Admin Manual



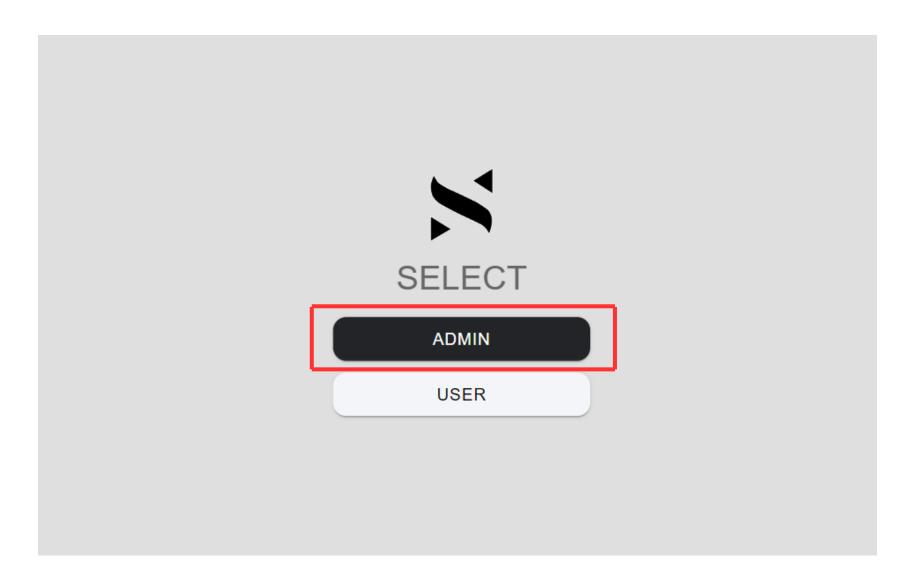
SEGUES

Step 0: Application Launch

- 1. Open the application.
- 2. Navigate to the home screen.

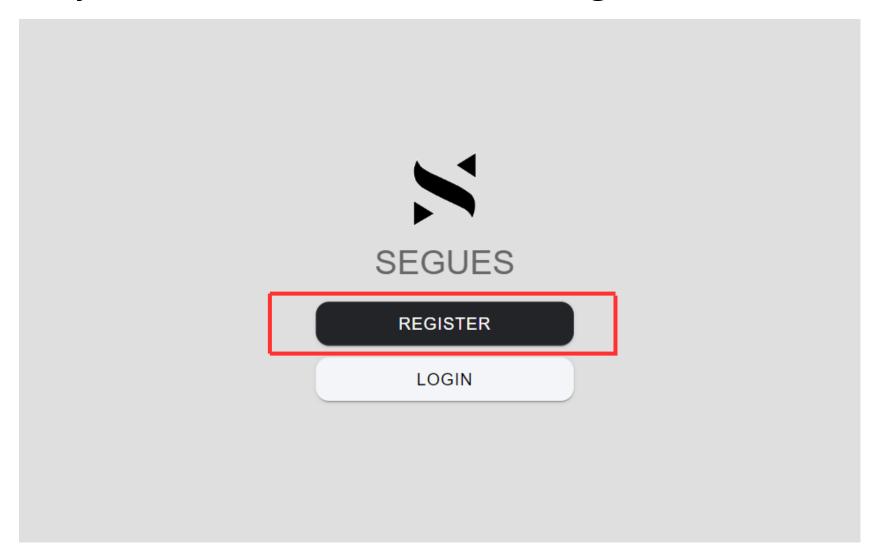


- 1.On the home screen, display two buttons: "Administrator" and "User".
- 2. The user should select one of these buttons based on the role "Administrator" they wish to play in the application.

