

## EDUCATION

06/2023

**College Avenue Secondary**

| Woodstock Ontario

High School Diploma

## SKILLS

- Strong Work Ethic
- Attention to Detail
- Workplace Safety
- Good Communication
- Computer Skills
- Problem-solving abilities

# KENDRA MATTHEWS



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## PROFESSIONAL SUMMARY

Hard-working College student with knowledge of cell manufacturing, cleaning, and Technology. Aiming to leverage my abilities to successfully fill the vacancy on your team. Frequently praised for teamwork by my peers, I can be relied upon to help your team achieve its goals.

## EXPERIENCE

05/2024 - 08/2024

**Machine Operator - Summer Student**

**Mitchell Plastics** | Mitchell Plastics, Kitchener, ON

- Trained newly hired employees regarding equipment operation and company procedures.
- Supervised startup, operation and shutdown of facility equipment.
- Planned ahead for machine changeovers and efficiently changed from one product item to another.
- Packed finished goods in proper packaging and boxes, reducing damage during transport.
- Demonstrated strong problem-solving skills when dealing with unexpected machine issues.