

Employee Data Analysis using Excel

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PROJECT TITLE



Employee Performance Analysis using Excel



AGENDA

1. Problem Statement
2. Project Overview
3. End Users
4. Our Solution and Proposition
5. Dataset Description
6. Modelling Approach
7. Results and Discussion
8. Conclusion



PROBLEM STATEMENT

Employee performance analysis:

It means how well the employee doing his job , or if any training should be given to get better results , if he is doing his best performance to give incentive



PROJECT OVERVIEW

Performance analysis

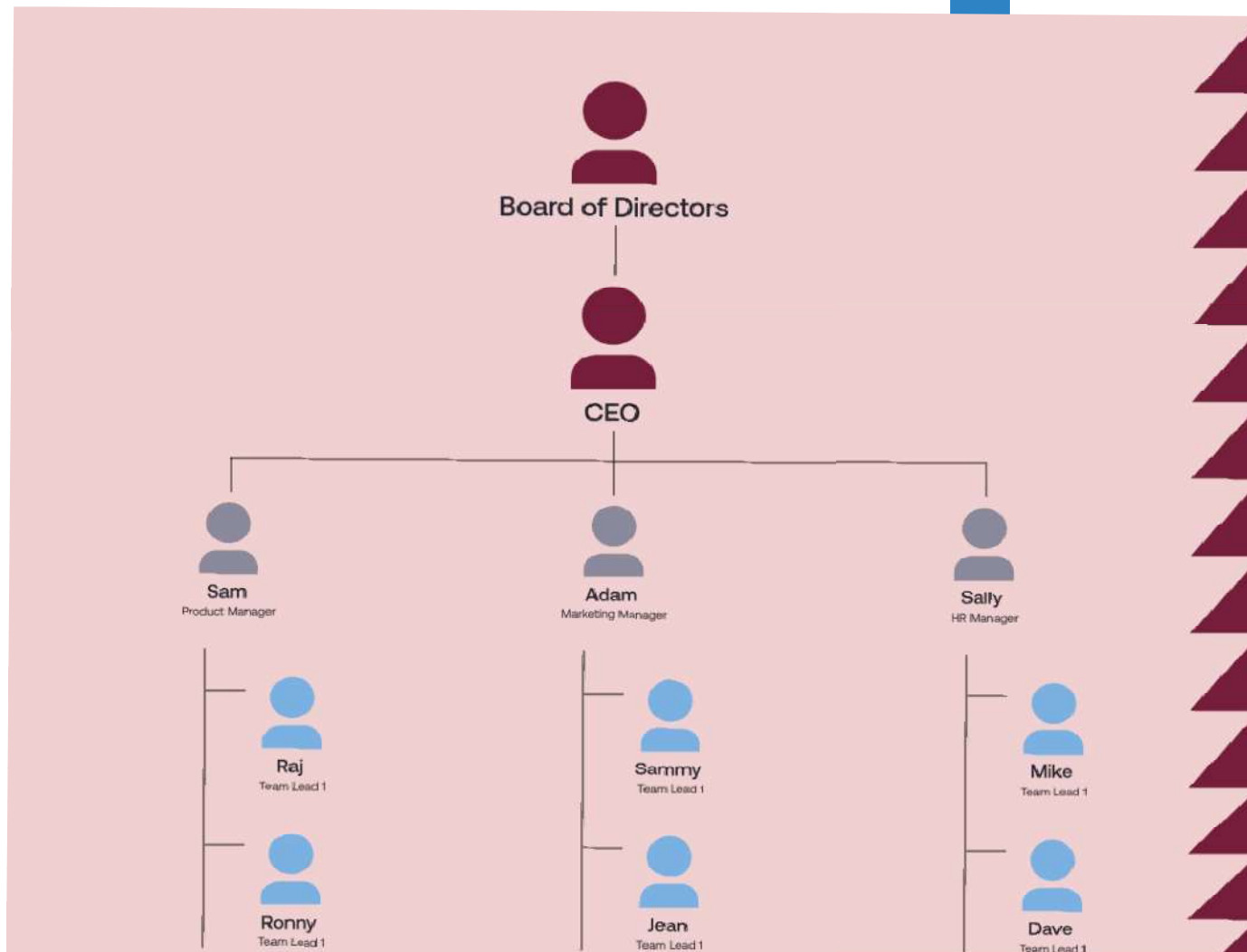
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Here to analyse the performance of employees I used employee name , business unit, gender , performance rating

I also created a pivot table for analysing



WHO ARE THE END USERS?



OUR SOLUTION AND ITS VALUE PROPOSITION



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Conditional formatting: It is used find the missing value

Sort & filter: It is used remove missing value and to fill it.