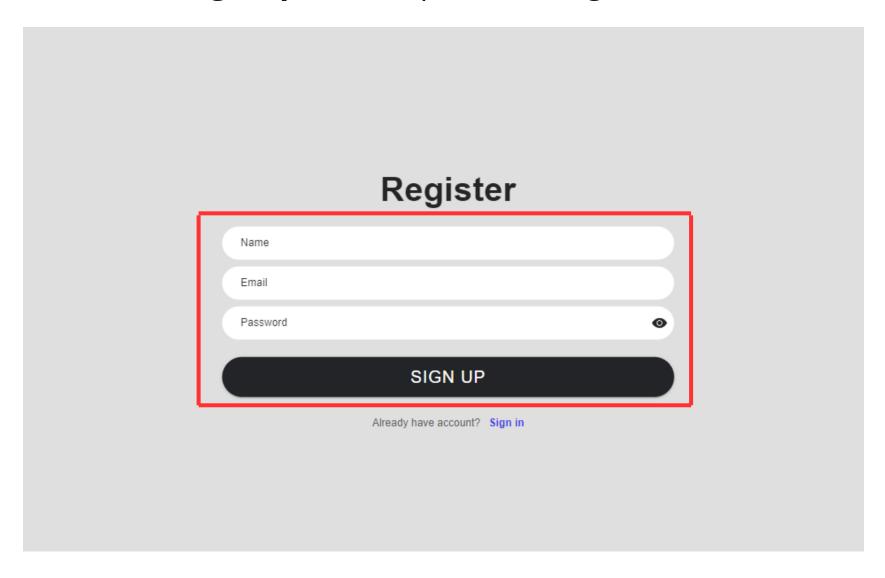


Step 1: User Registration

- 1. Open the application and go to the home tab.
- 2. If you are a new user, click on the "Register" button.



- 1. Fill in the required fields: enter your name, email address, and password.
- 2. Click on "Sign Up" to complete the registration.

