

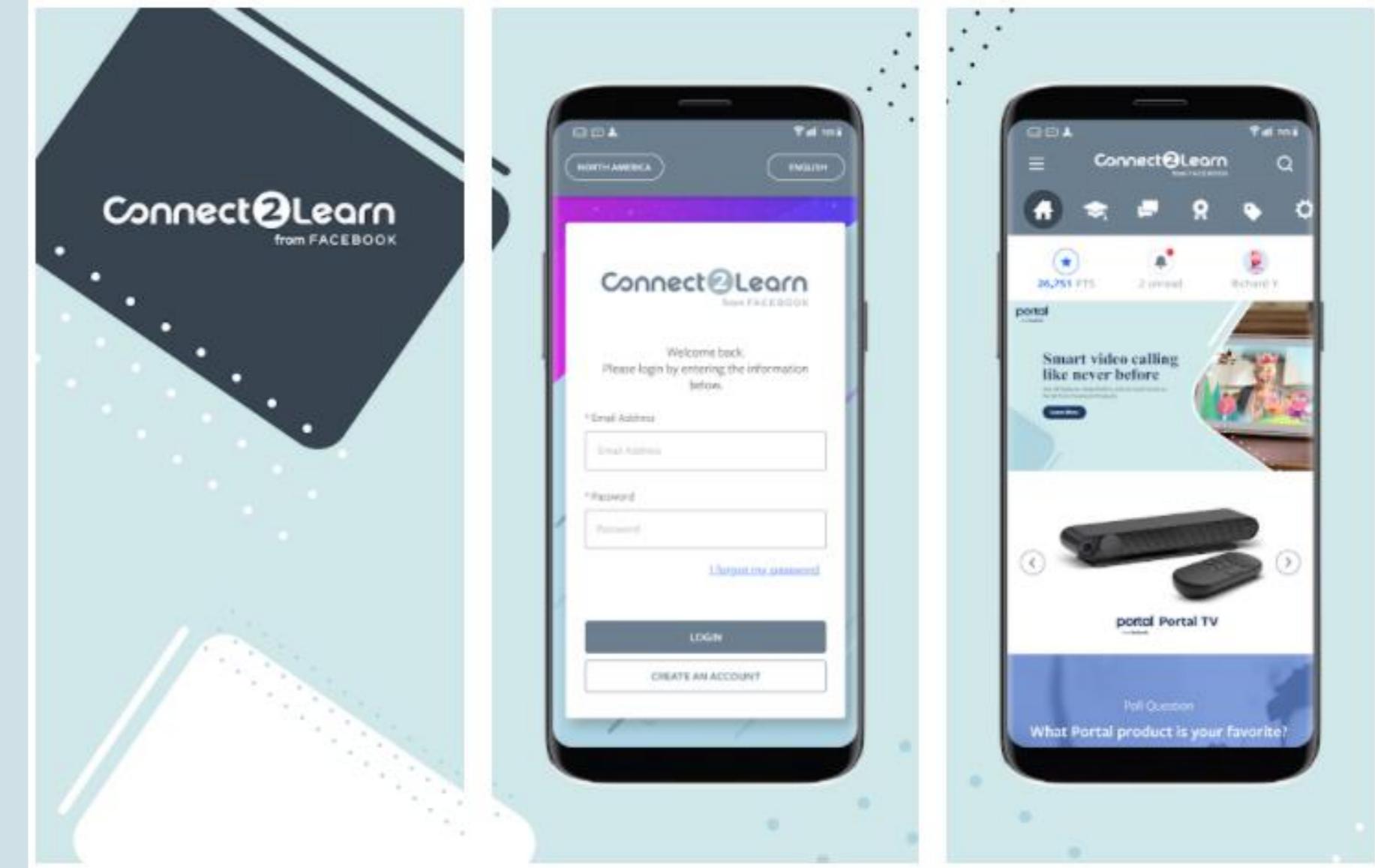


Connect2Learn

Account Set Up and Required Courses

What is Connect2Learn?

