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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2006/43 - 2017 පෙබරවාරි මස 17 වැනි සිකුරාදා - 2017.02.17

No. 2006/43 - FRIDAY, FEBRUARY 17, 2017
(Published by Authority)

PART I : SECTION (I) — GENERAL

Government Notifications

RIGHT TO INFORMATION ACT, No. 12 OF 2016

Rules

IN terms of powers vested me under sub section 02 of the section 42 of the Right to Information Act, No. 12 of 2016, it is hereby, declared approval of the rules, published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No 2004/66 – 03rd February 2017 with following amendment, made by the Right to Information Commission under the powers of the Section 42 of the above Act.

GAYANTHA KARUNATHILAKE,
Minister of Parliamentary Reforms and Mass Media.

At the Ministry of Parliamentary Reforms and Mass Media, No.163, Kirulapone Mawatha, Polhengoda, Colombo 05, 6th February 2017.

Amendment

- 1. By repeal the subsection II (b) of the section 4 of the rules and substitution, therefore the following subsection
 - (b) Rs. 4/- (one side) and 8/- (both sides) of one paper for the information provided on paper that is Legal size (21.59 cm x 35.56 cm) and up to A3 (29.7 cm x 42 cm)
- 2. By repeal the annexure No 1 to 5 of the rules after the section 33 and substitution therefore the following annexure.



Annexure I

Format of Appeal

Appeal to the RTI Commission

	APPEAL FORM
01.	Name of Person Appealing:
02.	Address:
03.	Contact Number (if any):
04.	Email Address (if any):
05.	Name, Address and Contact details of authorized representative (if any):
06.	Name of Public Authority concerned:
07.	Name, Address and Contact Details of Information Officer concerned:
08.	Date request made to Information Officer
	and Registration Number:
	(Attach copy of request)
09.	Did you receive a reply from the Information Officer ? Yes/No:
	(If Yes, attach copy of reply)
	Date of receipt of decision from the Information Officer:
11.	Name, Address and Contact Details of Designated Officer whose decision is appealed against:
12.	Date Appeal made to Designated Officer and Appeal Number:
13.	Did you receive a decision from the Designated Officer? Yes/No:
	(If Yes, attach copy of decision)
14.	Date of receipt of decision from the Designated Authority:
15.	Grounds of Appeal:

I කොටස : (I) ඡෙදය - ශී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ අති විශෙෂ ගැසට් පතුය - 2017.02.17 3A PART I : Sec. (I) - GAZETTE EXTRAORDINARY OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA 17.02.2017
16. Information Requested on Appeal (Details, Duration, and Subject):
17. Decision requested:
18. If the Appeal has not been submitted within the specified time period, cause of delay [Section 32(2)]:
19. Whether any previous Appeal in respect of this same matter has been preferred to the Commission?
20. Any other details (including if the request for information concerns the life and liberty of a citizen) :
21. List of the Documents attached:
Date:

Signature:

Annexure 2

Register of Appeals

Appeal No.	Date Appeal Registered	Name & Address of Appellant	Name & Designation of the Information Officer to whom a request was made under s. 24 of the Act	Name & Designation of Designated Officer to whom appeal was made under s. 31 of the Act	Date of decision & Decision of information Officer	Date of Decision & Decision of Designated Officer	Name of Commissioner/s examining the Appeal	Remarks
			v					

Annexure 3

Register of Deficient Appeals to the RTI Commission

Date of Receipt of Defective Appeal	Name & Address of Appellant	Brief description of defect in the appeal as pointed out to Appellant	Date of return of Appeal	Mode of return of Appeal	Remarks
	Receipt of Defective	Receipt of Address of Defective Appellant	Receipt of Address of description of Defective Appellant defect Appeal in the appeal as pointed out	Receipt of Address of description of return of Defective Appellant defect Appeal Appeal in the appeal as pointed out	Receipt of Address of description of return of Defective Appellant defect Appeal Appeal as pointed out return of return of Appeal

Annexure 4

Right to Information Commission

Notice to the Appellant
Appeal Registration Number:
Vs.
From: Right to Information Commission, Colombo.
To:
Whereas an appeal has been presented by resident of
And whereas the aforesaid appeal is being considered/heard by the Commission at(location of hearing)
And whereas consideration/hearing on the aforesaid appeal shall be conducted on theof