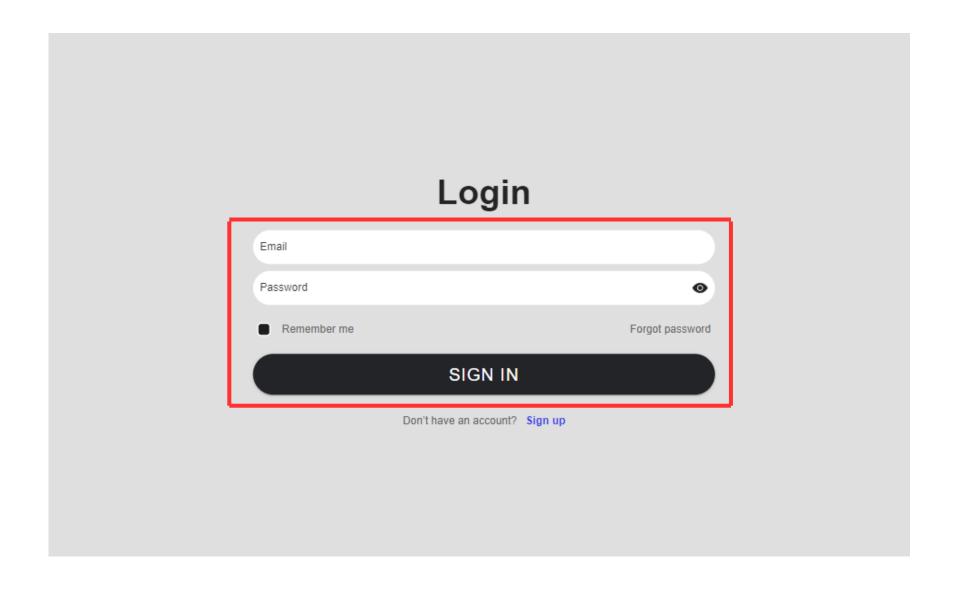


Step 2: Logging In

1. If you are already registered, select "**Login**" on the home tab.

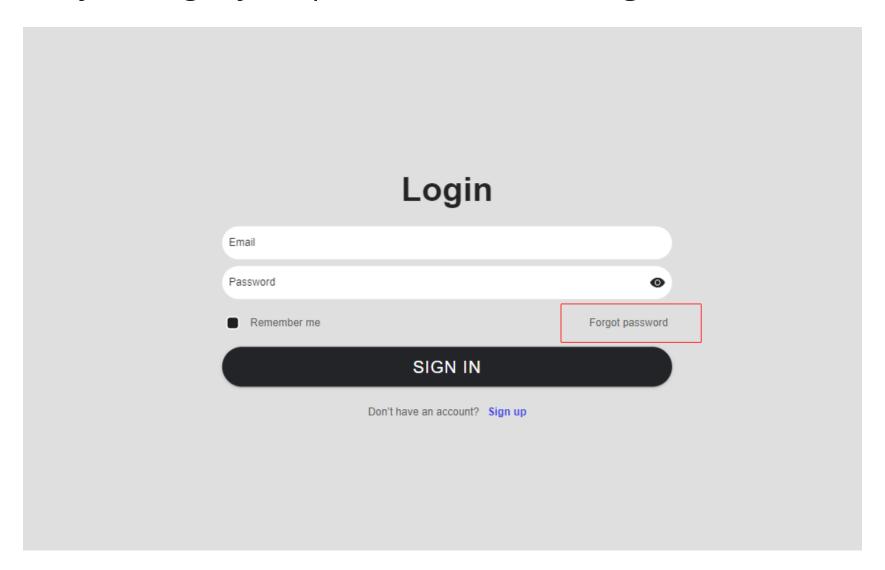


- 1. Enter your email address and password.
- 2. If you want the system to remember your information, check the "**Remember Me**" option.
- 3. Click on "**Sign In**" to access the system.