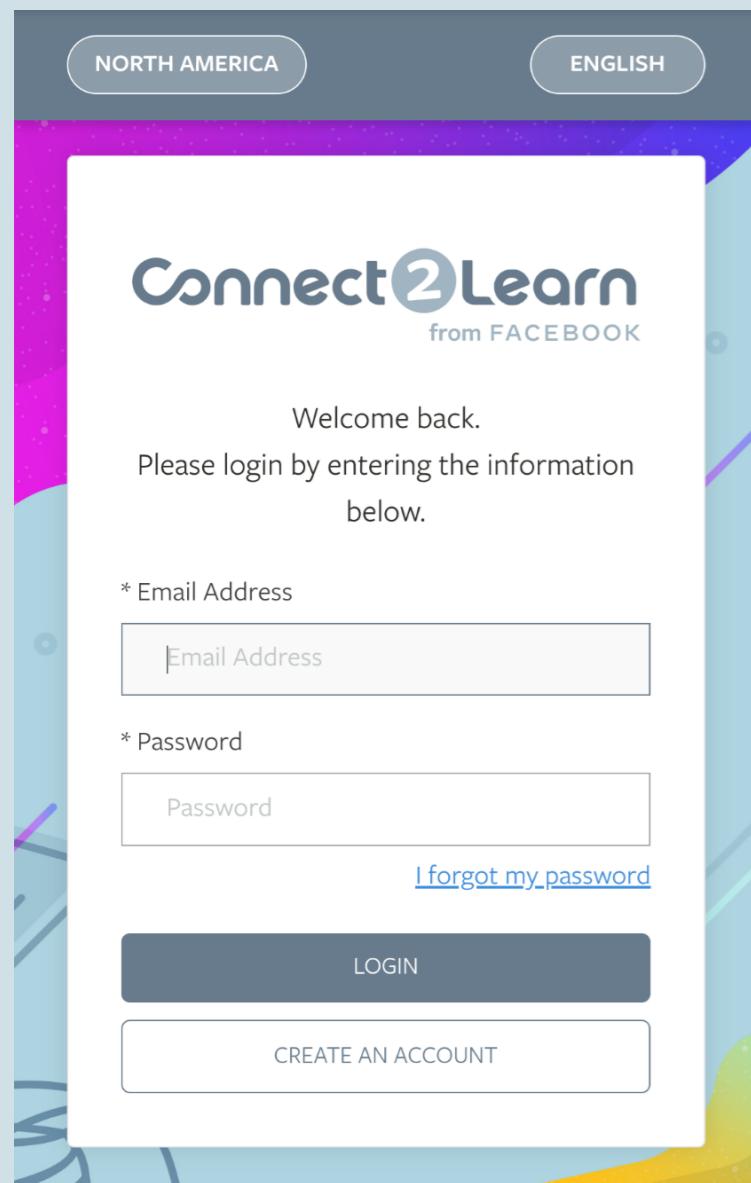
Connect 2 Learn from Facebook is a learning environment for retail partners, field reps, and retail sales associates. Here, learners will be educated on all things Oculus and Portal from Facebook. Explore interactive training modules, earn rewards for your hard work, and climb the leader board.



