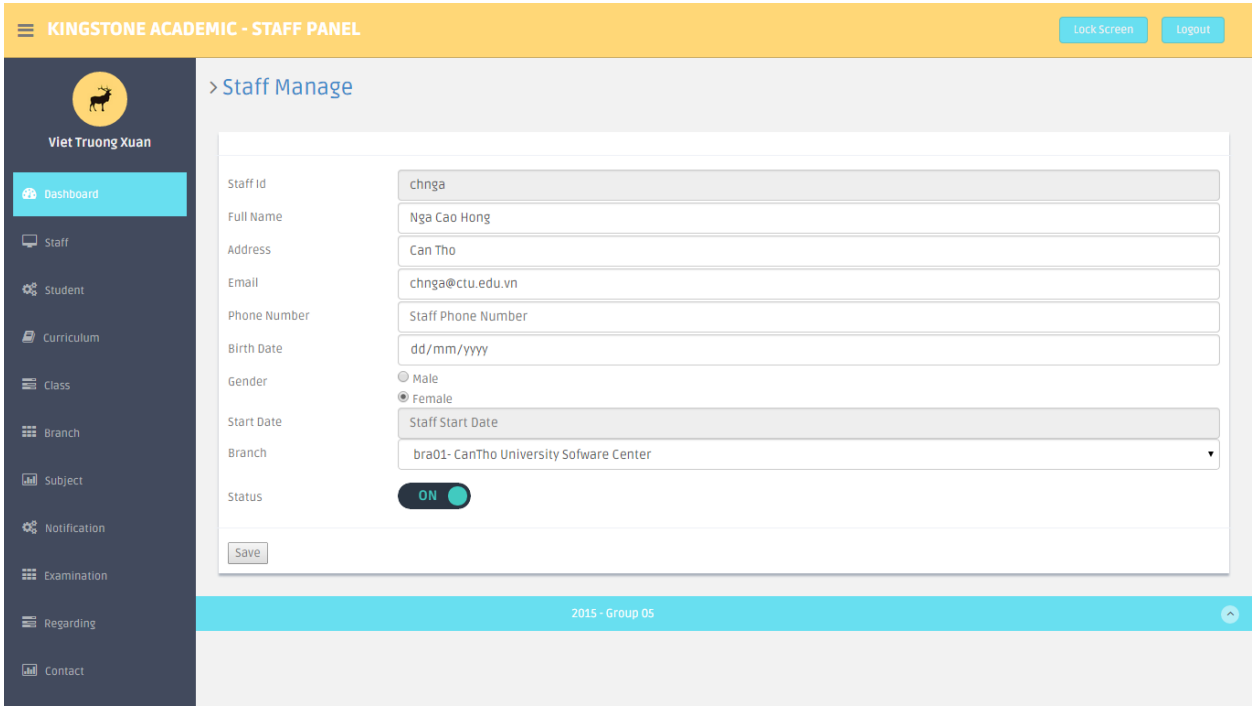


To add new staff, admin can click on “Add new” button, afterthat new page will open, in this page they need to enter all information if they want to create new staff into database



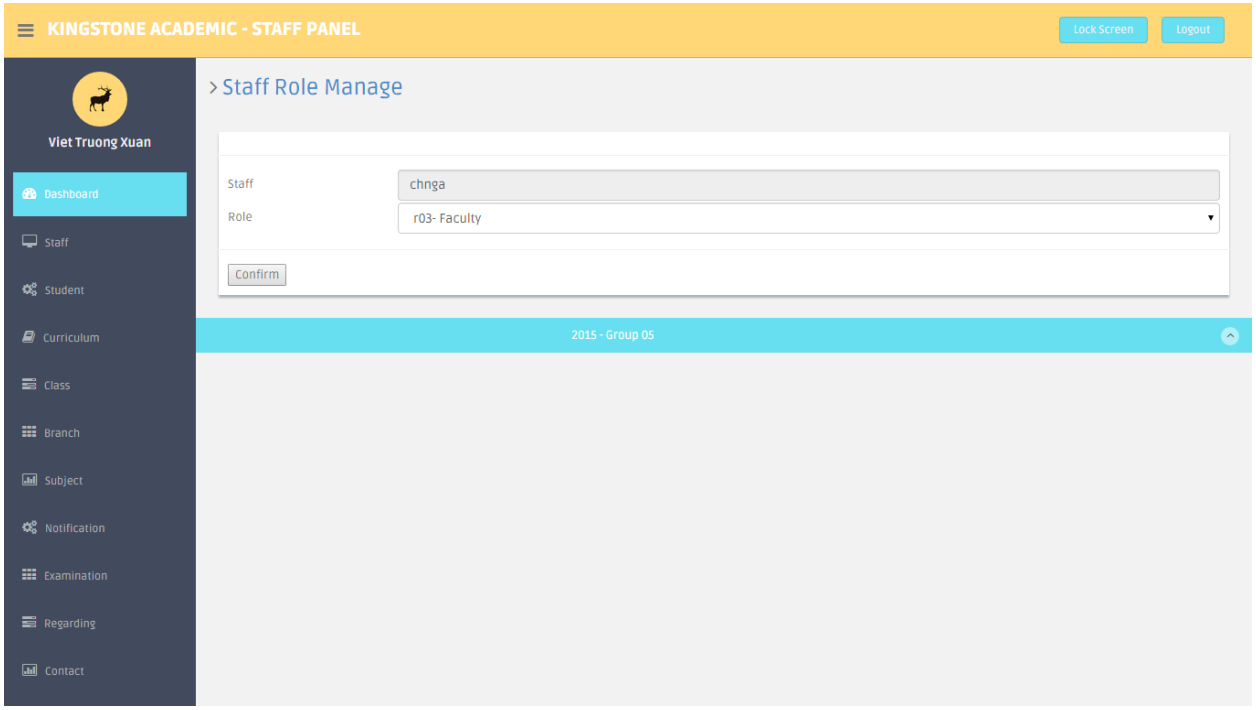
* Edit staff

To edit staff information, admin can click on that button, afterthat new page will open, in this page they can edit staff's information. And if staff of academic on vacation, they can chage status of that staff to OFF, and they can't login in to staff panel anymore



*Edit role staff

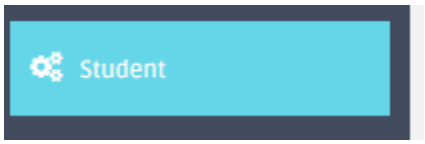
Admin can change role of staff when click on that button. After they click on that, new page will open for they to change role of some staff



*Delete staff

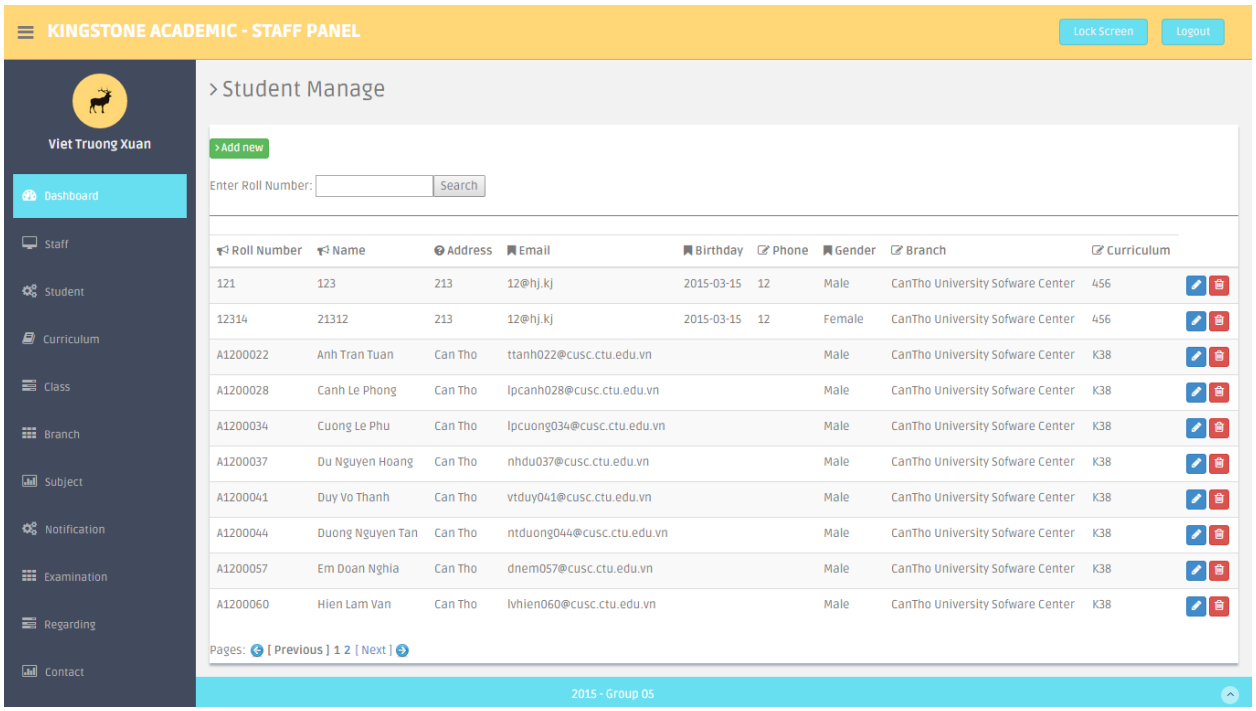
Admin can delete staff information by click on this button. And new panel will display, to confirm they want to delete this record or not

*Student manage



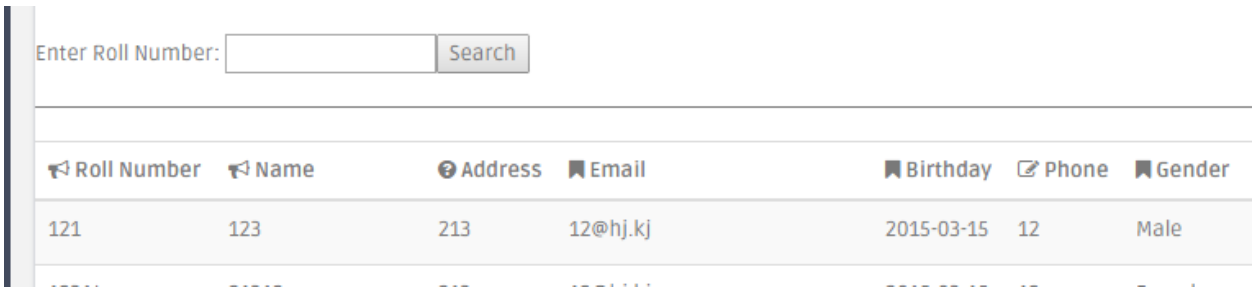
To mange student, staff can click on “Student” in menu rightbar

In this page, staff can manage student of academic. They can add new student, edit or delete student.

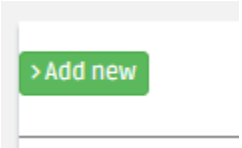


*Search student

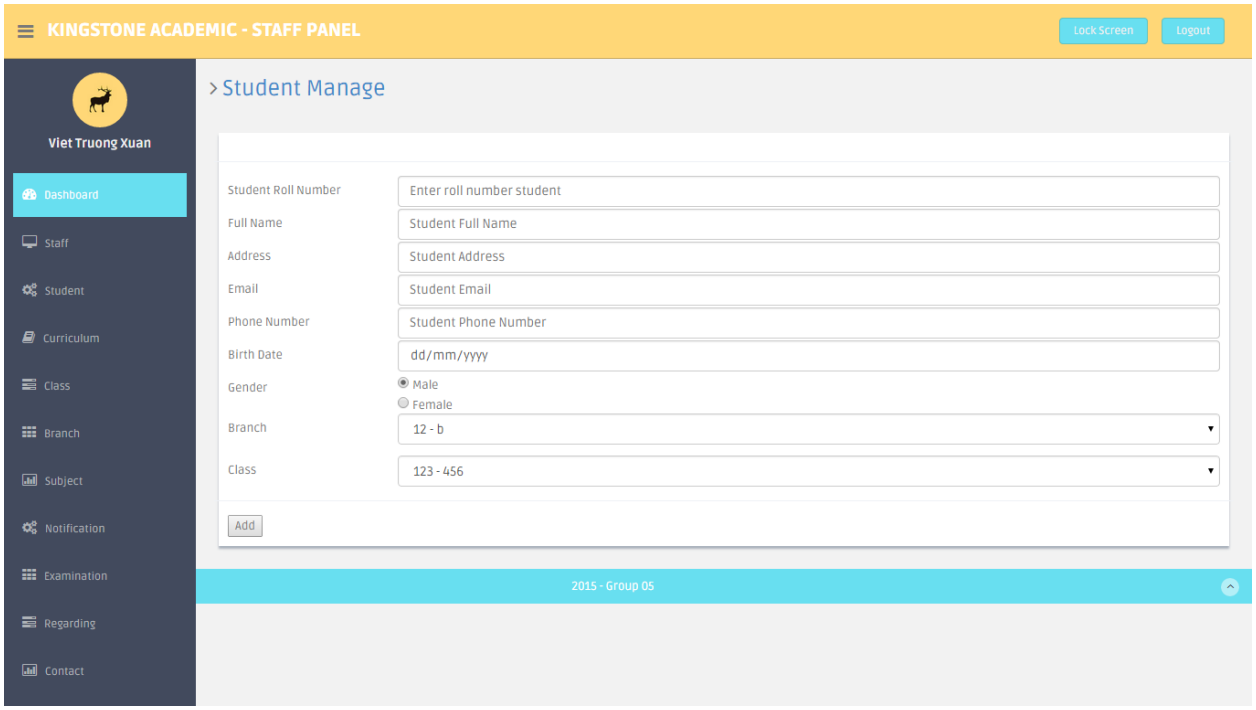
Staff can easy to find one student by enter roll number in textbox below and click search button