IPS: This formula is used for multiple condition

And to rate the employee performance through this formula

Pivot table: It is used to summarize what we have done.

Graph: This is used for visual



Dataset Description

employee=kaggle

6 features

features

employ Id : Number

name: Text

business unit: Text

employee type: full time, contract, part
time

performance level: Very high,
high, Med, Low

Gender: male, female



THE "WOW" IN OUR SOLUTION



MODELLING

Collecting the data , which we are going to use

By selecting the column and filling with the colours so that it can be identified

If there are missing numbers in the column which we selected use conditional formatting to fill it on the highlights in the more rules click on blank and choose format and click colour and choose what you want

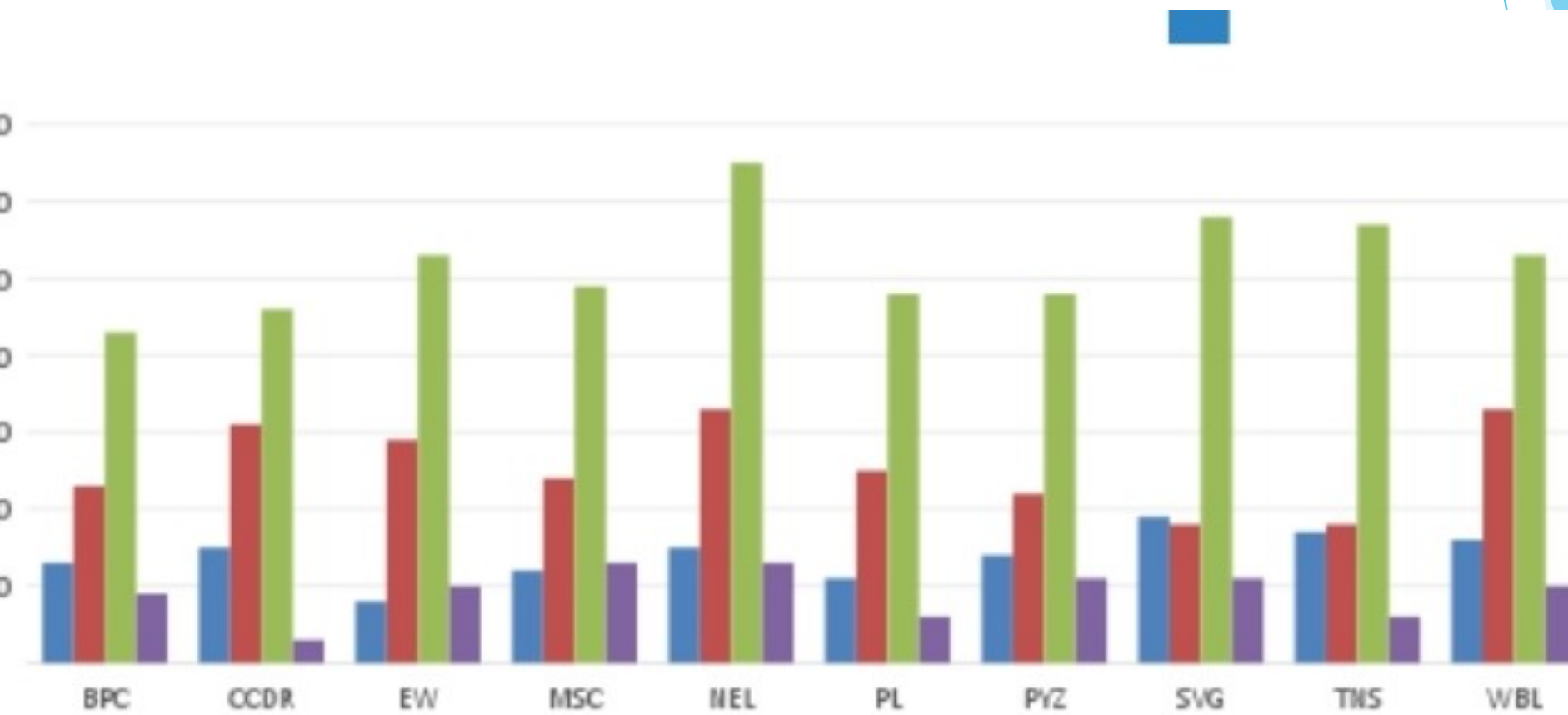
If you want to identify the missing value click on sort&filter to remove the blanks it

fill the blank. Click on the column which has blank value& click on sort &filter

In that click no fill to remove the blank



RESULTS



Conclusion

From this analysing we come know
about the employee performance by
using excel

We also created pivot table for
visualising and easy to understand