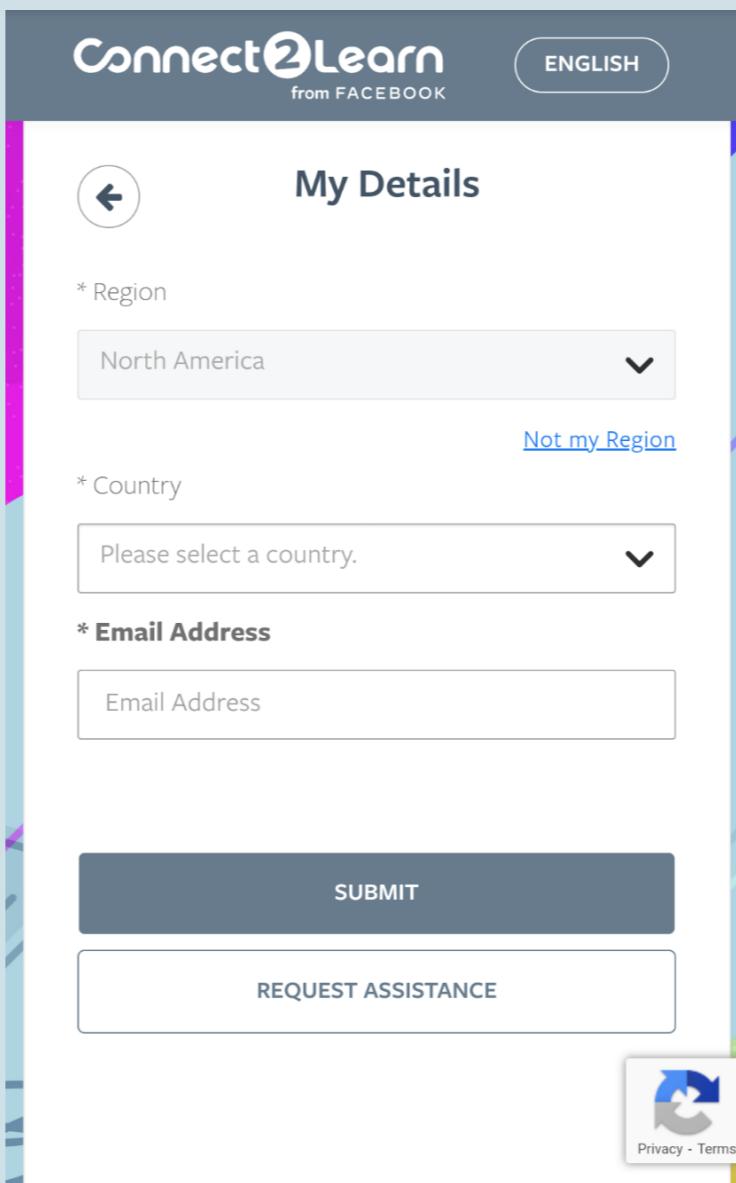
STEP 1-3: Getting Started

STEP 1: Go to
www.ConnectToLearnFB.com

- Select “Create Account”

