**Meeting Minutes (02/13-02/19)**

Group name:

The iTeam

When and Where

Date: Feb. 13th, 2012

Time: 5:00 – 5:50 PM

Room: CAS237

Role

Primary facilitator: Vladimir Velev

Timekeeper: Quan Pham

Minute Take: Johnathan Reimels

Attending: Vladimir Velev, Quan Pham, Laurene Assayah, Jonathan Reimels, Churk Leung, Vanya Dineva

Objective :

1. Discuss technologies to be used and division of labor.
2. Discuss SRS and possible requirements.

Status:

The team is working on the design and is ready to begin implementation.

Discussion:

The team discussed the core technologies that will be used to implement the iBudget project. Churk presented to everyone the base core code that will be used throughout development. In addition, the software architecture model was discussed including the source, application object, key and factory, and controller. Churk and Jon will be responsible for the back-end design and implementation, while Vanya and Quan will be working on the front-end. The team discussed possible dependencies, and whether the back-end database structure will need to be modified before work begins on the front-end.

The next deliverable, the SRS document, was also discussed. Each team member was assigned the task to come up with 5 functional and 5 non-functional requirements.

Wrap up:

The design phase is nearly complete, and the team is beginning to plan for the implementation.