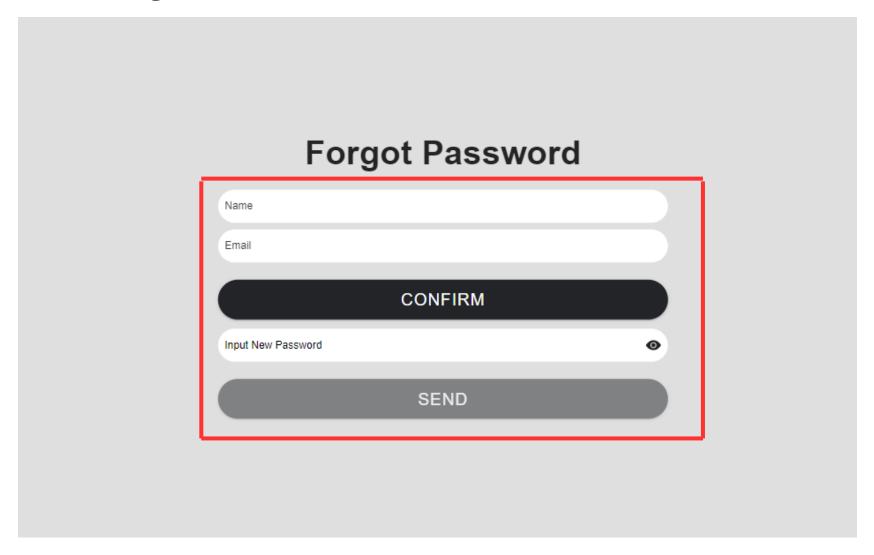


Step 3: Password Recovery

1. If you forgot your password, select "Forgot Password."

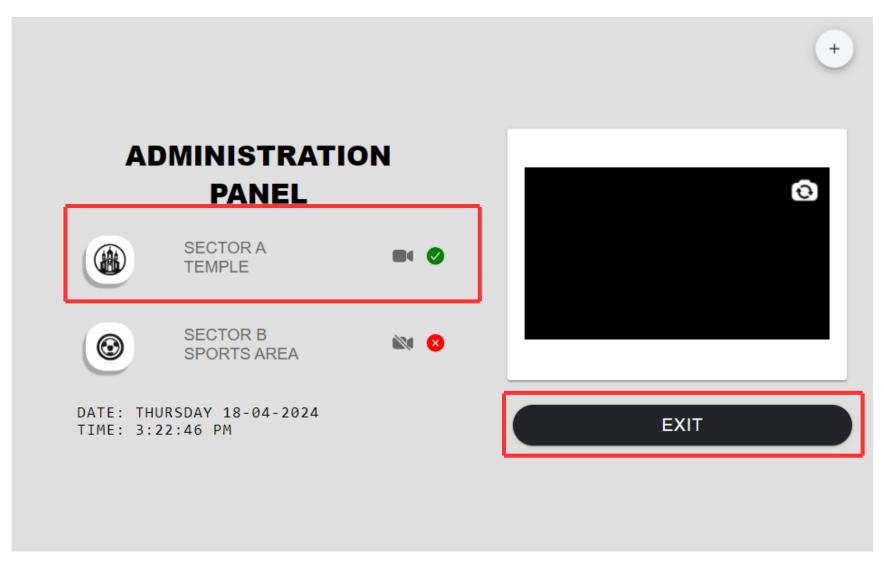


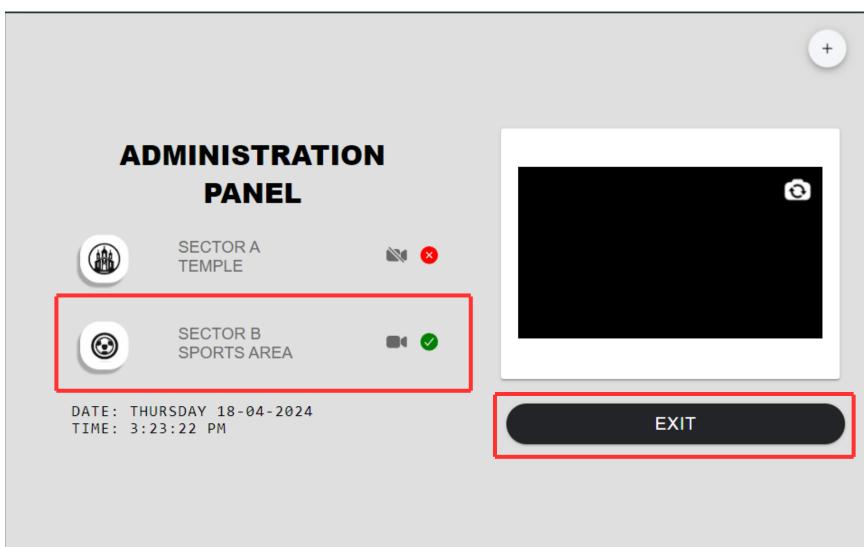
- 1. Enter the name and email address used during registration.
- 2. Click "Confirm" to verify your identity.
- 3. Once verified, enter your new password.
- 4. **Submit** the information to update your password and then log in.