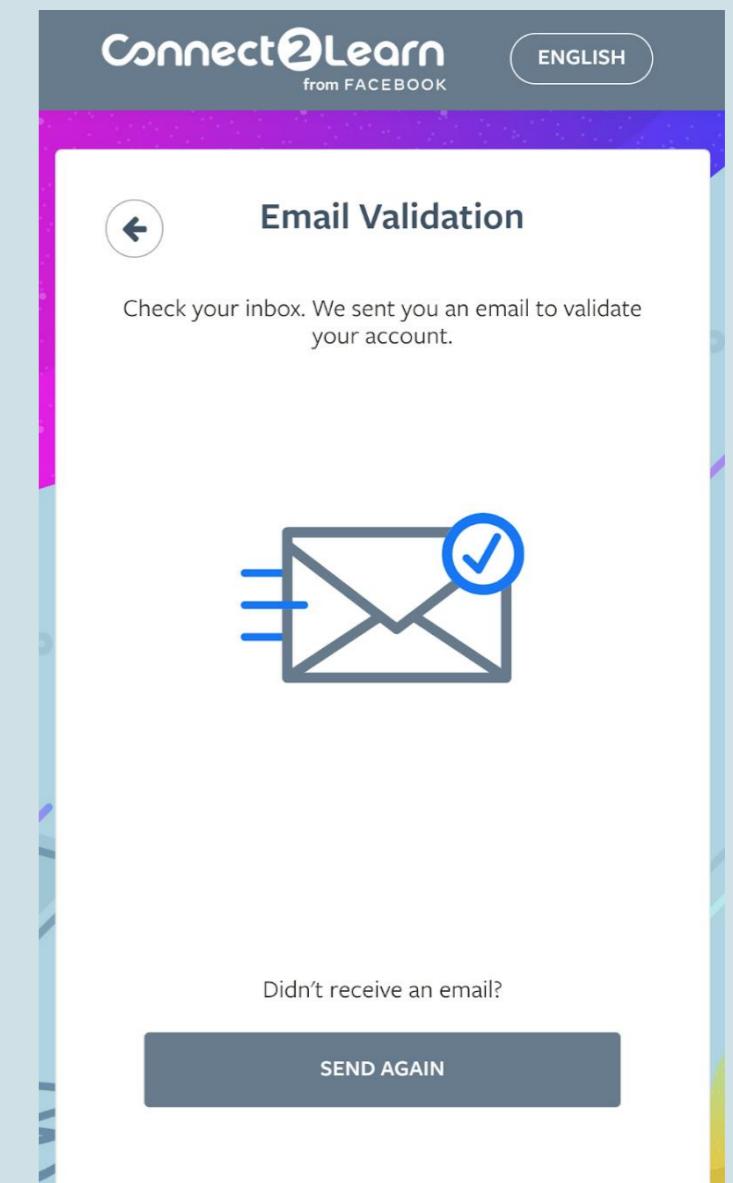


STEP 2: My Details
- Select your country
- Enter your @BDSmktg.com email



STEP 3: Check BDS email inbox for validation email

*This may take up to a few hours to arrive



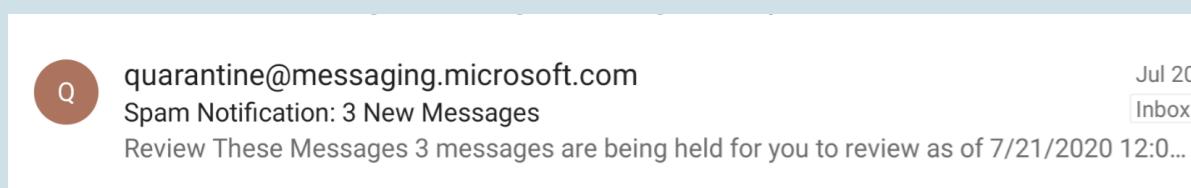
STEP 3: Email Validation (continued)

Where's my validation email?

If you have cannot find your validation email, it's possible it was sent into quarantine (spam).

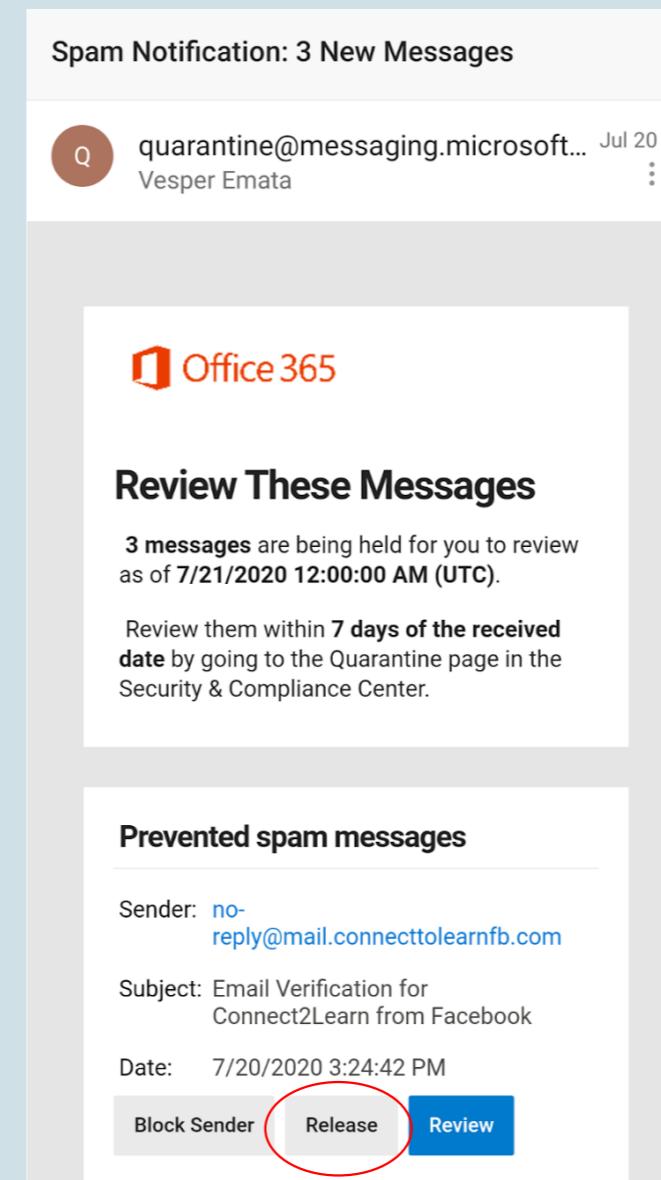
To access your validation email:

- Look for a similar quarantine email in your BDS email as shown below
- Open the email to review the spam emails enclosed



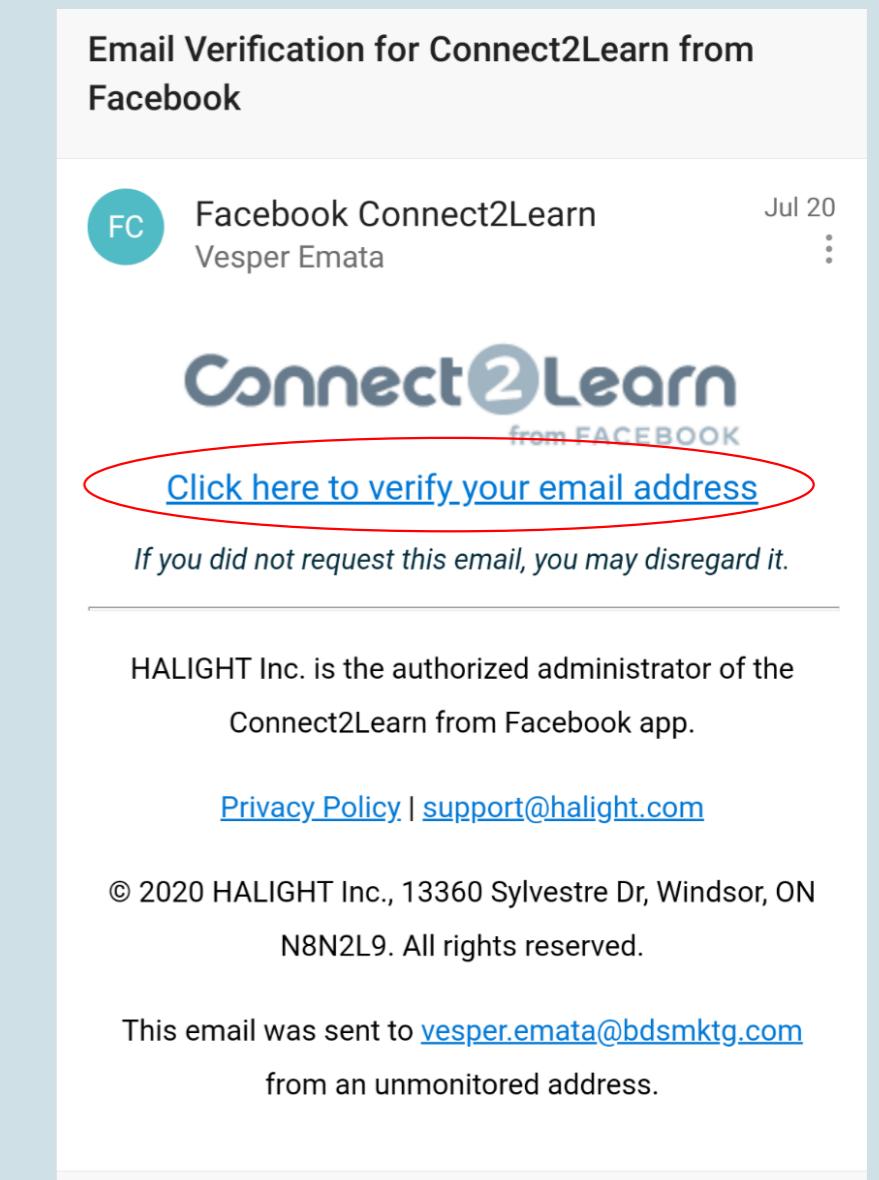
Once you've opened the quarantine email:

- Scroll through to find the prevented spam message from:
no-reply@mail.connecttolearnfb.com
- Select the "Release" option to push the email to your inbox



The validation email should now be in your inbox:

- Simply click the verification link to continue the account set up process

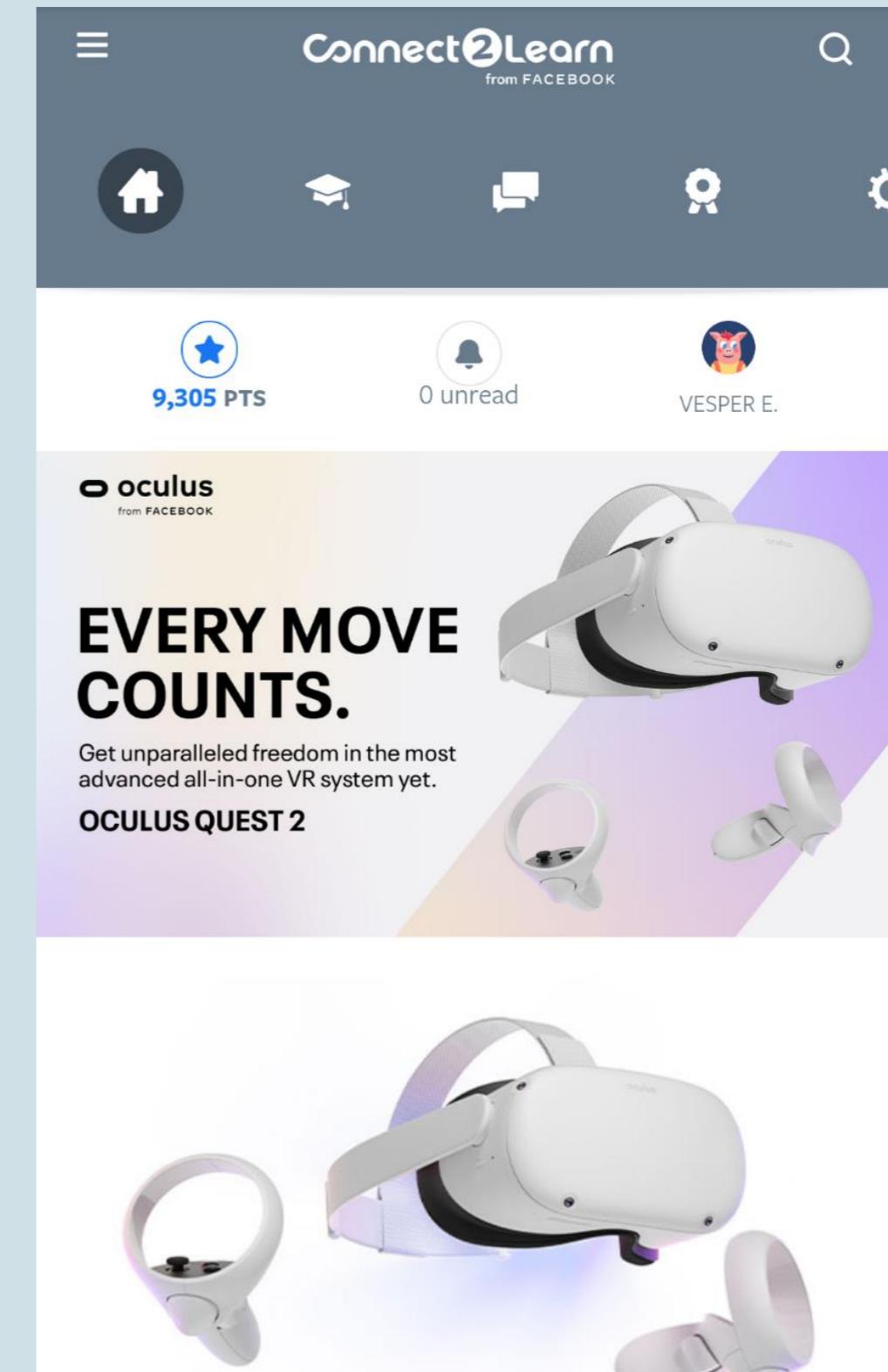


STEP 4: Logging In

Step 4:

After clicking the email link to validate your account:

- Enter your details and follow the on-screen instructions to complete set up
- **For User Type, select “Field Representative”**
- **For Retailer, select “BDS Marketing”**
- Upon completion, you will be redirected to the Connect2Learn Home Page



Connect2Learn Required Courses

To access the course catalog, simply select the Graduation Cap icon



The screenshot shows the main dashboard of the Connect2Learn app. At the top, there's a navigation bar with a menu icon, the "Connect2Learn from FACEBOOK" logo, and a search icon. Below the dashboard, there are sections for "Catalog" and "Certificates". A large image of VR headsets and a smartphone is displayed with the text "Welcome to Connect 2 Learn from FACEBOOK" and "Learn about the products that give people the power to build community and bring the world closer together, all from Facebook.". Below this, there's a "Shortcuts" section with icons for "All Courses" and "AR Content". At the bottom, there's a "Catalog" section with a "Select Filters" button.

Required Courses:

- Simply scroll through the catalog to begin taking the **11 REQUIRED** courses shown below
- You may also use the filter option to search for each product category:
 - Oculus Quest 2, Portal 2, Portal TV

The screenshot shows the catalog page of the Connect2Learn app. It displays 11 required courses arranged in two rows. Each course card includes a green checkmark, the course title, a thumbnail image, a "New" badge, and course details (100 PTS, 3m, eLearning).
Row 1:

- Quest 2 - Content
- Quest 2 - Accessories
- Quest 2 - Features and Benefits
- Quest 2 - Product Overview
- Quest 2 - Recommending to...

Row 2:

- Portal - Gen 2 - Overview of Features
- Portal - Gen 2 - Features Deep-Dive
- Portal - Gen 2 - Recommending to...
- Portal TV - Features & Overview
- Portal TV - Setting Up Portal TV
- Portal TV - Recommending to...

