

**LA CHATELAINE JUNIOR COLLEGE  
COMPUTER SCIENCE**

**CLASS VIII**

**CHAPTER 5-Innovation and Creativity: Integrated Activities**

**I. Fill in the blanks(1 mark each)**

1. Google Drive is a Cloud Based Storage to save files online.
2. The amount of free storage available to user in Google Drive is 15GB.
3. Google Docs is a word processor offered by Google within Google Drive Service.
4. Google Maps is a web mapping service developed by Google.
5. Facebook is an example of Content Sharing Web site.

**II. True or False(1 mark each)**

1. Google docs can be accessed from any device with internet connection. TRUE
2. Google Drive was developed by Microsoft. FALSE
3. Google Spread Sheet is an Online Spread sheet. TRUE
4. Microsoft word has facility only to include texts in the document. FALSE
5. Google Forms can be used to create Surveys. TRUE

**III. Match the following(1 mark each)**

- |                   |                     |
|-------------------|---------------------|
| 1. Word Processor | Microsoft Excel [2] |
| 2. Spread Sheet   | GoogleDocs[4]       |
| 3. Google Drive   | CollageMaker [5]    |
| 4. Essay Writing  | Microsoft Word [1]  |
| 5. Collage App    | Cloud Storage[3]    |

**IV. Answer in one word/two words(1 mark each)**

1. When and by whom was Google Drive launched? 2012 by Google.
2. Name the Microsoft Office Product which is similar to Google Spread Sheet. MS Excel.
3. Where are the documents that you place on Google drive are Stored? In cloud/internet.
4. Name the Google Service used by Food delivery agents to locate the destination. Google Maps.
5. Are Google Sheets paid software?  
No. It's a free software by Google.

**V. Answer in one or two sentences(2 marks each)**

1. What is a Google Drive?  
A free service from Google that allows you to store files online and access them anywhere using the cloud.
2. Give benefits of Google Maps.
  - Helps to know the road routes.
  - Helps to know the nearby Restaurants, shops etc.
3. How can I upload a file in Google Drive?  
By clicking New button-File Upload.
4. Is it possible to have multiple sheets with in the same Google sheet Document?.  
Yes, Google Sheet Document can have up to 200 sheets.
5. What is the meaning of the word Collage?

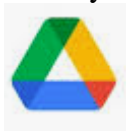
Collage comes from the French word coller meaning glue.

VI. **Answer the following in brief(3 marks each)**

1. What are the steps involved in Stepwise Thinking while working out a solution for an activity?
  - Divide the activity to sequence of steps.
  - List the main steps of activity.
  - For each main step, list the detailed steps.
2. What are the steps of Logical Reasoning?
  - Identify the goal and understand the information available.
  - Analyze the information and conditions.
  - Work out a solution in a step wise manner.
3. What are the steps to upload a file or a folder in Google Drive?
  - Go to [drive.google.com](https://drive.google.com).
  - At the top left ,click New-File Upload/Folder Upload
  - Choose the file or folder you want to upload.

VII. **Answer the following in detail(5 marks each)**

1. What are the steps of Decision Making?
  - Identify the goal.
  - Gather and consolidate the information.
  - Identify the constraints.
  - Use Logical Thinking to identify the choices that satisfy the constraints.
  - Make the Decision.
2. Give the steps to share a file in Google Drive.
  - On your computer, go to [drive.google.com](https://drive.google.com).
  - Click the file you want to share.
  - Right Click – Share .
  - Type the email address or Google Group you want to share with.
  - Click Done.
3. Identify the below Google Icons.



-Google Drive



-Google Map



-Gmail



-Google Spread Sheet



-Google Docs

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