Step 4: Navigating the Administration Panel

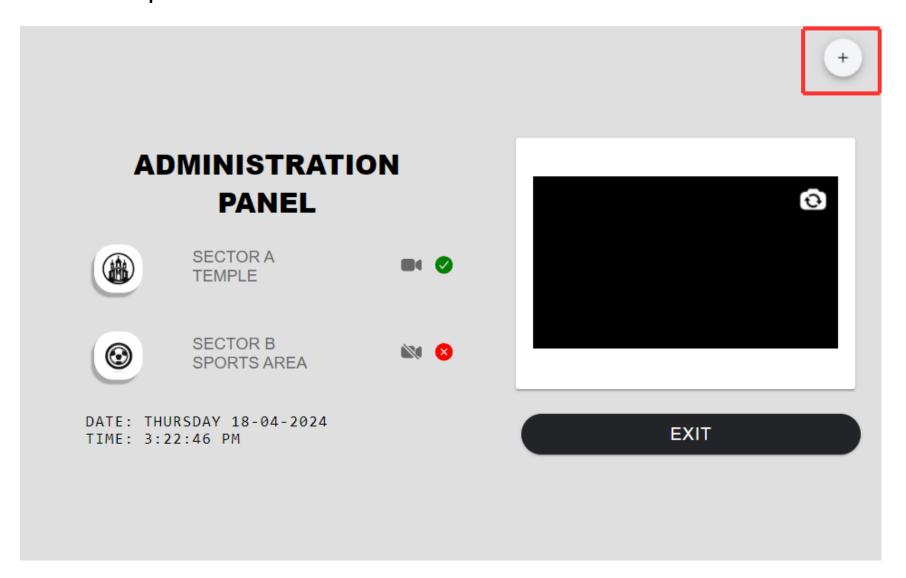
- 1. Once logged in, you will be redirected to the Administration Panel.
- 2. Here, you can choose between **Sector A (Church)** and **Sector B (Sports Field)**.
- 3. **Sector A**: Click on the image of the church to activate the real-time camera.
- 4. **Sector B**: Click on the image of the sports field to view the real-time camera.
- 5. To exit the camera views, select "**Exit**".





Step 5: Accessing Additional Options

1.In the top right corner, click on the button that displays five options:



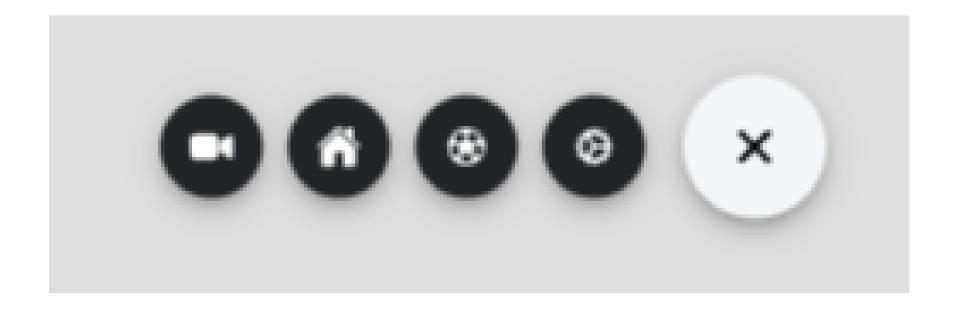
1. Camera: Panel management

2. House: Direct access to the church sector - video

3. Soccer Ball: Access to the sports field - video

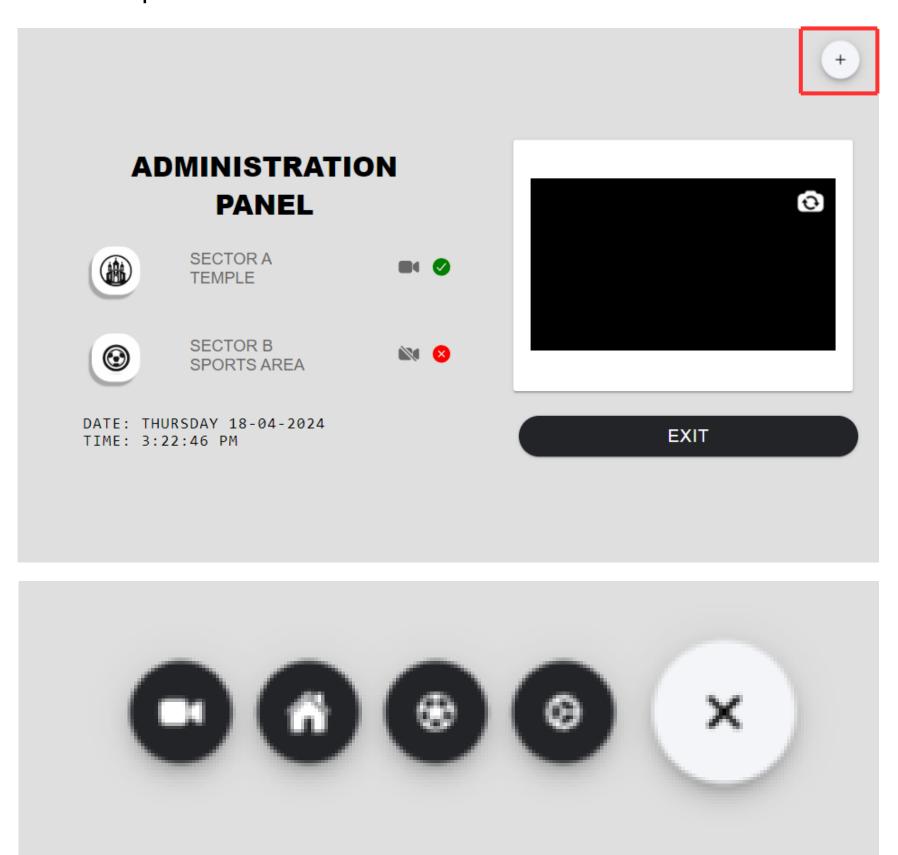
4. Wheel: Profile management and other settings.