*Add new student

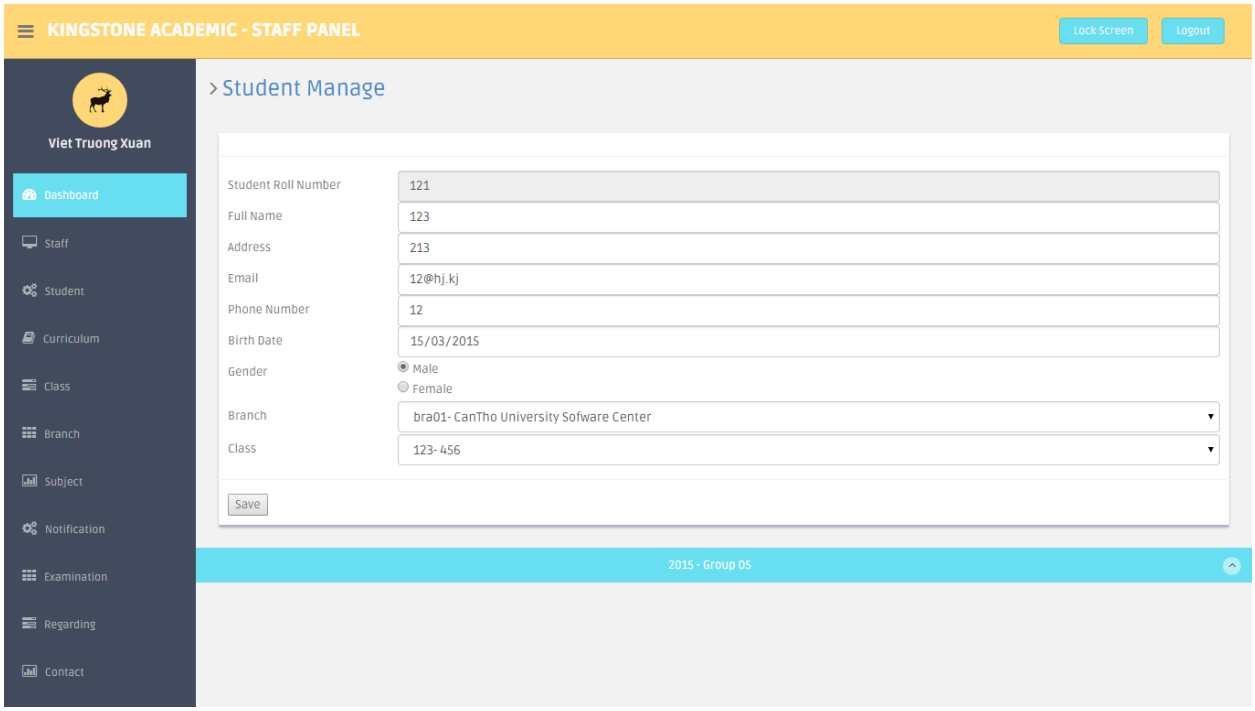


To add new student, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new student into database



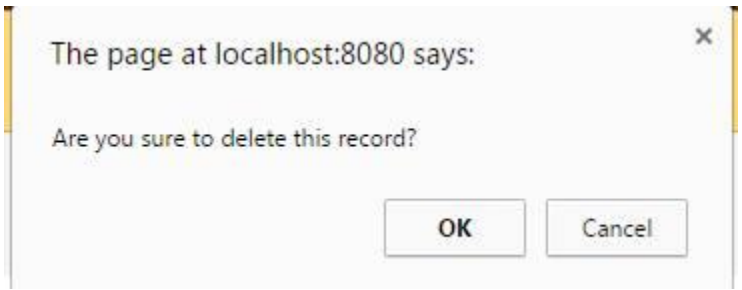
*Edit student

To edit student information, staff can click on that button, after that new page will open, in this page they can edit student's information.

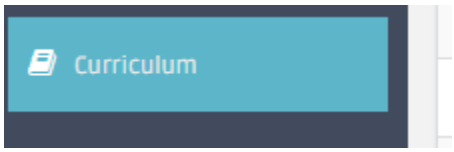


*Delete student

Staff can delete student information by click on this button. And new panel will display, to confirm they want to delete this record or not

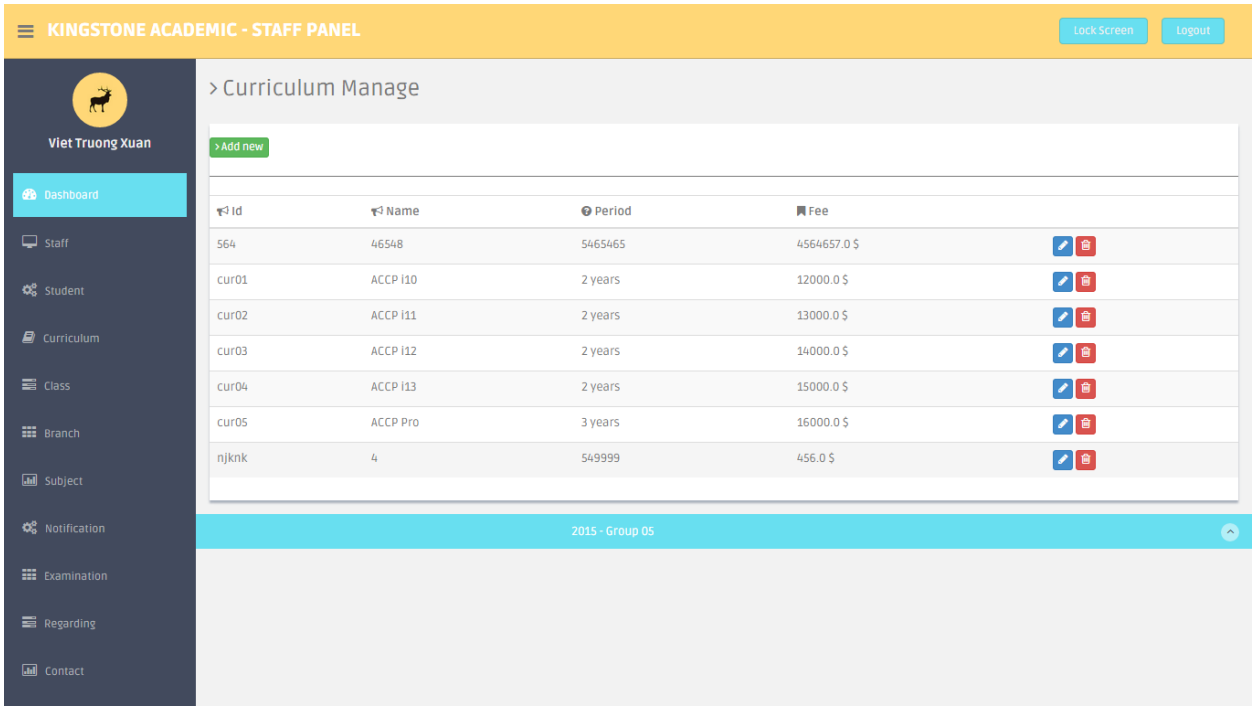


*Curriculum manage

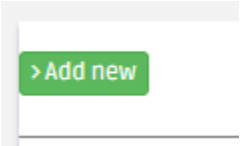


To mange curriculum, staff can click on “Curriculum” in menu rightbar

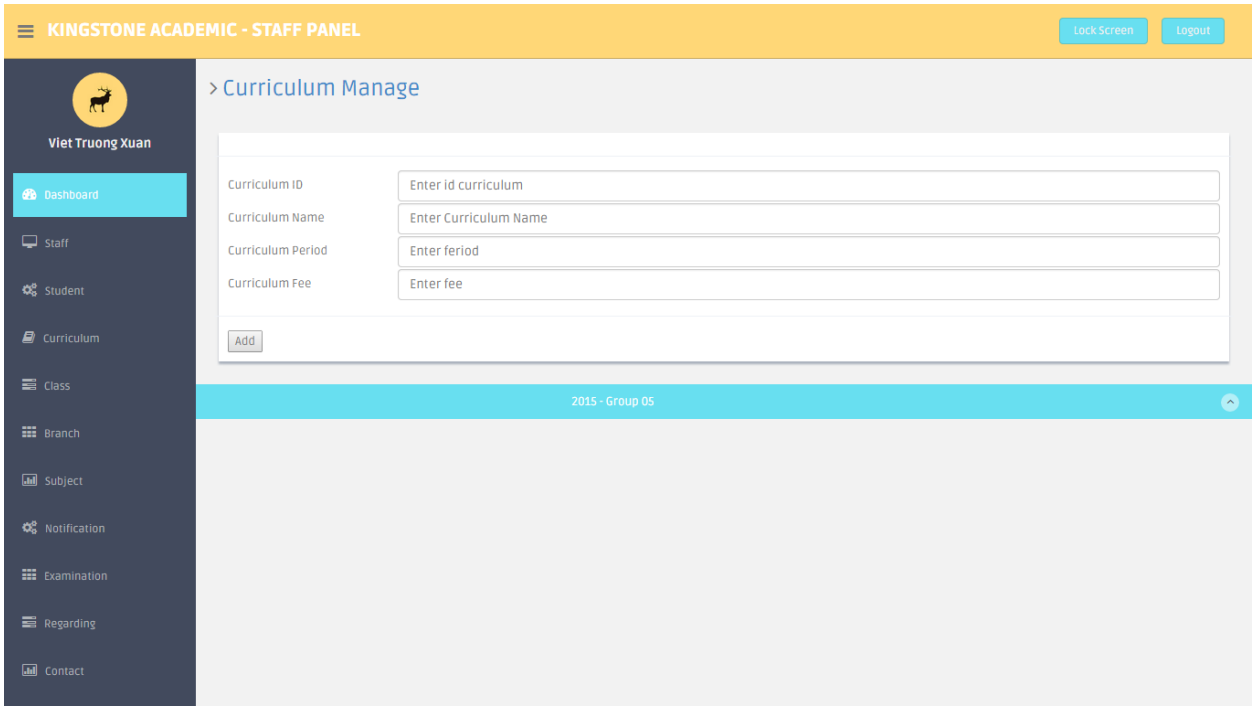
In this page, staff can manage curriculum of academic. They can add new curriculum, edit or delete curriculum.



*Add new curriculum

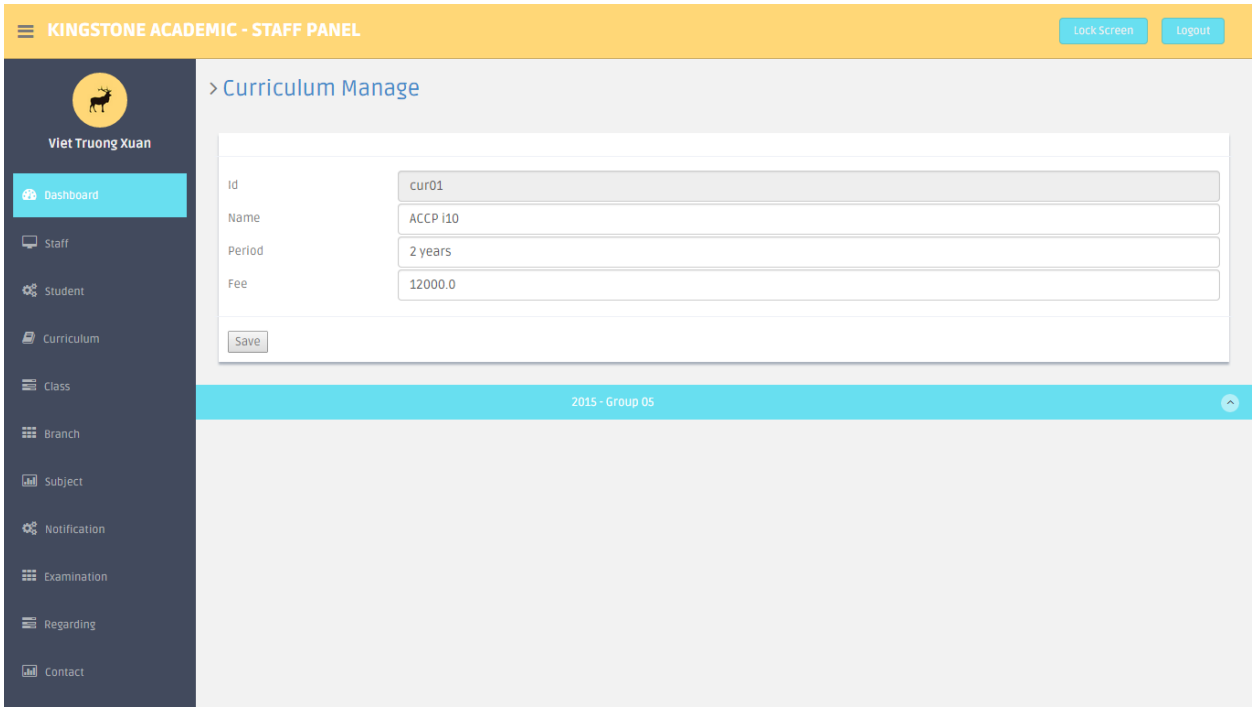


To add new curriculum, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new curriculum into database



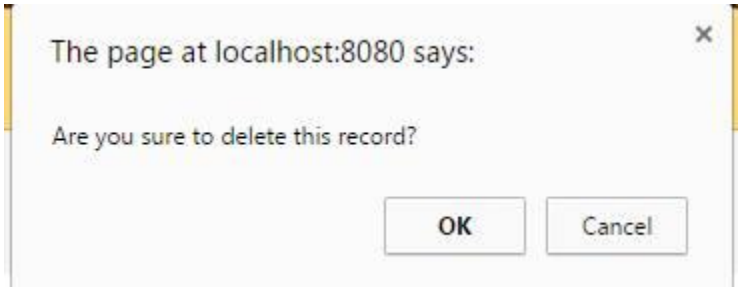
*Edit curriculum

To edit curriculum information, staff can click on that button, after that new page will open, in this page they can edit curriculum's information.



