

**HR Management & Payroll System**

Welcome! Select an option to get started.

**Manage Employees**

**Process Payroll**

**View Reports**

**Manage Employees**

**Employee Management**

Employee ID: John Doe Last Name: Doe Email: jdoe@doe.com Position: Admin Status: ACTIVE

**Add Employee**

**New Employee**

Employee ID: John Doe Last Name: Doe Email: jdoe@doe.com Position: Admin Status: ACTIVE

**Process Payroll**

**Payroll Processing**

Employee ID: John Doe Last Name: Doe Email: jdoe@doe.com Position: Admin Status: ACTIVE

**View Reports**

**Report Output**

ACTIVE EMPLOYEES: 1

Name	Email	Position	Type
John Doe	jdoe@doe.com	Admin	Active

**Add Employee**

**New Employee**

Employee ID: John Doe Last Name: Doe Email: jdoe@doe.com Position: Admin Status: ACTIVE

**Employee Management**

Employee ID: John Doe Last Name: Doe Email: jdoe@doe.com Position: Admin Status: ACTIVE

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**Payroll Processing**

Employee ID: John Doe Last Name: Doe Email: jdoe@doe.com Position: Admin Status: ACTIVE

**View Reports**

**Report Output**

ACTIVE EMPLOYEES: 1

Name	Email	Position	Type
John Doe	jdoe@doe.com	Admin	Active

**Process Payroll**

**Payroll Processing**

**Payroll Information**

Select Payroll:

Pay Period Start: 2023-12-01 Pay Period End: 2023-12-08 Regular Hours: 40 Overtime Hours: 0

**Payroll Preview**

Category	Amount
Gross Pay	\$100.00
Deductions:	
Federal Tax (15%)	\$15.00
State Tax (5%)	\$5.00
GPF (3.5%)	\$3.50
Total Deductions	\$23.50

**NET PAY: \$0.00**

**Calculate** **Process & Save Payroll** **Clear**

**Payroll Processing**

**Payroll Information**

Select Payroll:

Pay Period Start: 2023-12-01 Pay Period End: 2023-12-08 Regular Hours: 40 Overtime Hours: 0

**Payroll Preview**

Category	Amount
Gross Pay	\$100.00
Deductions:	
Federal Tax (15%)	\$15.00
State Tax (5%)	\$5.00
GPF (3.5%)	\$3.50
Total Deductions	\$23.50

**NET PAY: \$148.27**

**auto calculates**

**Calculate** **Process & Save Payroll** **Clear**

**Payroll Processing**

**Payroll Information**

Select Payroll:

Pay Period Start: 2023-12-01 Pay Period End: 2023-12-08 Regular Hours: 40 Overtime Hours: 0

**Payroll Preview**

Category	Amount
Gross Pay	\$100.00
Deductions:	
Federal Tax (15%)	\$15.00
State Tax (5%)	\$5.00
GPF (3.5%)	\$3.50
Total Deductions	\$23.50

**NET PAY: \$148.27**

**Calculate** **Process & Save Payroll** **Clear**

**Payroll Processing**

**Payroll Information**

Select Payroll:

Pay Period Start: 2023-12-01 Pay Period End: 2023-12-08 Regular Hours: 40 Overtime Hours: 0

**Payroll Preview**

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Gross Pay	\$100.00
Deductions:	
Federal Tax (15%)	\$15.00
State Tax (5%)	\$5.00
GPF (3.5%)	\$3.50
Total Deductions	\$23.50

**NET PAY: \$148.27**

**Calculate** **Process & Save Payroll** **Clear**

**Payroll Processing**

**Payroll Information**

Select Payroll:

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**Payroll Preview**

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Gross Pay	\$100.00
Deductions:	
Federal Tax (15%)	\$15.00
State Tax (5%)	\$5.00
GPF (3.5%)	\$3.50
Total Deductions	\$23.50

**NET PAY: \$148.27**

**Calculate** **Process & Save Payroll** **Clear**

**Reports**

**Report Output**

ACTIVE EMPLOYEES: 1

Name	Email	Position	Type
John Doe	jdoe@doe.com	Admin	Active

**Report Output**

EMPLOYEE PAYROLL SUMMARY

Date	Start Date	End Date	Total Pay
2023-12-01	2023-12-01	2023-12-08	\$148.27
2023-12-02	2023-12-02	2023-12-08	\$148.27
2023-12-03	2023-12-03	2023-12-08	\$148.27
2023-12-04	2023-12-04	2023-12-08	\$148.27
2023-12-05	2023-12-05	2023-12-08	\$148.27
2023-12-06	2023-12-06	2023-12-08	\$148.27
2023-12-07	2023-12-07	2023-12-08	\$148.27
2023-12-08	2023-12-08	2023-12-08	\$148.27

**Report Output**

EMPLOYEE PAYROLL SUMMARY

Date	Start Date	End Date	Total Pay
2023-12-01	2023-12-01	2023-12-08	\$148.27
2023-12-02	2023-12-02	2023-12-08	\$148.27
2023-12-03	2023-12-03	2023-12-08	\$148.27
2023-12-04	2023-12-04	2023-12-08	\$148.27
2023-12-05	2023-12-05	2023-12-08	\$148.27
2023-12-06	2023-12-06	2023-12-08	\$148.27
2023-12-07	2023-12-07	2023-12-08	\$148.27
2023-12-08	2023-12-08	2023-12-08	\$148.27

**Report Output**

EMPLOYEE PAYROLL SUMMARY

Date	Start Date	End Date	Total Pay
2023-12-01	2023-12-01	2023-12-08	\$148.27
2023-12-02	2023-12-02	2023-12-08	\$148.27
2023-12-03	2023-12-03	2023-12-08	\$148.27
2023-12-04	2023-12-04	2023-12-08	\$148.27
2023-12-05	2023-12-05	2023-12-08	\$148.27
2023-12-06	2023-12-06	2023-12-08	\$148.27
2023-12-07	2023-12-07	2023-12-08	\$148.27
2023-12-08	2023-12-08	2023-12-08	\$148.27