



CARPE DIEM WEST
Our water – Finding solutions together

Position Opening

Director of Programs

www.carpediemwest.org

Posted: January 25, 2012

Carpe Diem West

[Carpe Diem West](#) was started in 2007 by a group of western water leaders acting on a shared belief that the climate crisis requires everyone in the field to think in new ways. It emerged from the understanding that western water issues were already complex and divisive, and that the profound changes climate scientists predict for the American West will only increase the pressure on the region's limited water supplies.

Carpe Diem West approaches the [wicked problems](#) of western water and climate change by building a neutral forum and vehicle for action in which smart, innovative thinkers from various sectors can come together to discuss ideas, generate shared policy ideas, and develop ways to implement those ideas. The organization's most valuable asset is an extensive and broad-based Network of professionals from different parts of the water world - federal, state, and tribal governments and utilities, industry, conservationists, and the scientific community. By drawing on the deep expertise and collective knowledge of this Network, Carpe Diem West is able to leverage a tremendous amount of work and influence in the fields of western water and climate change, despite its modest budget and staff.

Carpe Diem West is a 501(c)3 organization, supported primarily by foundations grants. The main office is in Sausalito, CA.

The position

The Director of Programs works directly with the CEO, a small team of staff and consultants, and established Working Groups comprised of pro-bono professionals from all western water sectors. The Director of Programs will lead our three core programs and is part of the organization's fundraising and marketing team.

To apply

Please send your cover letter and resume by March 1, 2012 (mail or email) to: Director of Programs, 325 Pine Street, Sausalito, CA 94965, or to: programdirector@carpediemwest.org. Please include in your cover letter (two pages maximum) a brief summary of one or more current trend lines you see as central to western water and climate change issues, highlight your experience and observations working in a network, coalition or campaign, and include your salary requirements. No telephone calls please.



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Reports to:	Executive Director
Hours:	Full-time
Classification:	Exempt
Location:	Bay Area
Salary:	\$70K - \$80K
Health/Ret. Benefits:	Modest
Vacation policy:	Excellent

The Position

The Director of Programs works directly with the CEO, a small team of staff and consultants, and established Working Groups comprised of pro-bono professionals from all western water sectors. The Director of Programs helps lead our three core programs and is part of the fundraising and marketing team. Information on the three core programs:

- [Healthy Headwaters](#)
- [Carpe Diem West Academy](#)
- [Colorado River Futures](#)

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After the Network identifies a program opportunity, we draw upon individual Network members with expertise in that area to frame the issues. Those issues then form the basis for more focused discussion among the Network of ideas for action, and to the formation of a Working Group to guide the program and work on specific proposals for action. The process is not

driven by the need to build consensus; rather, our goal is to create a forum where leaders from all sides can roll up their sleeves, find common ground and collectively get to work.

Additionally, the Director of Programs works as part of the Carpe Diem West team to:

- Expand and strengthen the overall leadership Network
- Further develop and implement communications strategies that support the work
- Work to secure long-term funding for programs
- Take on new projects and work as it emerges

Qualifications & Desired Experience

- A minimum of five years of progressively responsible senior level experience working in campaigns, coalitions or networks
- A strong background in western water issues (from any water sector)
- Demonstrated ability to work successfully in a small, fast paced, dynamic work place - thrives professionally in an innovative, constantly expanding work environment
- Outstanding people skills - and works effectively at the balance point between leading and supporting the Network professionals who contribute their time and experience to this work
- Proven ability to organize and effectively handle multiple projects, meet regular deadlines with consistency and accuracy, work independently while within a team structure, and work under pressure with ease and humor (to that last point, a good joke collection is much appreciated)
- Proven ability to chart strategic directions that result in clear operational goals
- Proven experience in fundraising (major donor, foundations, corporations, individuals)
- Outstanding written and verbal communication skills, including the ability to articulate Carpe Diem West's mission and areas of interest to diverse audiences
- A demonstrated understanding of media, social networking and public relations and how that knowledge supports outcomes and goals
- Ability to travel and attend weekend meetings and conferences as needed; valid drivers license
- Extensive experience with email and the Internet, and familiarity with Apple computer programs, including Word and Excel

All Carpe Diem West employees, and consultants, perform with high standards of integrity; demonstrate maturity; maintain confidentiality; listen actively; value self-understanding; exhibit deep commitment; use good humor; and communicate effectively.

To learn more about Carpe Diem West, please go to: www.carpediemwest.org

Please note

Diversity is both an essential ingredient for successful work and a social imperative that will enable Carpe Diem West to achieve its mission and goals. Employment at Carpe Diem West is based upon qualifications and competency. Carpe Diem West does not discriminate in employment opportunities or practices on the basis of race, religion, sex, age, national origin or ancestry, color, sexual orientation, gender identity, or any other classification protected by local, state or federal law.

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