*Delete curriculum

Staff can delete curriculum information by click on this button. And new panel will display, to confirm they want to delete this record or not

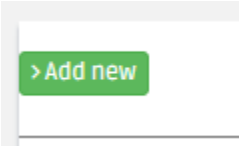


*Class manage

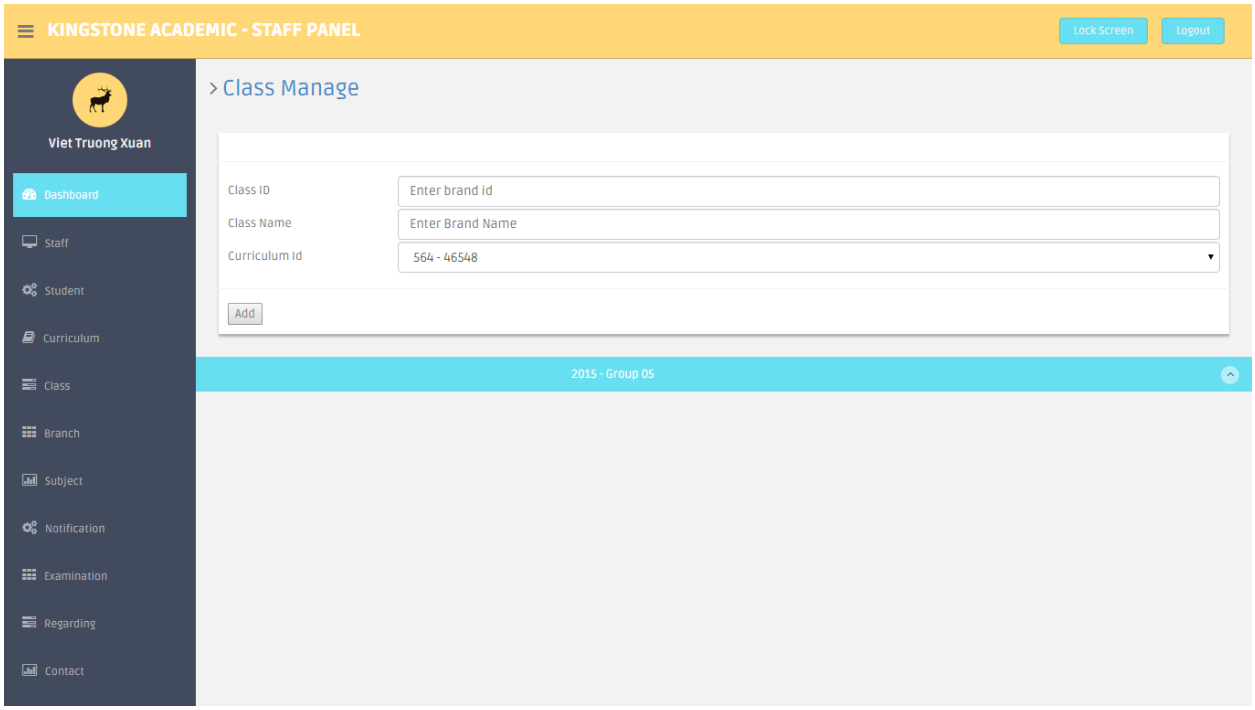
To mange class, staff can click on “Class” in menu rightbar

In this page, staff can manage class of academic. They can add new class, edit or delete class.

*Add new class

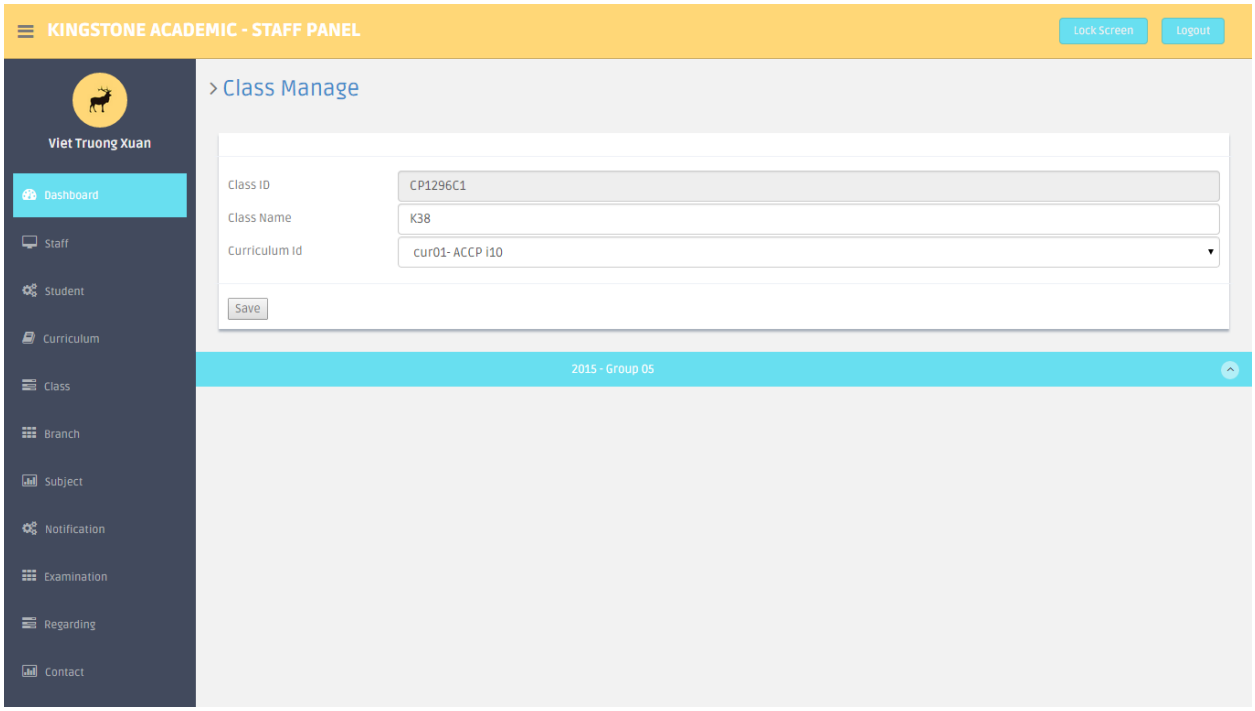


To add new class, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new class into database



*Edit class

To edit class information, staff can click on that button, after that new page will open, in this page they can edit class's information.



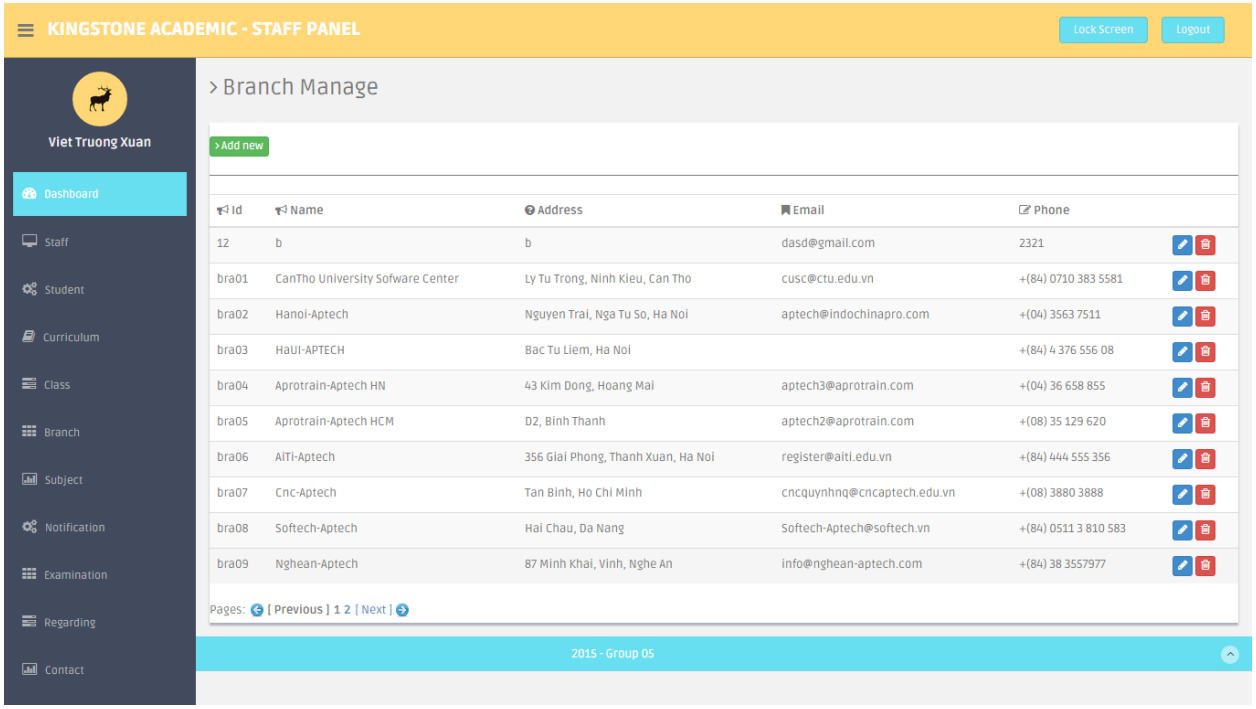
*Delete class

Staff can delete class information by click on this button. And new panel will display, to confirm they want to delete this record or not

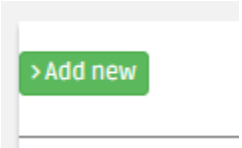
*Branch manage

To mange branch, staff can click on “Branch” in menu rightbar

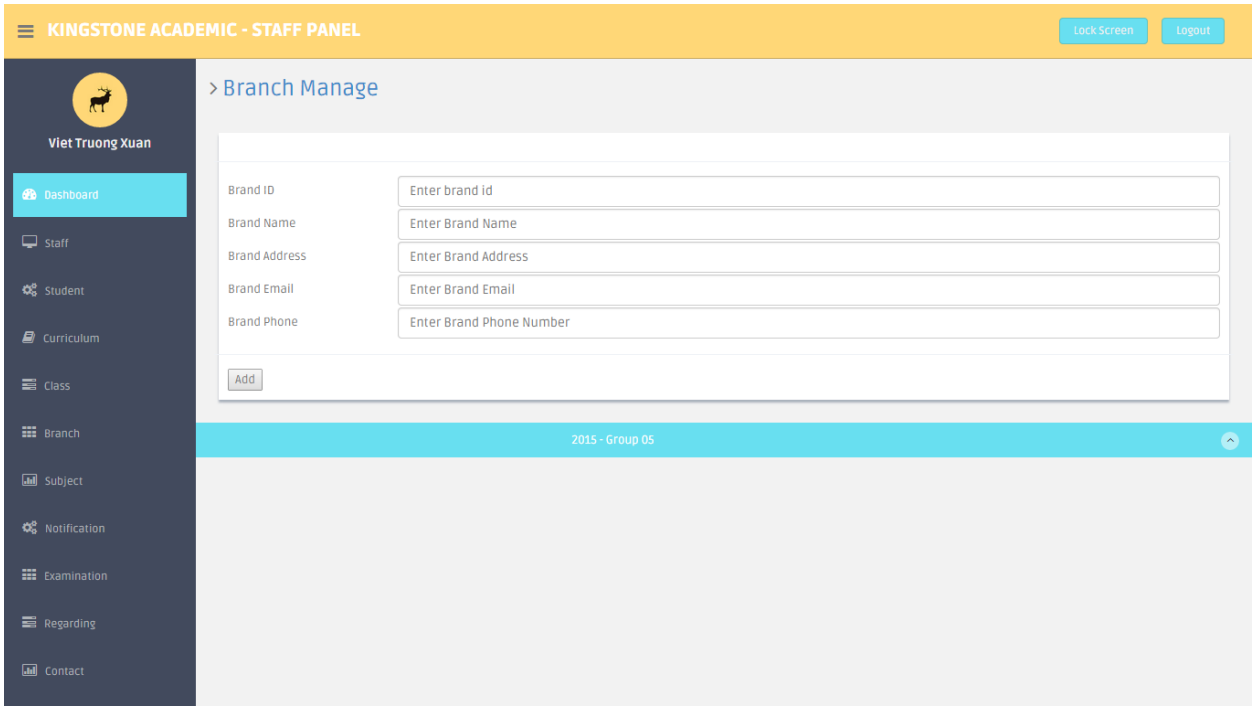
In this page, staff can manage branch of academic. They can add new branch, edit or delete branch.