Now therefore it is hereby ordered as under; (Note: Delete from the below that portion which is not applicable):

- You are summoned to appear before the aforesaid Information Commissioner/s in person (or through an authorized representative) or through video-conferencing (if the facility is available), on the aforesaid date of hearing atam/pm (time) to participate in the hearing on the above appeal under Rule 20 of the Commission's Rules on Appeals. You are directed to file your Written Submissions (if any) before the Commission at least seven days before the aforesaid date of hearing. The relevant Public Authority and/or any relevant third party(ies) have been directed to serve their statement of objections and/or other documentation relied on to you within seven days of being notified of the same by the Commission.
- The appeal will be heard by way of documentary proceedings under Rule 19 of the Commission's Rules on Appeals. You are directed to submit the Written Submissions to be relied upon (if any) to reach the aforesaid Information Commissioner/s at least seven days before the aforesaid date of consideration of the documentation. The relevant Public Authority and/or any relevant third party(ies) have been directed to serve their statement of objections and/or other documentation relied on to you within seven days of being notified of the same by the Commission.
- The Appeal will be heard by way of Initial Assessment under Rule 18 of the Commission's Rules on Appeals. You are directed to show cause within seven days of this Notice as to why the Appeal should not be dismissed.

	, , , , , , , , , , , , , , , , , , , ,
	You are directed to produce the following documents/ things before the aforesaid Information Commissioner/s on the aforesaid date of hearing/consideration:
in your	Take notice that in default of your appearance on the above mentioned date, the appeal may be heard and determined absence.
Date:	
	For and on Behalf of the Right to Information Commission

Annexure 5

Right to Information Commission

Notice to the Public Authority and/or Third Parties
Appeal Registration Number:
Vs.
From: Right to Information Commission, Colombo.
To:

6A I කොටස : (I) ඡෙදය - ශී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ අති විශෙෂ ගැසටි පතුය - 2017.02.17 PART I : SEC. (I) - GAZETTE EXTRAORDINARY OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA 17.02.2017
Whereas an appeal has been presented by resident of
And whereas the aforesaid appeal is being considered/heard by the Commission at(location of hearing)
And whereas consideration/hearing on the aforesaid appeal shall be conducted on theof
Now therefore it is hereby ordered as under; (Note: Delete from the below that portion which is not applicable):
You are summoned to appear before the aforesaid Information Commissioner/s in person, on the aforesaid date of hearing atam/pm (time) to participate in the hearing on the above appeal under Rule 20 of the Commission's Rules on Appeals. A copy of the aforesaid Appeal with supporting documents (if any) is annexed and you are directed to submit the statement of objections and/or other documentation/a list of documents (no. of copies) and the Written Submissions (if any) relied upon by you to simultaneously reach the aforesaid Information Commissioner/s and the Appellant at least seven days of the receipt of this Notice. You may be exceptionally permitted, at the Commission's discretion to be represented through a duly authorised representative or avail yourselves of video conferencing (if the facility of video conferencing is available at the time of the hearing).
■ The appeal will be heard by way of documentary proceedings under Rule 19 of the Commission's Rules on Appeals. A copy of the aforesaid Appeal with supporting documents if any is annexed and you are directed to submit the statement of objections and/or other documentation documents/a list of documents (no. of copies) relied upon by you in such a manner as to simultaneously reach the Commission and the Appellant within seven days of the receipt of this Notice and submit Written Submissions (if any) seven days before the aforesaid date of consideration of the documentation.
• The appeal will be heard by way of Initial Assessment under Rule 18 of the Commission's Rules on Appeals. You are directed to file any documents if required in response to the Appeal within seven days of the receipt of this Notice.
■ You are directed to produce the following documents/ things before the aforesaid Information Commissioner/s on the aforesaid date of hearing/consideration:
Take notice that in default of your appearance on the above mentioned date, the appeal may be heard and determined in your absence.
Date:
For and on Behalf of the Right to Information Commission
3. By repeal the under sections (i),(ii),(iii) of the subsection (i) of the section 7 of the Rules and substitution therefore the following under sections (i), (ii)
(i) in cash paid to the Information Officer;(ii) Bank Draft addressed to the Public Authority;

03-146