

1. PROFILE

Some of my most striking personal attributes are my curiosity, love of problem solving, and eagerness to try new experiences. I am generally an open person that can get along with most people. I never say no to a challenge; in fact, I welcome it. As a testament to how wide my interests are; I have both an economics degree in finance as well as a degree in political science. This enabled me to work both qualitative and quantitative methods and models. I do admit that I enjoy problems that engage society at large more than abstract puzzles which is why I engaged economics rather than the natural sciences.

2. WORK EXPERIENCE

04/2014 – 05/2018 **My Academy:** Study Coach

- Prepared and organized learning strategies to students.
- Provided pedagogical support to students with learning disabilities.
- Provided coaching to enhance their self-esteem and improve results.
- Established long term relationships with clients, spanning 3 years.
- Provided mentorship to students outside of school environments.

09/2016 – 12/2016 **Zacco:** MS Office Trainer

- Administered online training throughout Scandinavia using Skype for Business
- Planning and organizing a course outline.
- Preparing and providing supplementary material.
- Establishing a method of internal evaluation of the course
- The courses covered the basics to advanced excel, and Windows 10 introduction

09/2016 – 02/2017 **Säkerhetsgymnasiet:** Mathematics Teacher

- Plan and deliver the course mathematics 1a
- Perform lectures and structure the schedule for the course.
- Create exams and grade with respect to the grading criteria.
- Setting final grade with the principal.

- 07/2017 – 08/2017 **Nynas:** Database Administrator
- Transfer market and sales data to a compatible excel format.
 - Program a Marco Environment in VBA to automatically perform the transfer in the future.
 - Assisted in creating Dashboards in Power BI
- 09/2017 – 05/2018 **Commvault:** CRM Administrator
- Updating their CRM system by cross-referencing the entries with their LinkedIn profiles
 - Mark-up the using colors entries whether they were still working, missing information, left the company, or subject to merger.
- 10/2018 – 06/1019 **Handelsbanken CXOK:** AML Officer
- Working against KYC requirements and ensuring quality of documentation.
 - Creating various Excel tools to improve efficiency of the department
 - Managing and creating various macros in VBA to assist in the analysis of transactions and automation
 - Development of statistics and dashboards across the department and reporting it to affected parties.
 - Overall maintenance and administrations of excel workbooks.
- 10/2018 – 06/2019 **SAS:** Business Intelligence Analyst
- Design and build dynamic dashboards in Power BI.
 - Quality assurance of measures and data sources
 - Collect relevant customer oriented KPIs

3. MERITER

- Autumn Term 2013 Studied business administration in Scotland at the university of Strathclyde.
- Capgemini 2012 Trainee at Capgemini as a research assistant in PR, marketing, and communications.
- My Academy
31/03 2016 Was selected as the employee of the month, from about 2500 employees
- 2017 – CFA
Research Challenge Participated in the CFA research Challenge, where our team went to the national finals.

4. UTBILDNING

2008 – 2011	International Program of Natural Sciences Kungsholmens Gymnasium (Highschool)
2012 – 2015	Bachelor Program in Political Science and Business Administration Stockholms Universitet. (180HP):
2016 – 2018	Master Program in Banking and Financial Management från Stockholms Universitet (120hp):

5. KUNSKAPER

Language	<ul style="list-style-type: none">➤ English: Fluent➤ Swedish: Fluent➤ Polish: Basic
IT	<ul style="list-style-type: none">➤ Proficiency in MS Office with solid knowledge in VBA➤ Proficiency with Power BI with solid knowledge in DAX and Power Query.➤ Excellent knowledge of HTML and CSS with basic programming in JavaScript and Python.➤ Good knowledge of statistical software such: R and SPSS,➤ Basic knowledge of Mathematica, MATLAB, SQL, STATA and SAS➤ Basic knowledge of Photoshop and InDesign.➤ Basic knowledge of Visma SPCS➤ Writing speed is about 35 words per minute

6. KURSER

Ennagram Center Leadership Course

A 4 week course of how to lead one self and how to lead others.

7. REFERENSER

My References and other documentation I will send upon requests.

See my LinkedIn Profile.

<https://www.linkedin.com/in/mikael-nilsson-04090956/>