*Add new branch

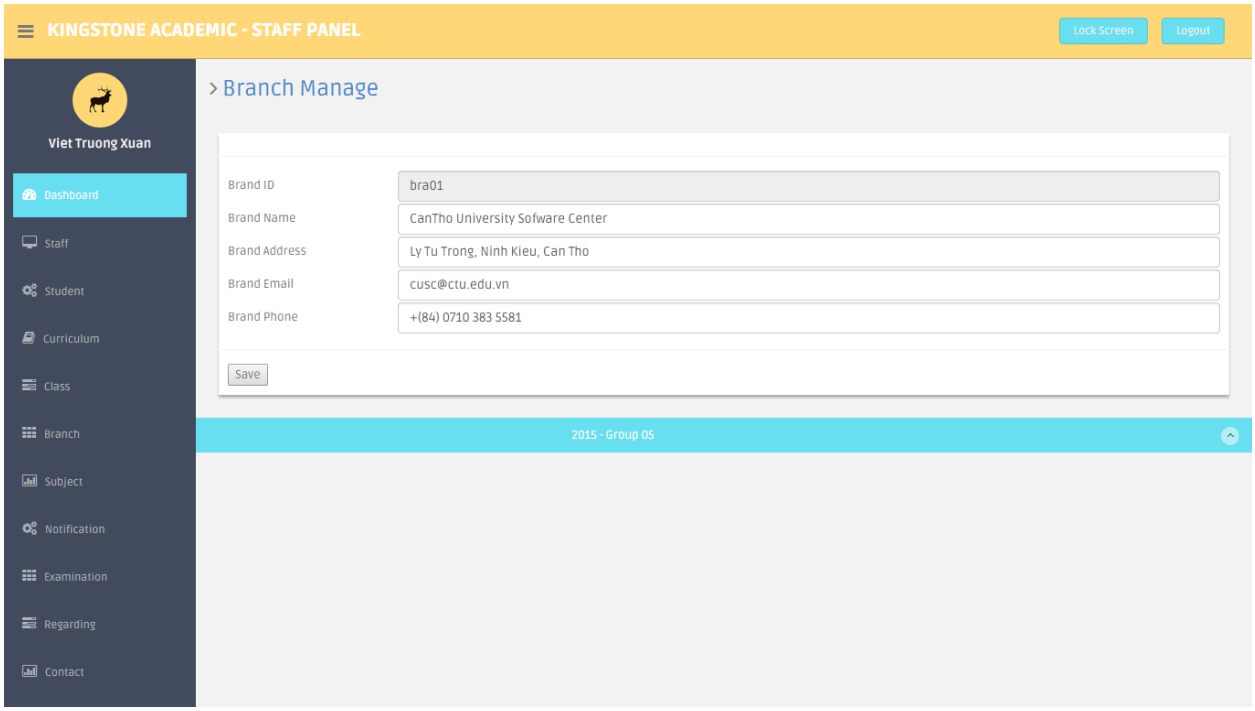


To add new branch, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new branch into database



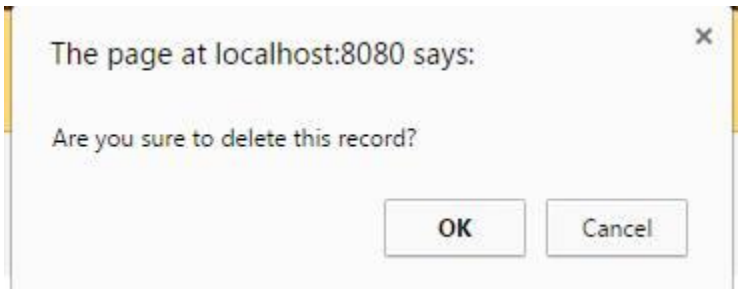
*Edit branch

To edit branch information, staff can click on that button, after that new page will open, in this page they can edit branch's information.

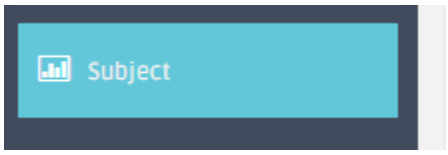


*Delete branch

Staff can delete branch information by click on this button. And new panel will display, to confirm they want to delete this record or not

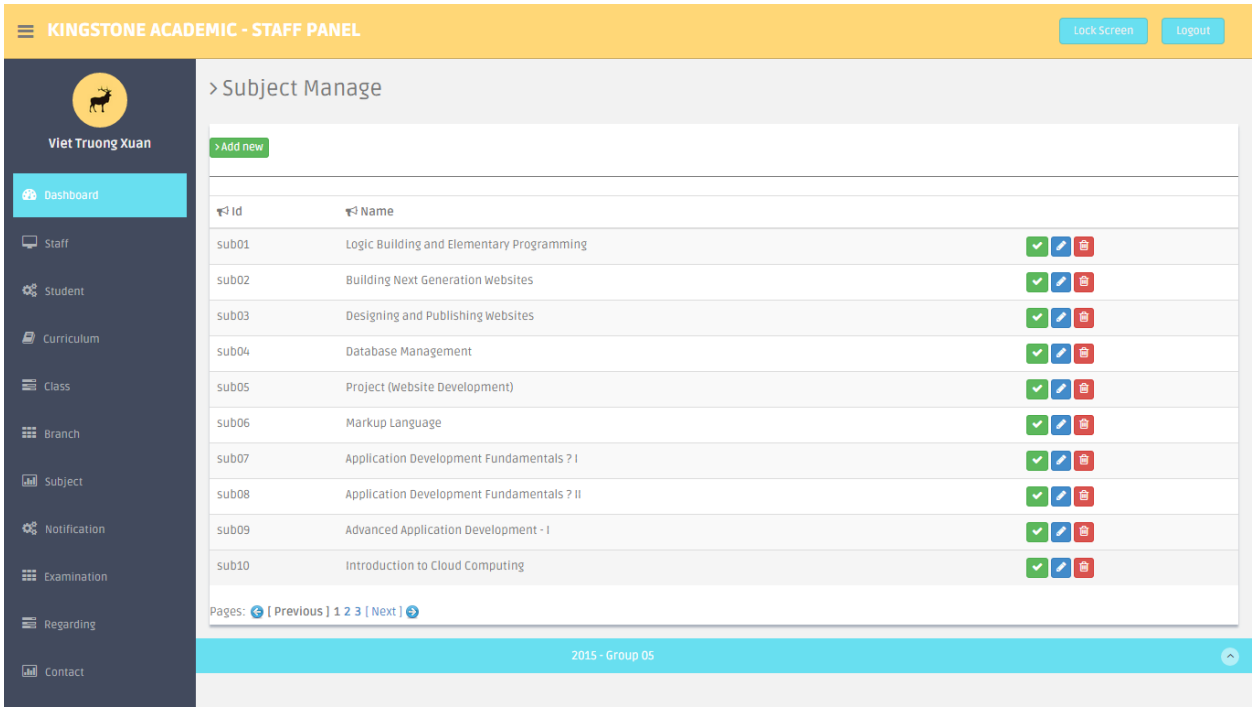


*Subject manage

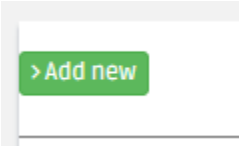


To mange subject, staff can click on “Subject” in menu rightbar

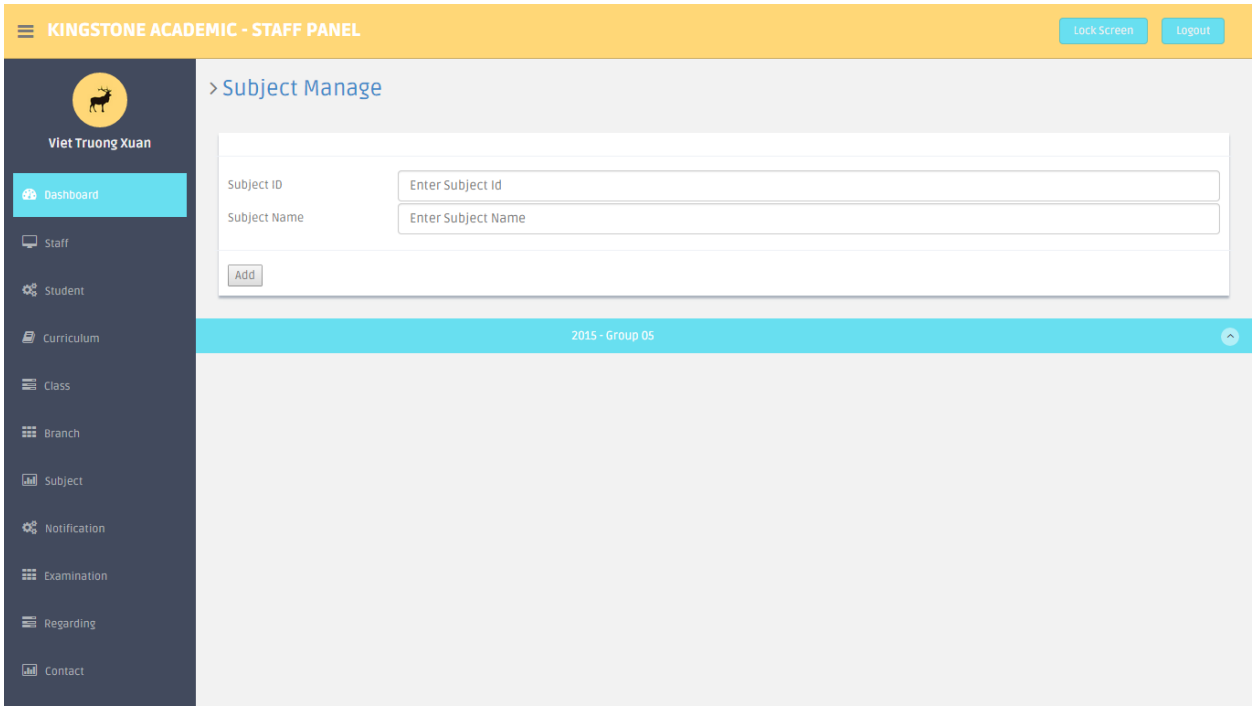
In this page, staff can manage subject of academic. They can add new subject, edit or delete subject.



