

31st October 2022

Registrar office,  
CSMIT,  
Near Shedung Toll Plaza,  
Old Mumbai-Pune Highway,  
Taluka -Panvel,  
Maharashtra 410216

***Sub: Application for Requesting Original Documents from College***

Dear Admin,

Sir, I am Jilani Khan and I was a student of O/A' level/(D-Pharm), at your college. This institution has made me feel like home and has never made life hard being a boarder. I have enjoyed my stay at this remarkable institution as well as learned enough knowledge to get into any college/ university I want. For that purpose, I would like to have the original documents of College so that I can get admitted to a good university and start a new chapter of life.

I wish to keep in touch. Thank you for your wise words and respect.

Yours sincerely,  
Jilani Khan,  
D-Pharm