

Income and Expense Form

Section 1: Statement of Assets

Asset	Description	Value
Property		
Car		
Bank Account Balance		
RRSP/Mutual Funds		
Life Insurance		
Stocks/Bonds		
Recreational Vehicles		
Furniture		
Other (please specify)		

Section 2: Statement of Income

Type	Net \$ Monthly	Additional Details	Additional Details
Name of Employer		Hourly Wage or Salary (Please specify)	Contact Phone #
EI Benefits/Welfare		Date Started	Date of Expiry
Other Income			
Rental			
Child Support			
Spousal Support			
Child Tax Benefit			
Pension			
Disability Payments			
Other			
Total Monthly Income			



Section 2: Statement of Expenses

Type	Monthly Payment	Balance Outstanding (if applicable)
First Mortgage		
Second Mortgage		
Property Taxes		
Condominium/Strata Fees		
Car Loan/Lease		
Line of Credit		
Bank Loan		
Visa		
MasterCard		
American Express		
Retail (The Bay, Home Depot, etc.)		
Land Lease		
Hydro		
Heating (gas or oil)		
Water		
House Insurance		
Car Insurance		
Cell Phone(s)		
Land Line Telephone		
Internet		
Cable TV		
Groceries		
Transportation		
Child Support Payments		
Spousal Support Payments		
Medical Expenses		
Entertainment		
Investments (RRSP/Mutual Fund Contributions)		
Total Monthly Expenses		

Section 3: Statement of Circumstance

Please provide a brief explanation of your current circumstances by answering the two questions below:

1. Why are you currently in arrears on your mortgage payments?

2. How do you propose to bring your mortgage payments up to date?

Thank you again for your urgent attention to this matter. We look forward to working with you to find an appropriate solution and continuing to support your mortgage needs.