Plan of Work Log

TECHNOLOGY STUDENT ASSOCIATION PLAN OF WORK				
Date	**Task**	**Time involved**	**Team member responsible (student initials)**	**Comments**
10/9/2018	Formed team	30 min	GG	We formed the team and then got together to see what everyone was good at so that we could assign tasks.
10/16/2018	Created template for website	15 min	GG	The template for the website was created so that we have a general idea of what the website should look like.
10/16/2018	Team drive was created	10 min	KK	The team drive was created to provide a more collaborative platform for us to work.
10/16/2018	Created google docs for index.html, index.css, and index.js in the group drive	20 min	KK	This was created so that we could more easily collaborate on creating the website.
10/23/2018	Created and coded the homepage	45 min	AP	We created the homepage based off of the template.
10/24/2018	Coded the homepage	30 min	KK	We added onto the homepage.
10/26/2018	Coded the homepage	30 min	GG	The homepage looks usable and

				professional.
11/6/2018	Added and coded the escape rooms page	45 min	GG	We made good progress on the escape rooms page.
11/25/2018	General time for making the website look more polished	120 min	GG	In this general time for working, we created the domain for the website, added google fonts, coded the home page, coded the escape rooms page, added a sources page, and coded the sources page.
11/27/2018	Added and coded the booking page	45 min	AS	The booking page is functional.
11/29/2018	General time for working	120 min	KK, GG, AS, AP	In this time, we added a location page, added a feedback page, coded the booking page, coded the escape rooms page, and coded the location page.
12/4/2018	Polishing website further	30 min	GG	In this time, we fixed errors in HTML, grammar, and CSS, and also set up the difficulty rating system.
12/27/2018	Coded booking and feedback pages	30 min	AS	Made both pages look more professional
1/2/2019	Fixed errors in booking page and added a FAQ page	30 min	GG, AS, RA	The booking page had some formatting errors that were fixed,

				and a FAQ page is useful.
1/8/2019	Fixed errors in location page and formatting	45 min	KK	There were still some unresolved errors in the formatting of the location page, but they were resolved.
1/15/2019	Fixed grammatical errors, added PHP for booking page, and fixed code errors and added reminders	30 min	AS	These tasks helped convey more professionalism in our website.
1/20/2019	Fixed the feedback page's URL and completed the reformation of the booking page	45 min	GG	Issues rose with the URL of the feedback page, but we persevered through them.
1/27/2019	Added on to index.css	30 min	GG	More styling was added to the buttons and other components to match the theme.
1/31/2019	Worked on LEAP response	30 min	AV	The LEAP response enabled us to reflect on how we were leaders through the course of this event.
2/3/19	Worked on making time slots for escape rooms	45 min	GG	This adds to the realism of the website
2/5/19	Changed the formatting of forms	60 min	GG	Before, the input fields in forms did not flow well.
2/12/19	Polished website to be ready for state	120 min	GG, KK, AV, AP, AS	We decided to use the rubric to grade ourselves and then improve on the

				categories that we graded ourselves low on.
2/19/19	Prepared for presentations	30 min	GG, KK, AV, AP, AS	This helped us prepare for state and maximize our chances
2/20/19	Polished website to be ready for state	120 min	GG, KK, AV, AP, AS	We finished improving on the areas that we graded ourselves low on and felt ready for state.
2/26/19	Reflected on state	90 min	GG, KK, AV, AP, AS, SN	Our reflection on State included listing all the things that went well and the things that could have been better.
3/5/19	Made a plan for Nationals	30 min	GG, KK, AV, AP, AS, SN	Our plan for Nationals included grading ourselves on the rubric again very harshly, and then making a list of all the key critiques.
3/30/19	Graded ourselves on the rubric	30 min	GG, KK, AV, AP, AS, SN	We graded ourselves harshly to know what to work on before nationals
4/6/19	Created a list of key critiques	15 min	GG, KK, AV, AP, AS, SN	The critiques helped us visualize how to improve our website
4/16/19	Planned when to complete specific elements of the website	15 min	GG, KK, AV, AP, AS, SN	We planned when to meet to work on the website and what to complete each time we met
4/23/19	Started cleaning up	35 min	AS	We fixed some errors

	CSS			in our CSS to clean up our website
5/11/19	Finished cleaning up CSS	30 min	SN	We fixed some errors in our CSS to clean up our website
5/13/19	Emailed advisors to request for early submission time extension due to unforeseen circumstances	30 min	GG	The next day, National TSA granted us an early submission time extension
5/14/19	Started a new LEAP response	45 min	SN	We started a new LEAP response to reflect on our growth as leaders since the state conference
5/19/19	Finished LEAP response	30 min	AV	This helped us reflect on our growth as leaders from where we were at state to where we are now
5/22/19	Completed copyright checklist	15 min	SN	We answered the question in the checklist and got an advisor signature
5/30/19	Graded website on rubric again	15 min	GG, KK, AV, AP, AS, SN	
5/30/19	Fixed Website Responsive Design	30 min	GG	
5/31/19	Reviewed final website and submitted	30 min	GG, KK, AV, AP, AS, SN	We improved the areas that we graded ourselves low on

Advisor Signature: _Cara A. Phill,_____