*Add new subject

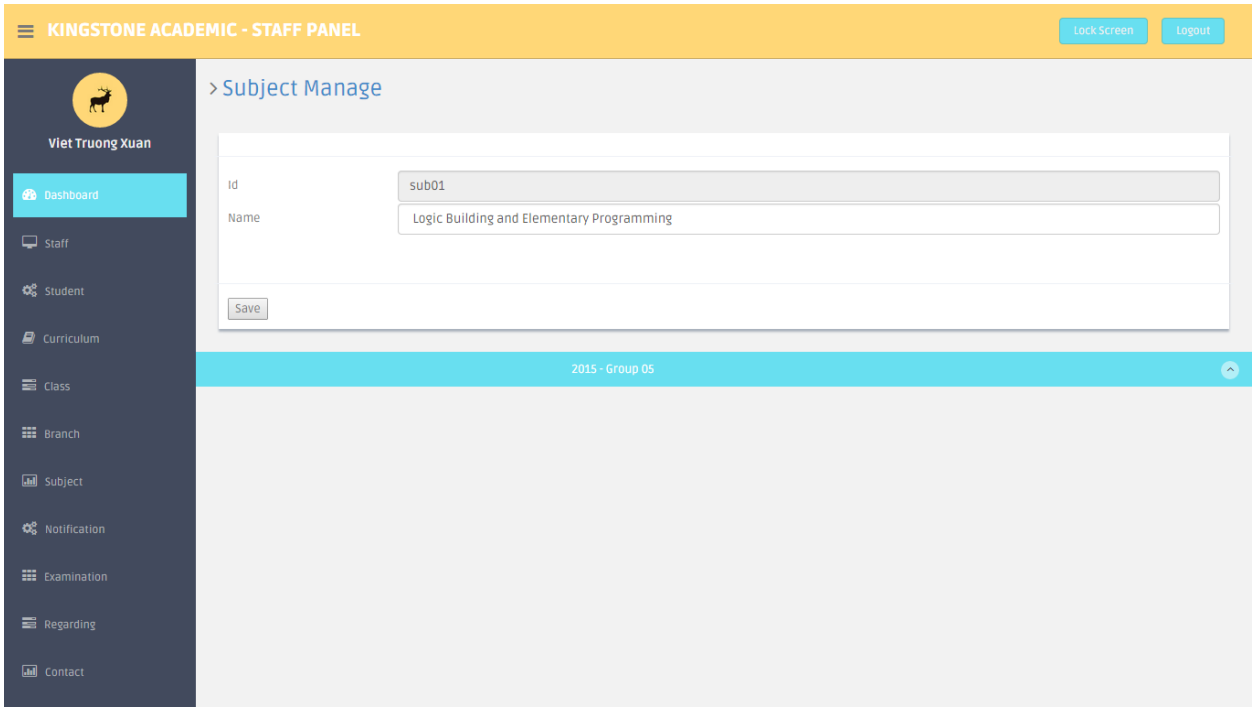


To add new subject, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new subject into database



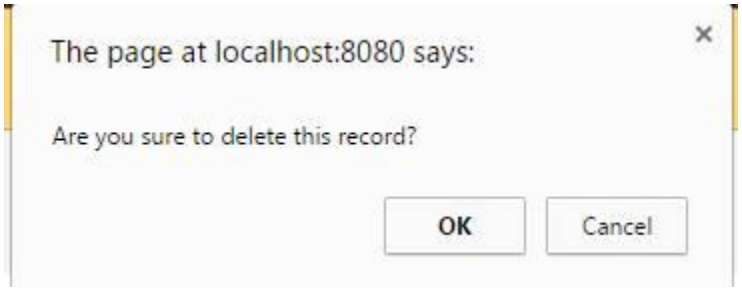
*Edit subject

To edit subject information, staff can click on that button, after that new page will open, in this page they can edit subject's information.



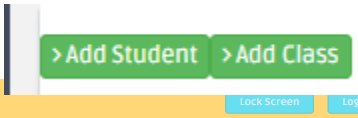
*Delete subject

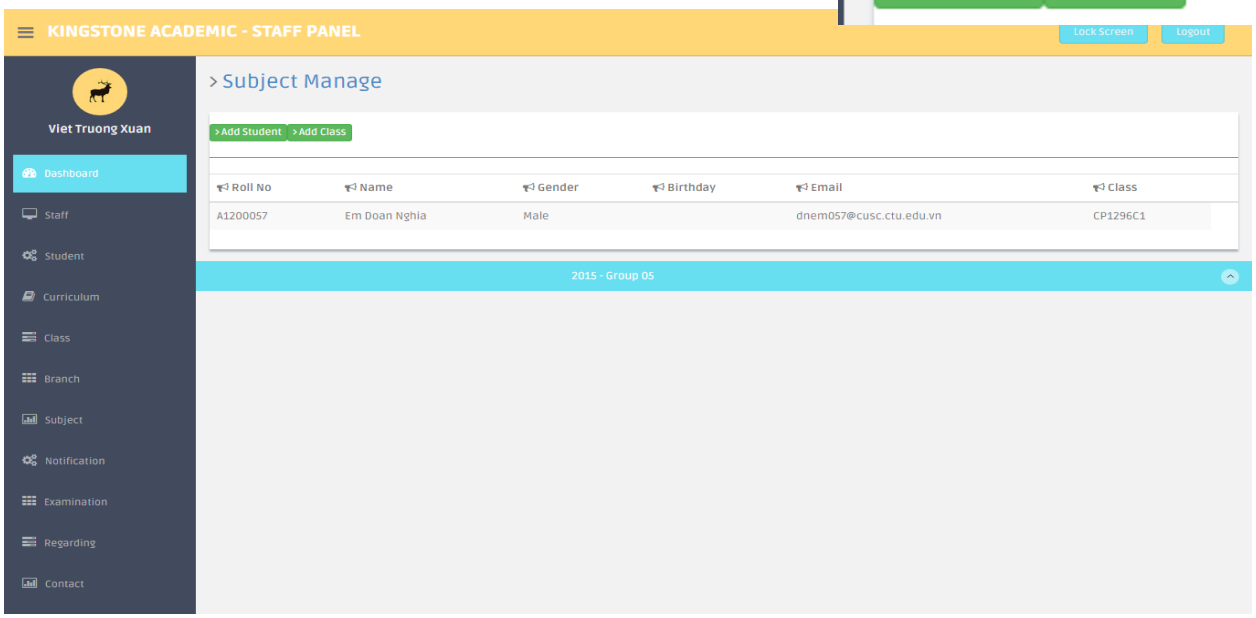
Staff can delete subject information by click on this button. And new panel will display, to confirm they want to delete this record or not



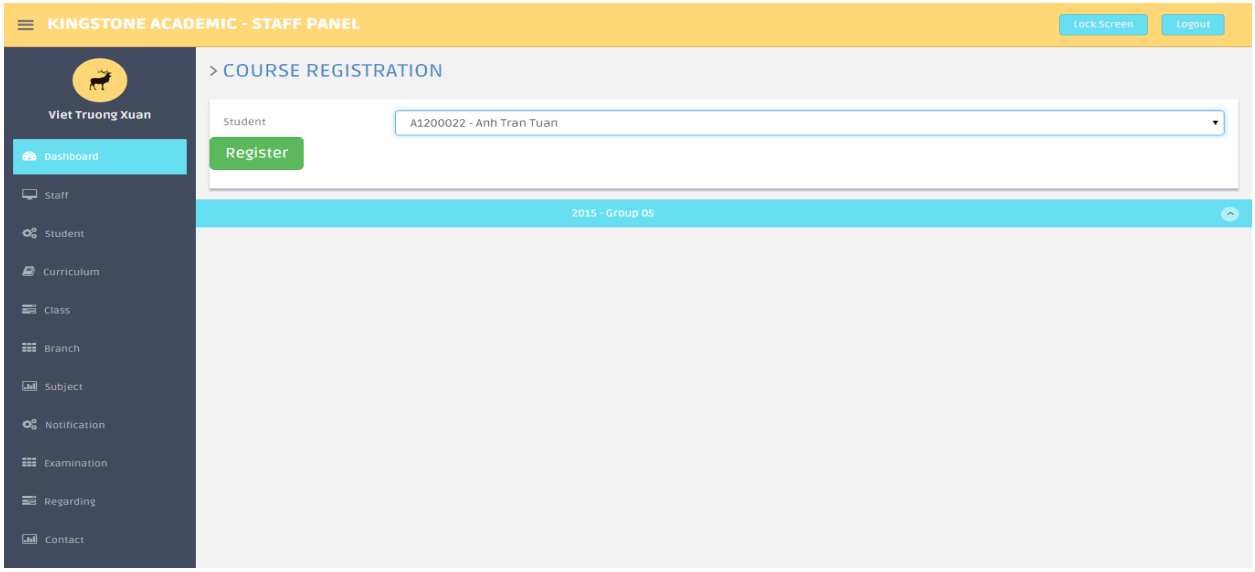
* Course registration

To know student who study that subject, staff can click on that button. New page will be display to let staff know that. And staff can add more student learning that subject by click on “Add Student” or “Add Class”

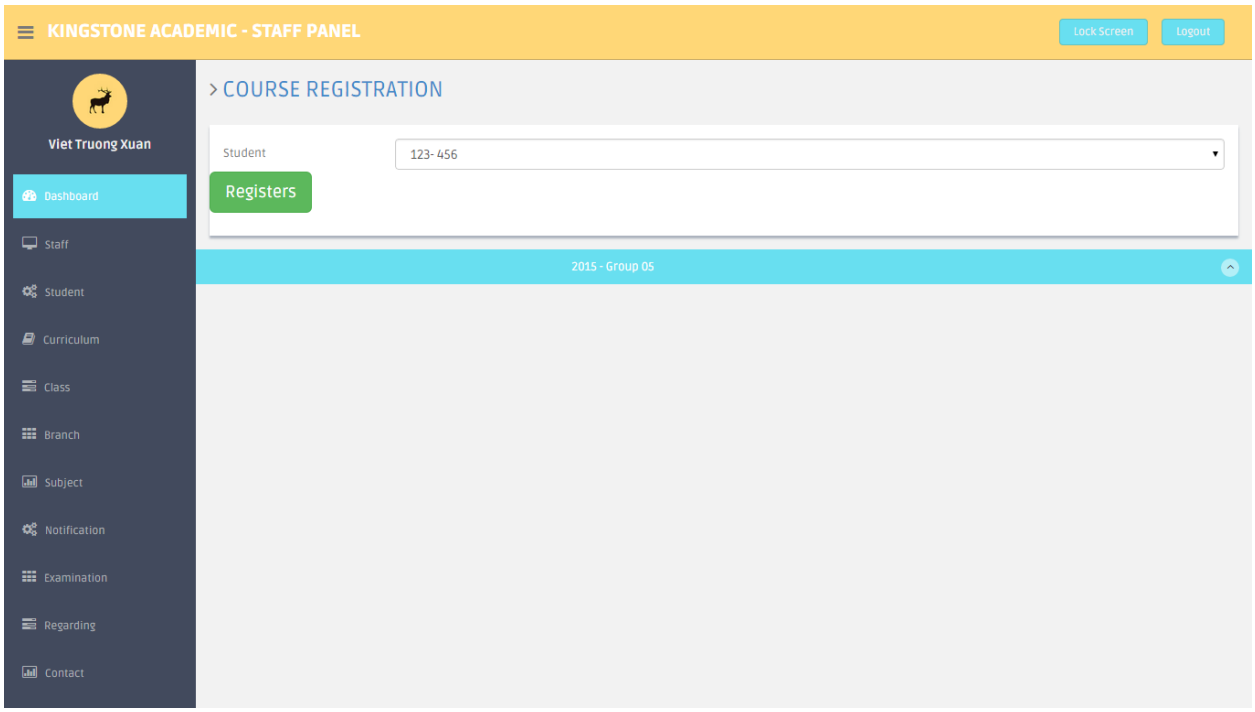




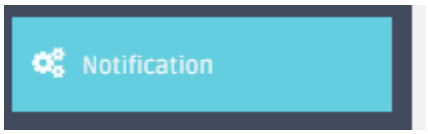
When click on “Add student”, new form will be display for staff add one by one student



When click on “Add Class”, new form will be display for staff add all student of that class

