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2023-08-28 15:22:25

Mrs. Smith  
  
  
Smith Enterprises  
  
112 Rustic Rd  
  
San Francisco, CA 94016

Dear Mrs. Smith:

To get started right away, just tap any placeholder text (such as this) and start typing.

Wondering what to include in your cover letter? It’s a good idea to include key points about why you’re a great fit for the company and the best choice for the specific job. Of course, don’t forget to ask for the interview—but keep it brief! A cover letter shouldn’t read like a novel, no matter how great a plot you’ve got.

Sincerely,

---Before----  
John Smith  
---After----