5. Choose the desired option to perform specific actions in each section.

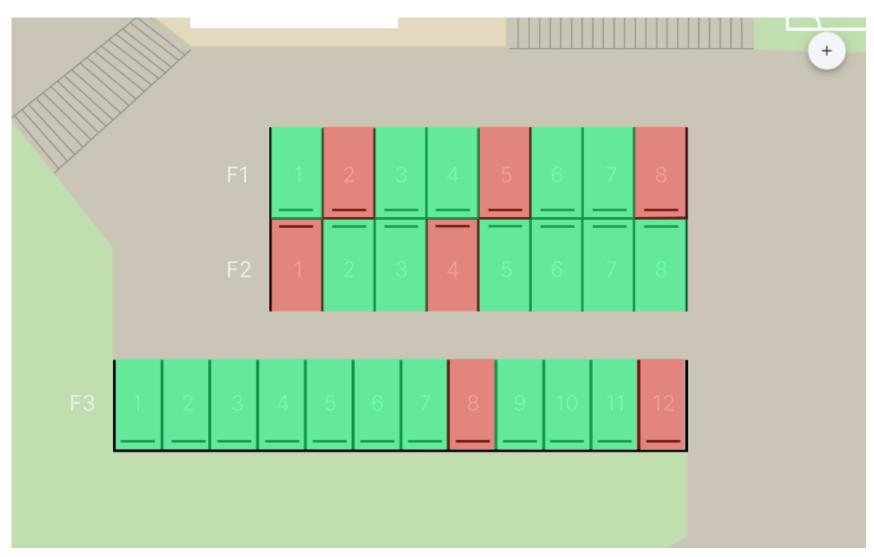


Step 6: Manage spaces

1.In the top right corner, click on the button that displays five options:

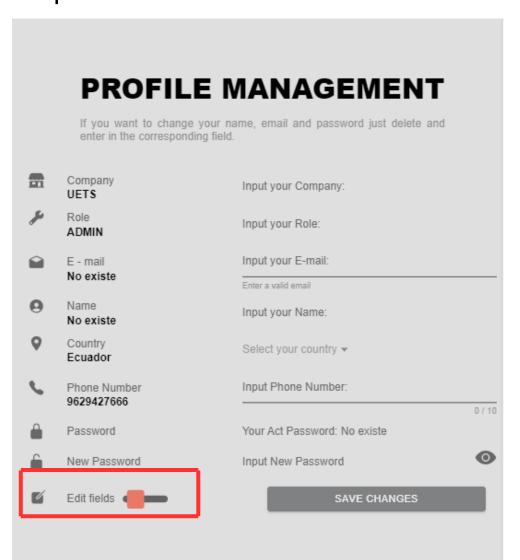


1. Choose the desired house or ball option to perform specific actions in each section, such as controlling space occupation.