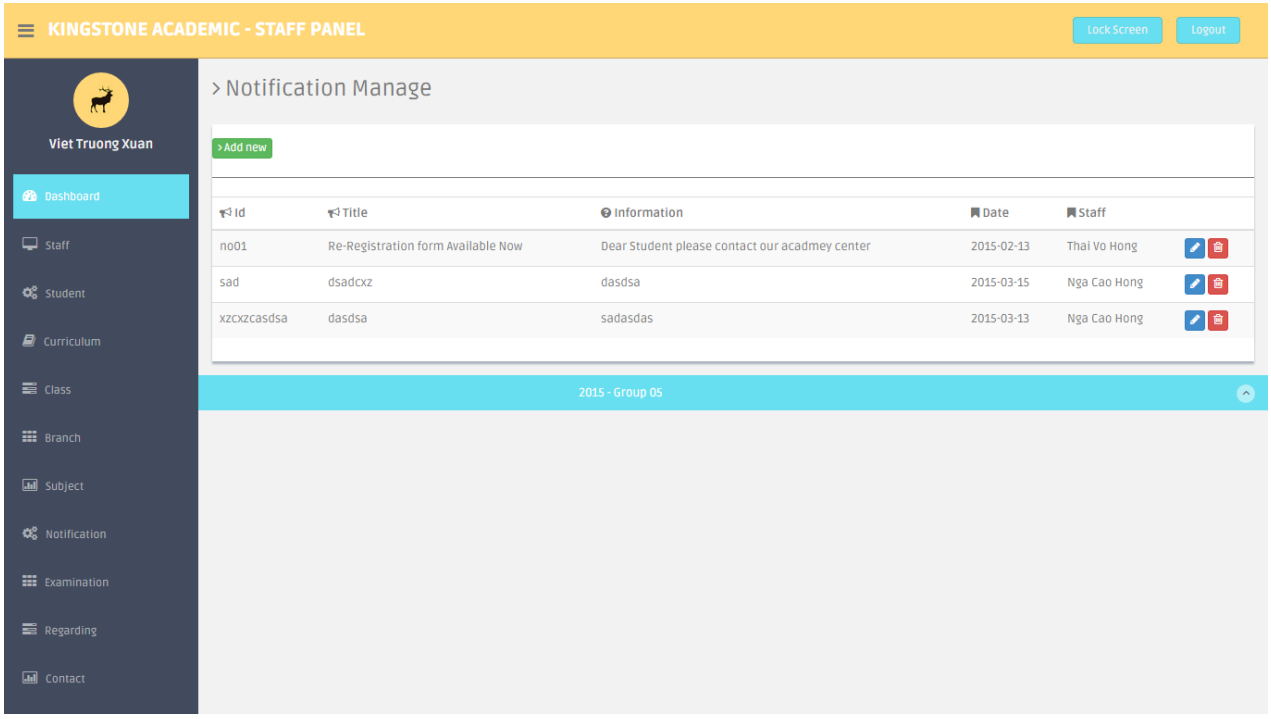


*Notification manage

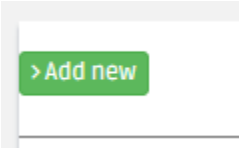


To mange notification, staff can click on “Notification” in menu rightbar

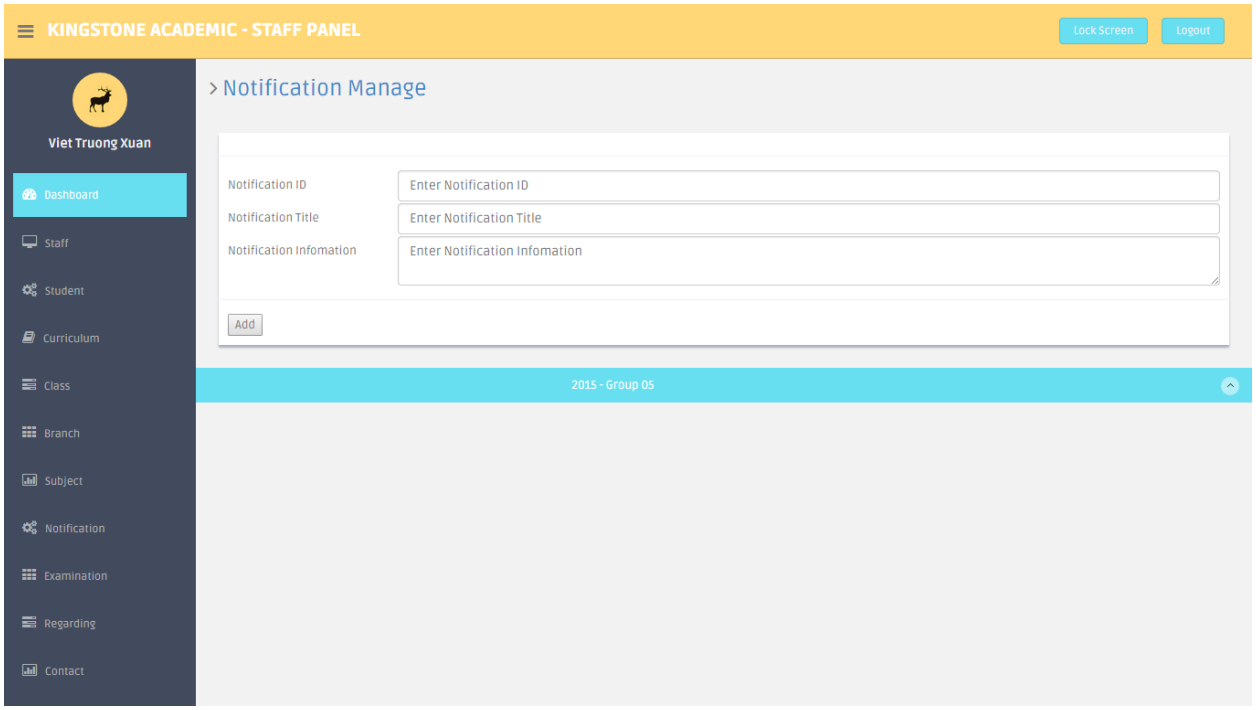
In this page, staff can manage notification of academic. They can add new notification, edit or delete notification.



*Add new notification

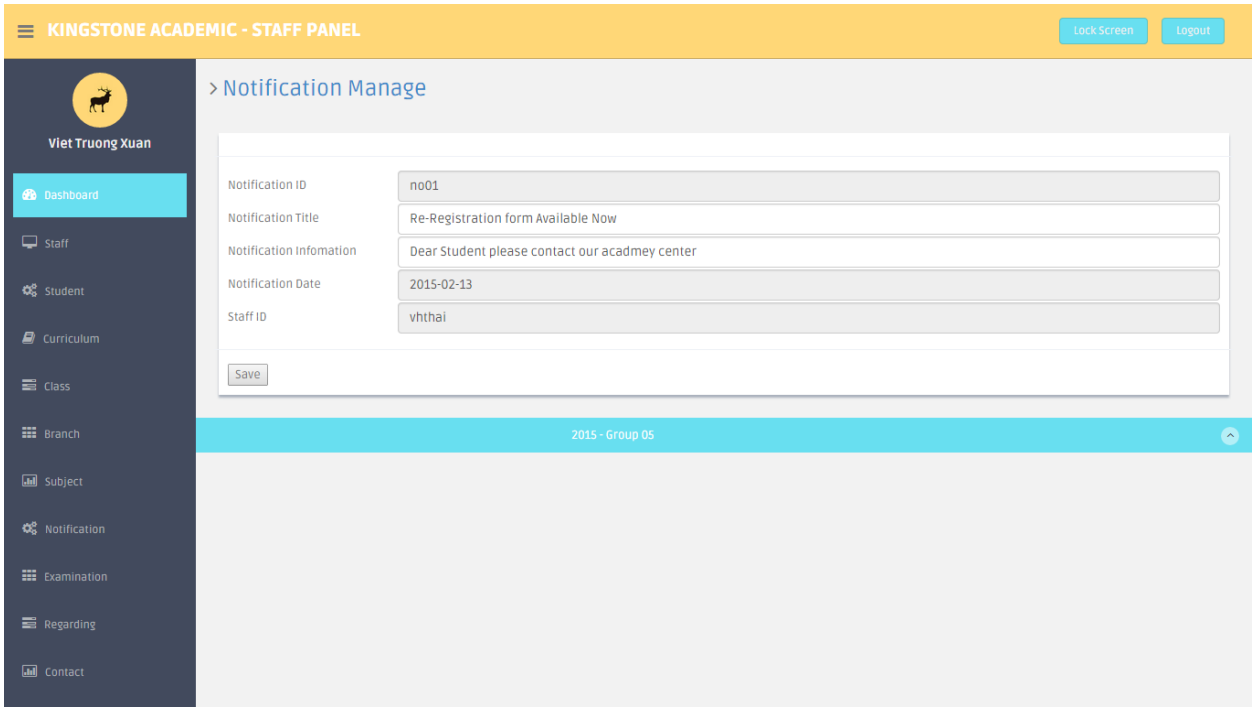


To add new notification, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new notification into database



*Edit notification

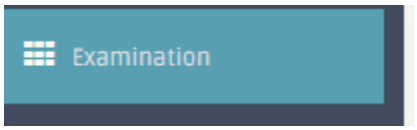
To edit notification information, staff can click on that button, after that new page will open, in this page they can edit notification's information.



*Delete notification

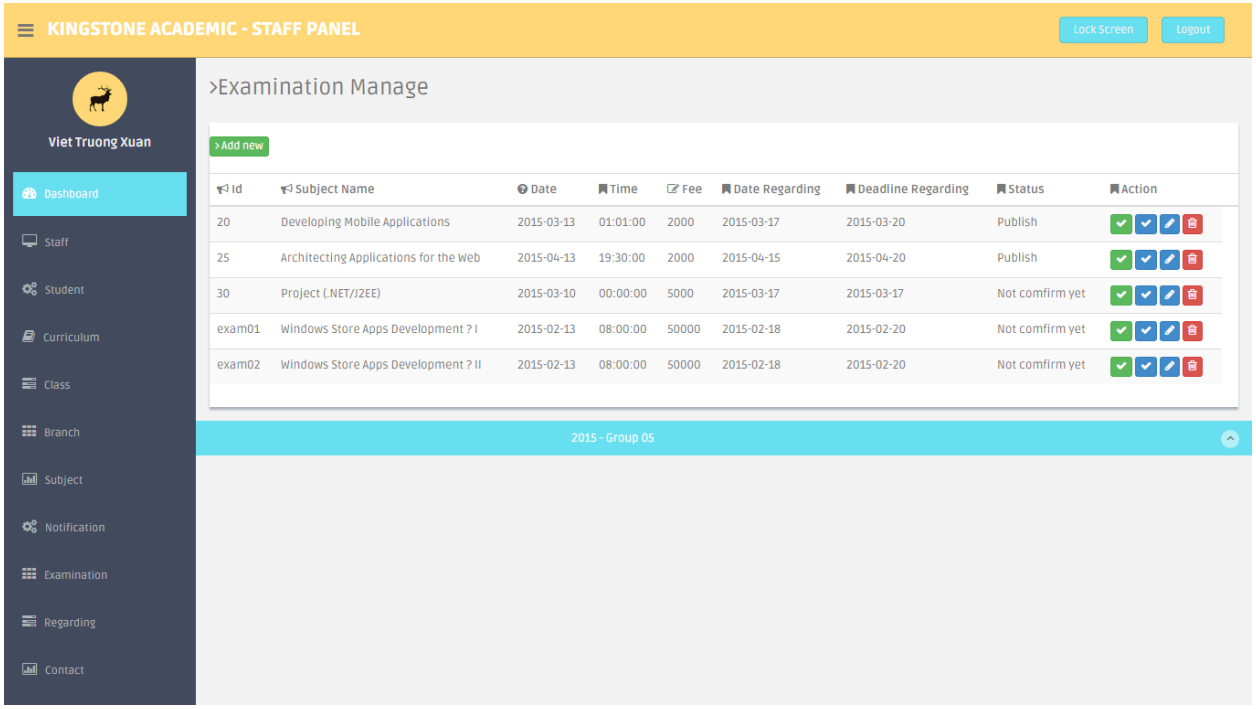
Staff can delete notification information by click on this button. And new panel will display, to confirm they want to delete this record or not

*Examination manage

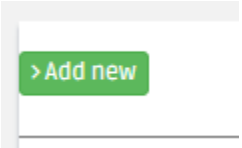


To mange examination, staff can click on “Examination” in menu rightbar

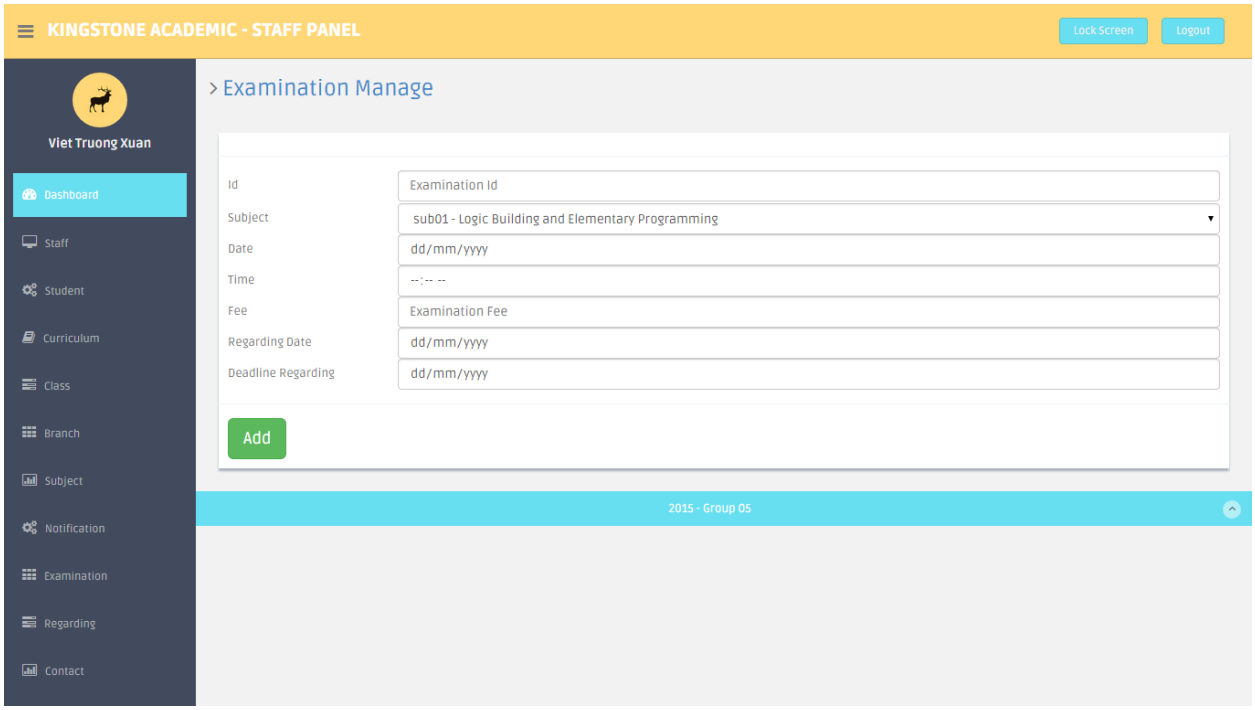
In this page, staff can manage examination of academic. They can add new examination, edit or delete examination.



