One Click Organisations

Requirements

Version 1.0 // Draft 02

10 April 2009 // Charles Armstrong

Items <mark>highlighted in cyan</mark> are non-core functionality for inclusion in v1.0 if time permits, otherwise in future releases.

1. Global Navigation
   a. 5 primary links are ubiquitous throughout the user interface: My Control Centre, My Member Page, Timeline, Members, Constitutions.
   b. 2 secondary links are ubiquitous throughout the user interface: Settings, Search
   c. When a member's name, proposal, decision or failed proposal is presented anywhere the system it's linked to the relevant member, proposal, decision or failed proposal page.
   d. All member pages, proposals, decisions and failed decisions have URLs which can be bookmarked.
2. My Control Centre
   a. User-centred view. This is the default page after log in. It provides an overview of the member's activity and direct access to frequently used actions.
   b. Indication of current proxy status with "No proxy" (if proxy not assigned), name of assigned proxy.(if proxy assigned), buttons to deactive proxy or reassign proxy (if proxy assigned), button to assign proxy (if proxy not assigned).
   c. List of all current proposals indicating title, current score, time remaining, that user hasn't voted (if user hasn't voted), how user voted (if user has voted), buttons to support or oppose (if user hasn't voted). Clicking a proposal unfolds it to reveal full description, proposer.
   d. List of 5 most recent decisions indicating title, final score, that user didn't vote (if user didn't vote), how user voted (if user voted), name of user's proxy (if proxy vote was cast by proxy). Clicking a decision unfolds it to reveal full description, proposer.
   e. List of 5 most recent failed proposals indicating title, final score, that user didn't vote (if user didn't vote), how user voted (if user voted), name of user's proxy (if vote was cast by proxy). Clicking a decision unfolds it to reveal full description, proposer.
3. Timeline Page
   a. Organisation-centred view. This is like a news feed for the organisation providing a filterable chronological list of activity.
   b. The timeline includes proposals, decisions, failed proposals, new members, departed members, constitutional changes.
   c. <mark>The timeline can be filtered to view any type of item in isolation.</mark>
   d. Clicking on an item unfolds it to display further details.

4. Constitution Page
   a. This is the page for everything to do with the constitution.
   b. The full text of the constitution is presented.
   c. Clauses which can be modified tramhave a "propose amendment" button which unfolds to reveal controls for the user to specify their proposed amendment, plus an indication of the requirement for the amendment to be accepted.
   d. A list of the 10 most recent amendments to the constitution is presented with a control to unfold it to reveal all amendments.
   e. The constitution can be opened in a printer-friendly form in a separate window.
5. Members Page
   a. This page provides a list of current members.
   b. For each member the following details are provided: photo, name, proxy assigned (if proxy assigned), number of other members' proxies held, number of proposals made, % of decisions voted on.
6. Settings Page
   a. This is where users manage their account.
   b. The user has options to edit displayed name, edit designated email address (new addresses must be verified by a confirmation email and link), upload new photo, delete current photo, choose new password, resign from the organisation, edit their role description, edit their about text.
   c. The user can select what email alerts to receive.
7. Search Page
   a. Proposals, decisions and members can be searched.
   b. The user can select by check-boxes what kinds of item to return. By default all item types are selected.
8. Member Page
   a. This page provides an overview of a member and their activity in the organisation.
   b. Display of member's full name, role description, photo, designated email address, about text.
   c. Display of proxy information: who member's proxy is assigned to (if proxy is assigned), list of everyone who's assigned their proxy to this member.
   d. Display of stats: date membership commenced, number of proposals initiated, % of their proposals that were successful, number of votes cast, % of proposals on which they voted, % of votes on which their proxy voted, date of last login.
   e. Filterable timeline showing their 20 most recent actions including proposals, votes, decisions resulting from their proposals, new members resulting from their proposals, constitutional amendments resulting from their proposals. Control on each proposal to unfold to reveal details. Control to unfold list to show all their proposals. Filter control to list any type of item in isolation.
9. Proposal Page
   a. The full detail of an active proposal
   b. Display of proposal's title, description, proposer.
   c. Display of stats: time remaining, supporting votes, opposing votes.
   d. Timeline listing each supporting vote and each opposing vote.
10. Constitution amendments
    a. Amend name of organisation, editable via single-line text field.
    b. Amend objectives, editable via multi-line text field.

    c. Amend majority for normal decision, editable via pop-up list with options: more supporting votes than opposing votes, no opposing votes, >50% of all members, >66% of all members, 100% of all members.

    d. Amend how new members join, editable via pop-up list with options: anyone can become a member, more supporting votes than opposing votes, no opposing votes, >50% of all members, >66% of all members, 100% of all members.

    e. Amend majority for constitutional amendment, editable via pop-up list with options: more supporting votes than opposing votes, no opposing votes, >50% of all members, >66% of all members, 100% of all members.

    f. Amend voting period, editable via pop-up list with options: 24 hours, 48 hours, 72 hours, 1 week, 2 weeks, 1 month.

    g. Amend power to hold assets, editable via pop-up list with options: no power to hold and transfer assets, power to hold and transfer assets.

11. Email alerts

    a. Alerts are sent to all members for: new proposal, final 12 hours of proposal, vote received, decision made, proposal failed.

    b. Users can select via checkboxes in their setting page to receive or not receive alerts in each category. By default checkboxes are ticket.

    c. Welcome emails are sent to new members to confirm their email address and introduce the platform.

12. Induction

    a. When a new organisation is created the founder is guided through an induction process.

    b. Step 1: enter founder's name, email address and password.

    c. Step 2: enter organisation's name, enter objectives, select whether the organisation has power to hold assets

    d. Step 3: select how new members join, enter name and email address for 2 to 5 other founding members.

    e. Step 4: select decision-making period, majority for normal decisions, majority for constitutional amendments.

    f. Step 5: a preview constitution is generated. User can return to previous steps or confirm.

    g. Step 6: select date, time and location for founding meeting.

    h. Step 7: a preview agenda for the founding meeting is generated. User can edit or confirm.

    i. Step 8: Constitution and agenda for founding meeting are emailed to founding members.

    j. Organisation remains "pending" until founder confirms that founding meeting has taken place, who attended, and which invited members voted in favour.

    k. While organisation remains pending founder can edit all details. Editing any details requires that new constitution and agenda for founding meeting be sent to founding members.

Requirements for OCO Hosting Server to be documented separately.