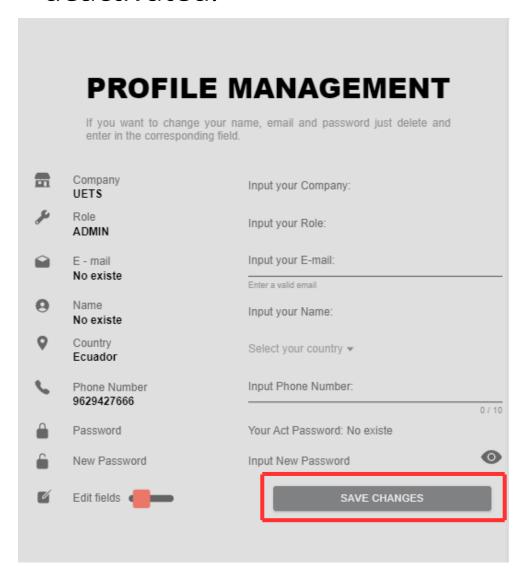
Step 7: Profile Management

- 1.In "**Profile Management**," you can view and edit your personal information such as company, role, email, name, country, phone number, and password.
- 2. Activate "**Edit Fields**" if you wish to make changes to your profile.





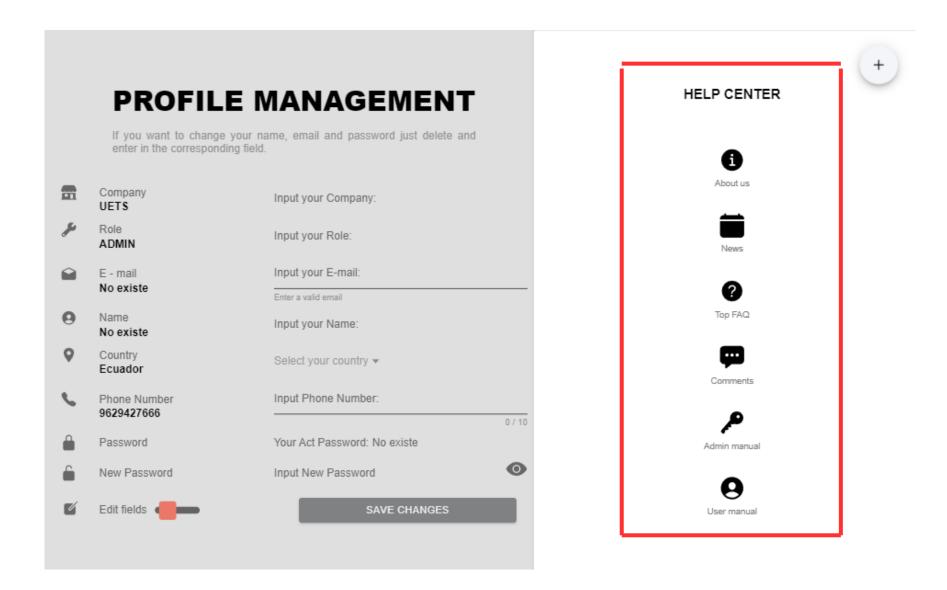
- 1. Enter the new information and click "**Save Changes**" to update your details.
- 2. If you do not wish to make changes, leave "**Edit Fields**" deactivated.





Step 8: Help Center

1.In the "**Help Center**" section, you can access various options:



- 1. **About Us:** Displays information about the company or project.
- 2. News: Link to the Instagram account for updates.
- 3. **FAQs** and Comments: Access to Google Forms for inquiries and feedback.
- 4. **Admin Manual**: Access to administrative help documents like this manual.
- 5. **User Manual**: Access to user help documents.