*Add new examination

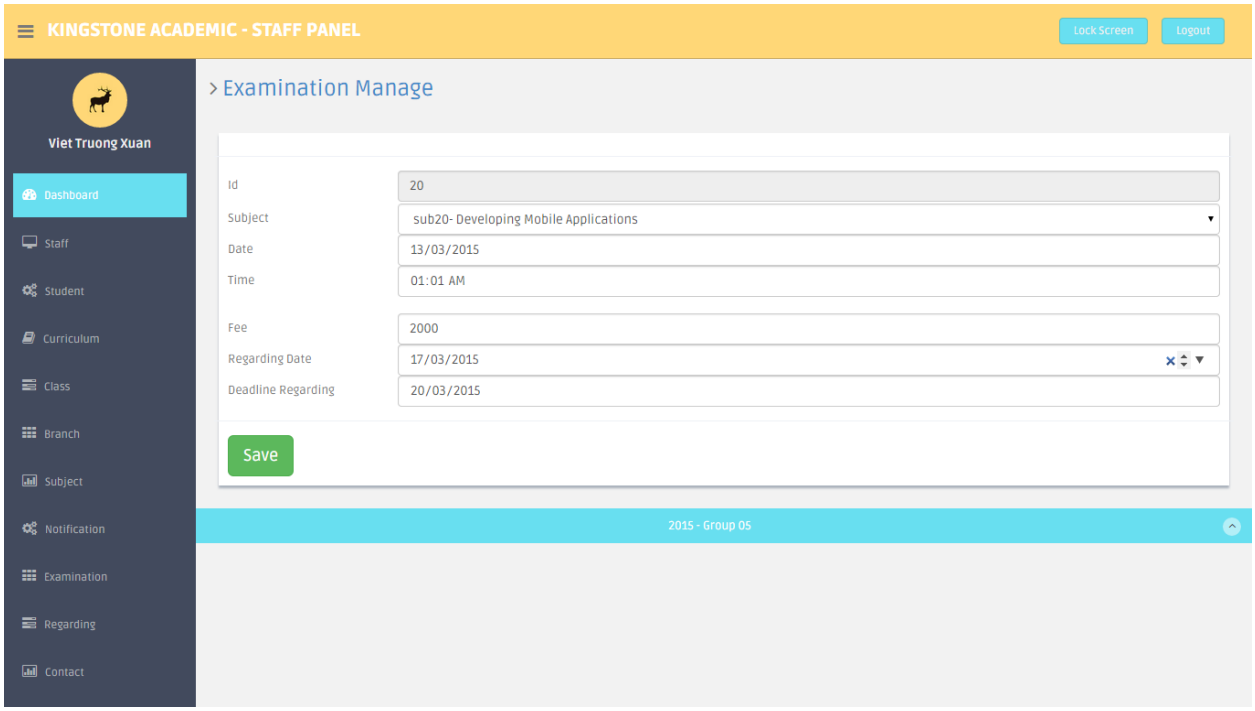


To add new examination, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new examination into database



*Edit examination

To edit examination information, staff can click on that button, after that new page will open, in this page they can edit examination's information.

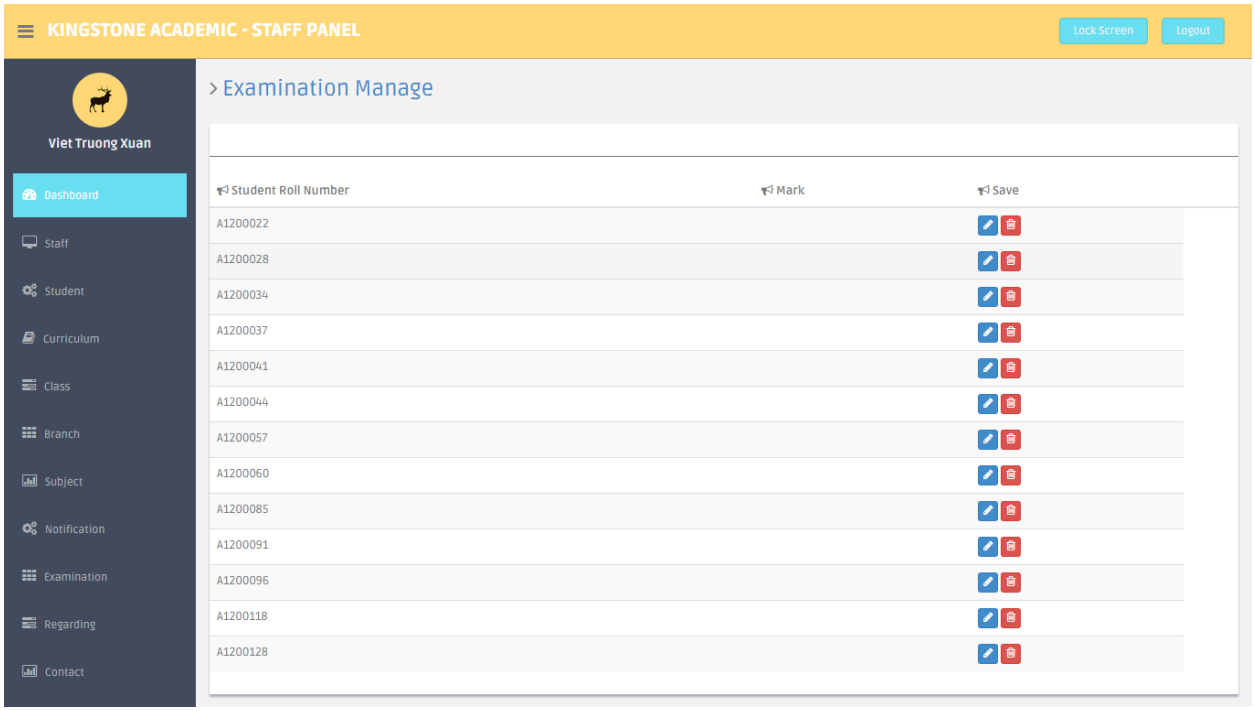


*Delete examination

Staff can delete examination information by click on this button. And new panel will display, to confirm they want to delete this record or not

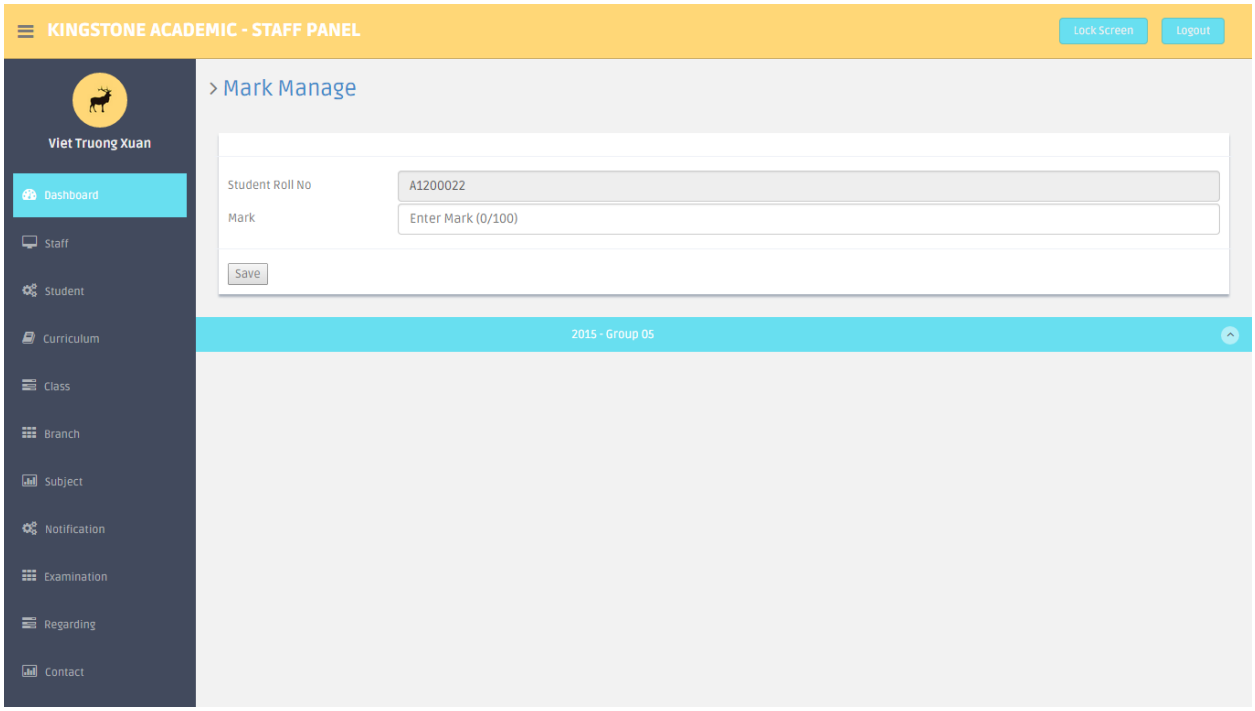
*Mark manage

To manage mark of student who already make examination. Staff can click on that button right in examiantion manage.



*Add/ edit mark

To add or edit mark, staff can click on that button in mark manage page. After that new page will be open let staff can enter mark of student



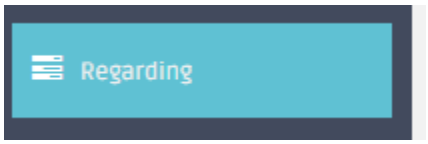
*Delete mark

Staff can delete mark by click on this button. And new panel will display, to confirm they want to delete this record or not

* Check to publish mark

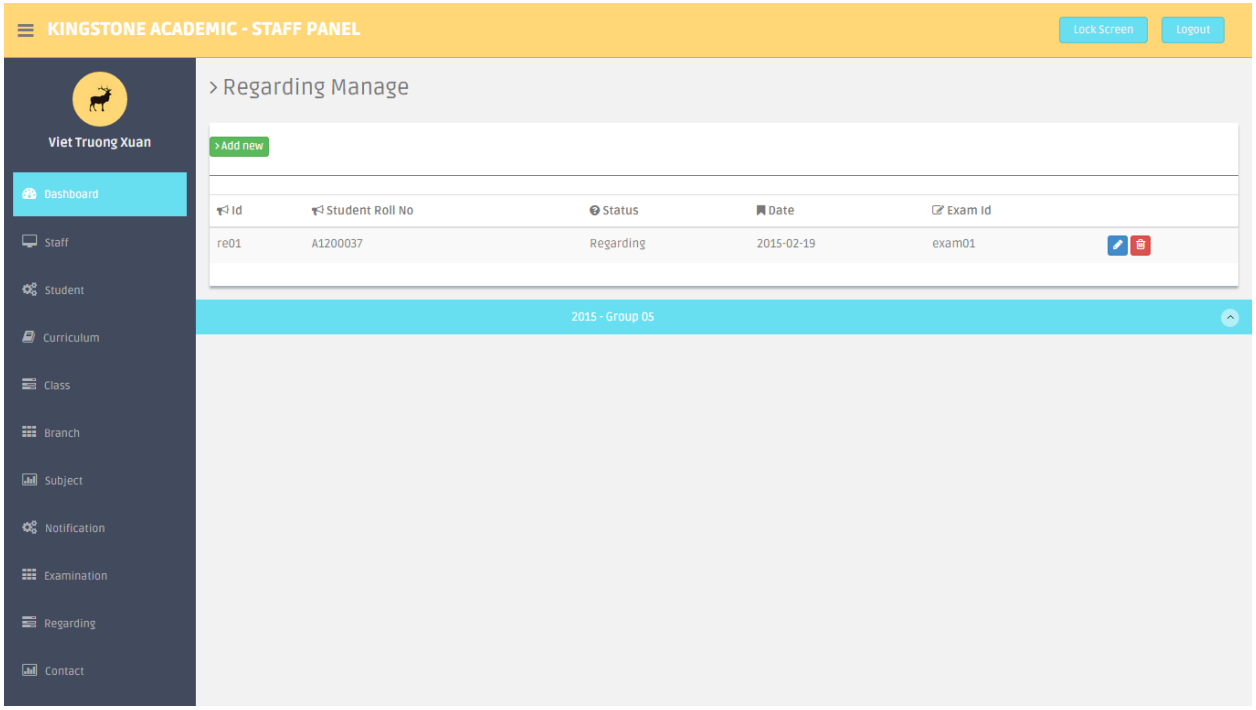
When mark of student already input into database, staff can click on that button right in examination manage to display mark for student