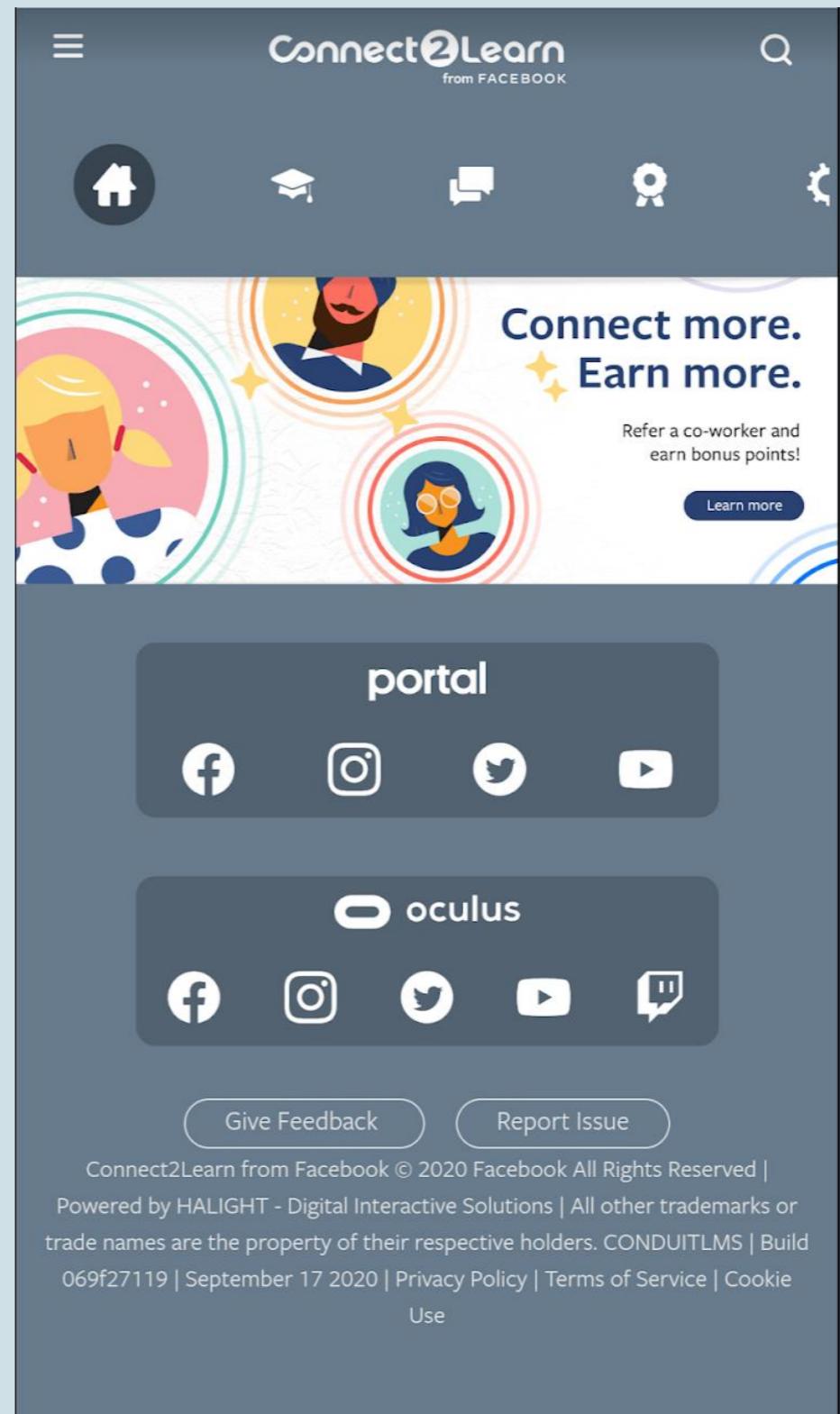
Troubleshooting

Should you run into any issues accessing the training courses within Connect2Learn, simply scroll to the bottom of any page and select the option to “Report Issue”

[Report Issue](#)

You may also email support at:

support@halight.com



Logging Your Time

Once you have completed **ALL 11 REQUIRED COURSES**, you must fill out your I:C Call Form to get paid for completing the courses

- Below is an example of the unscheduled task in your calendar using the desktop version of I:C
- Simply drag and drop it into your calendar, then open the scheduled call form to complete
- You will also have to upload a screenshot or photo showing the courses as completed. This will be verified against the report on the Connect2Learn site to verify completion

The screenshot shows the I:C desktop application interface. At the top, there are filters for 'Chain' (Chain), 'Store' (Store), 'Rank' (Rank), 'City' (City), 'State' (State), and 'Postal Code' (Postal Code), along with a 'Clear' button. The search bar contains the name 'Bellegarde, Julio'. Below the search bar, there are buttons for 'Select a team', 'Select supervisor(s)', 'Select an activity', 'Clear', 'Calendar', and 'Available'. The main area is titled 'Unscheduled Appointments' and lists two entries:

Call Form	BDS#	Location	Rank	Wave	Duration	Freq
Facebook Brand Influencer BBY Learning Network Cou	73	Best Buy #557 8450 S Dixie Hwy Miami, FL 33143 305-662-7073	A	9/15-9/18	35	1
Facebook Brand Influencer Connect2Learn Course Com	73	Best Buy #557 8450 S Dixie Hwy Miami, FL 33143 305-662-7073	A	9/17-9/20	35	1

A blue oval has been drawn around the second appointment entry. To the right, a calendar view for Thursday, Sep 17, 2020, is shown. The calendar grid includes columns for 'all-day', '6am', '7am', '8am', and '9am'. The '7am' slot is highlighted in yellow.