*Regarding Manage

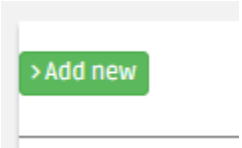


To mange regarding, staff can click on “Regarding” in menu rightbar

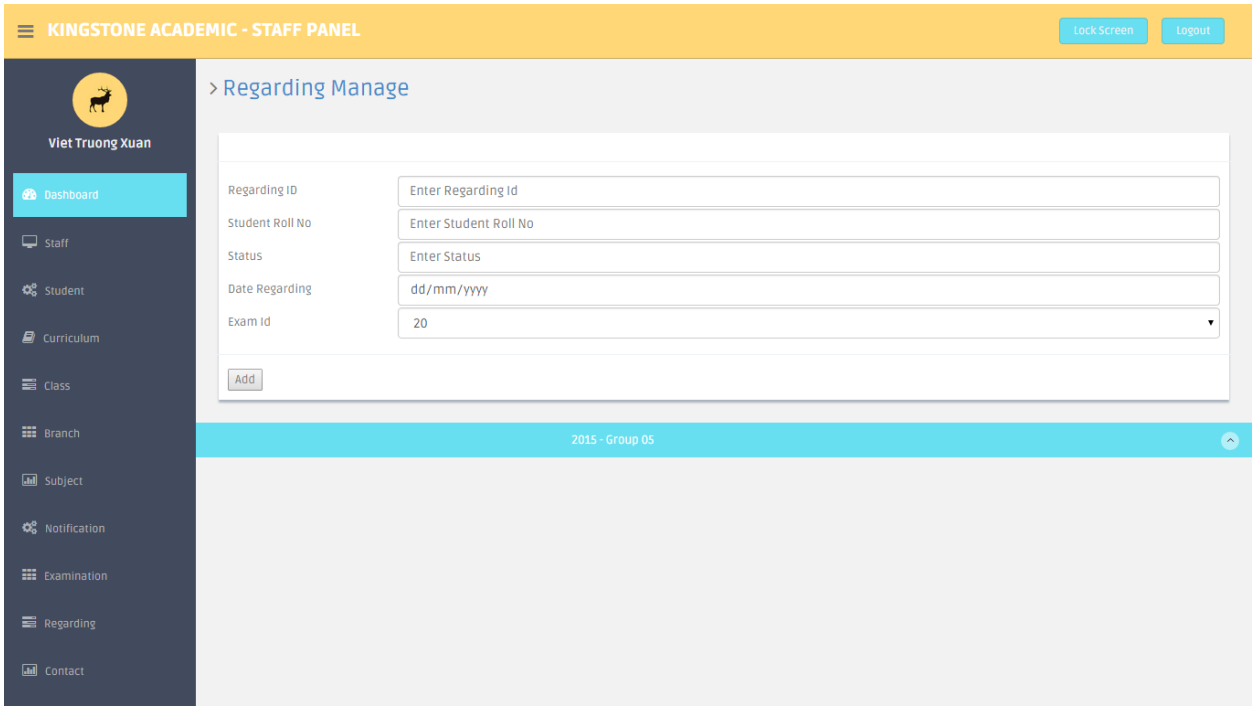
In this page, staff can manage regarding of academic. They can add new regarding, edit or delete regarding.



*Add new regarding

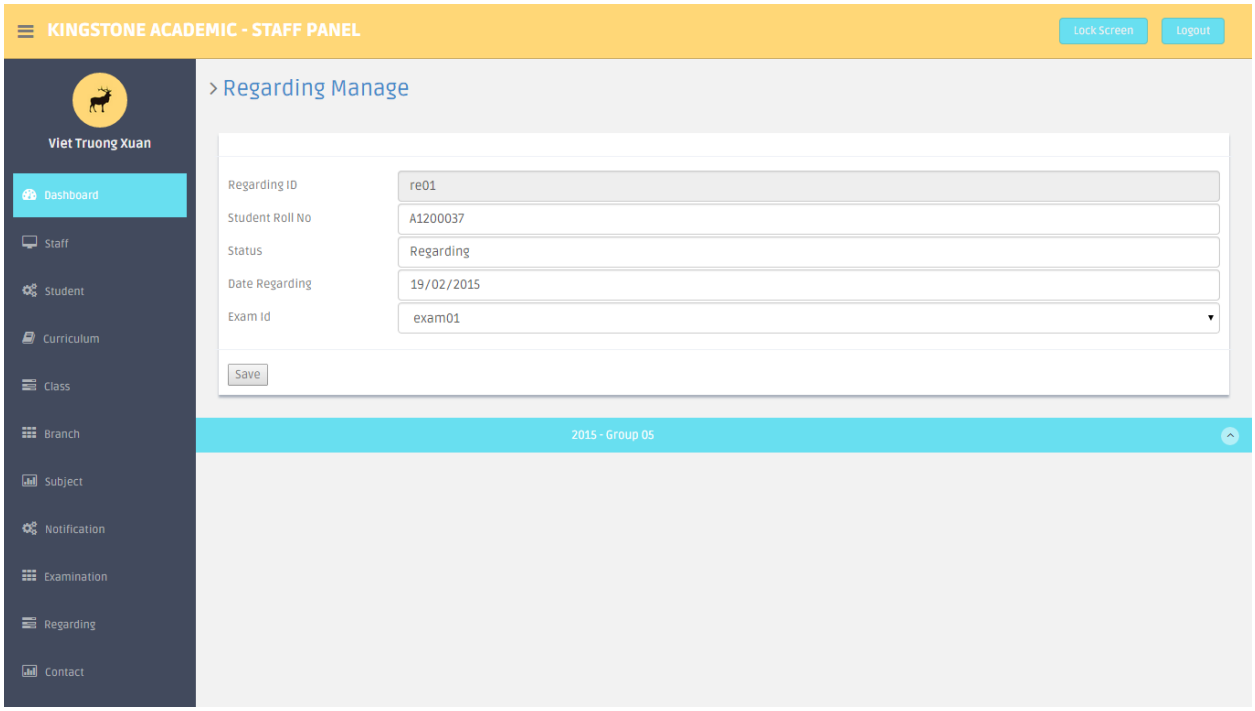


To add new regarding, staff can click on “Add new” button, after that new page will open, in this page they need to enter all information if they want to create new regarding into database



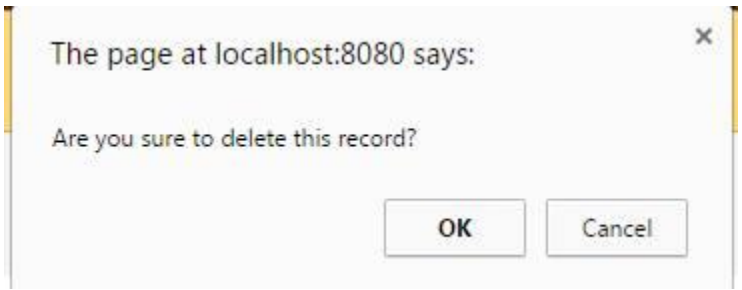
*Edit regarding

To edit regarding information, staff can click on that button, after that new page will open, in this page they can edit regarding's information.

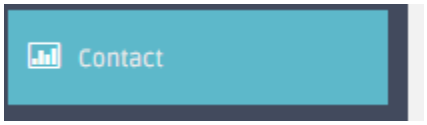


*Delete regarding

Staff can delete regarding information by click on this button. And new panel will display, to confirm they want to delete this record or not

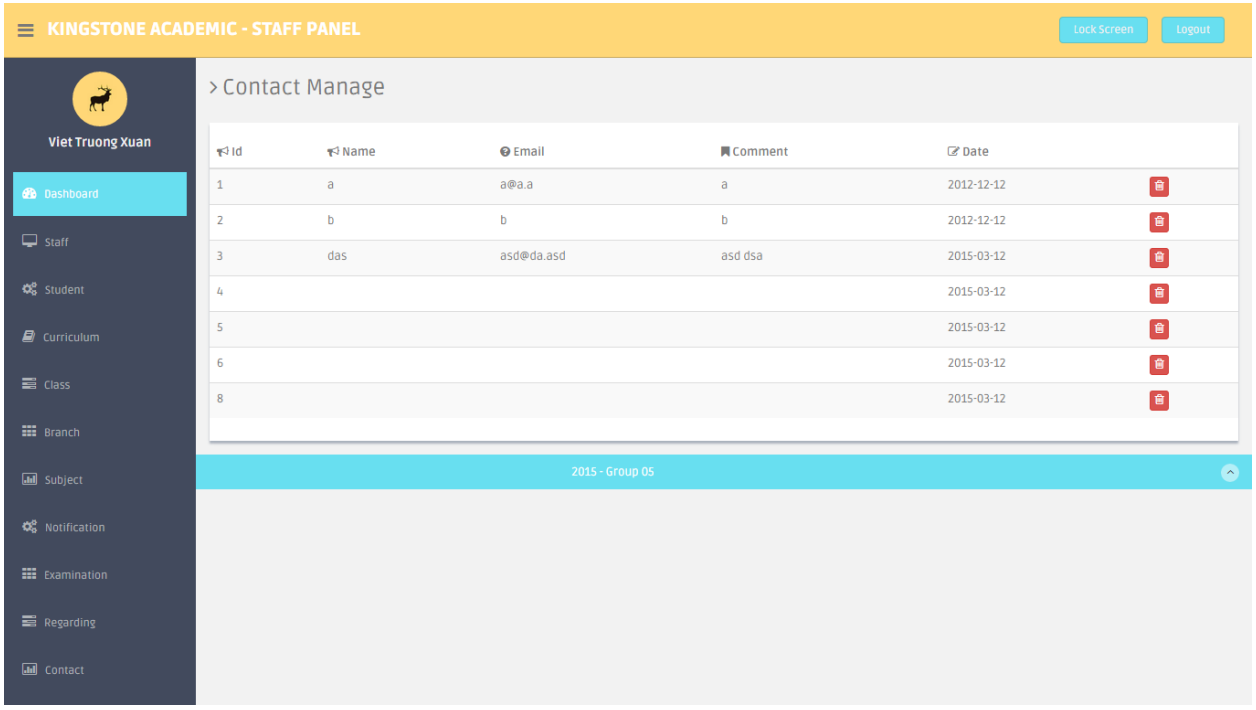


*Contact Manage



To mange contact, staff can click on “Contact” in menu rightbar

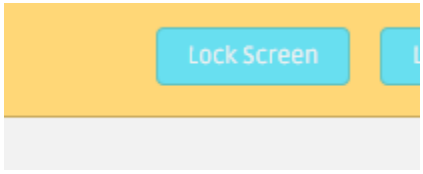
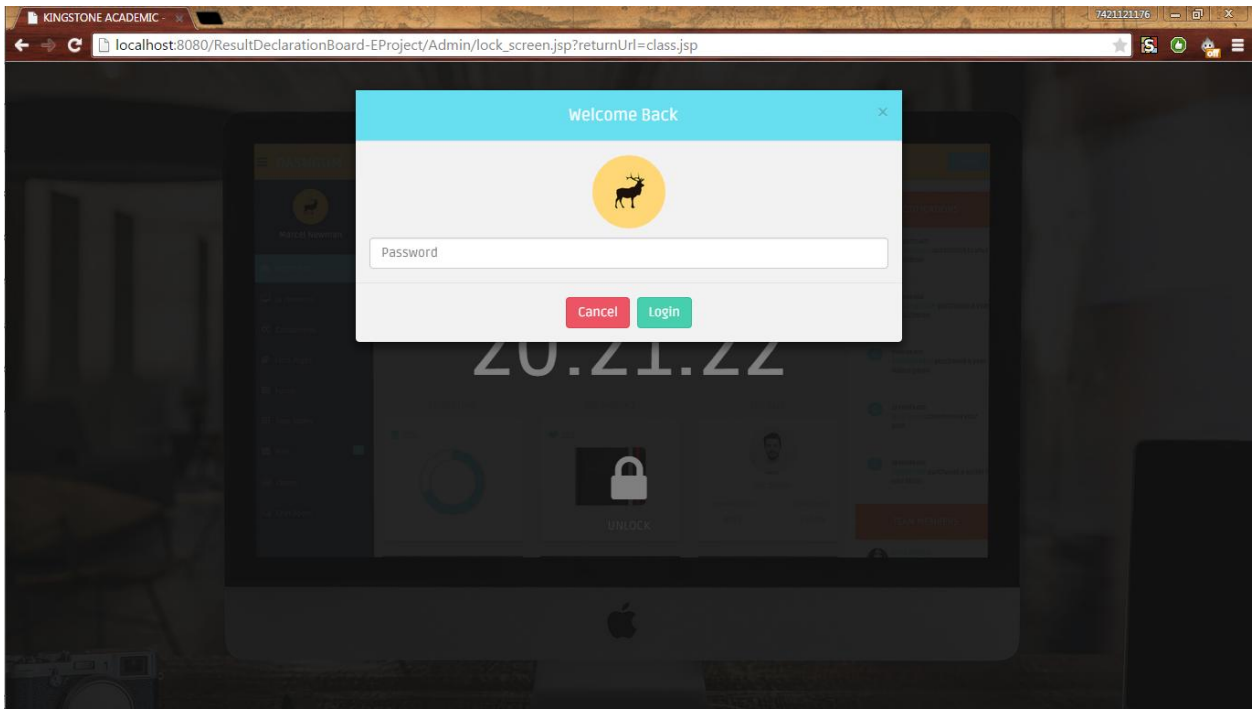
In this page, staff can manage contact of academic. They can reply or delete contact.



*Delete Contact

Staff can delete contact information by click on this button. And new panel will display, to confirm they want to delete this record or not

*Lock Screen



If you need to go somewhere and don’t want to logout account or logout computer, you can click on lock screen button to lock staff panel.