

The Ratified Minutes of
THE ORDINARY MEETING OF THE STANDING COMMITTEE
5th Week Michaelmas Term 2017
Monday 6 November 2017
President's Office, 16:00

Present: **The President** (Mr Chris Zabilowicz, *Worcester College*), **The President-Elect** (Ms Laali Vadlamani, *Trinity College*), **The Librarian** (Ms Melissa Hinkley, *Keble College*), **The Librarian-Elect** (Ms Sabriyah Saeed, *Somerville College*), **The Treasurer** (Mr Gui Cavalcanti, *Pembroke College*), **The Treasurer-Elect** (Mr Stephen Horvath, *New College*), **The Secretary** (Mr Ed Evans, *St John's College*), **The Elected Member** (Mr Brian Wong, *Balliol College*), **The Elected Member** (Ms Shivani Ananth, *St Anne's College*), **The Elected Member** (Mr Julian Kirk, *Magdalen College*), **The Elected Member** (Mr Jan Bialas, *Magdalen College*), **The Elected Member** (Ms Grace Joel, *Balliol College*), **The Bursar** (Ms Lindsay Warne), **The Senior Librarian** (Mr Sean Power, *Oriel College*), **The Senior Treasurer** (Mr Stephen Dixon, *Downing College, Cambridge*), **The CDSC** (Mr Andrew Seow, *Lincoln College*), **The Access Officer** (Mr Aditya Badaya, *St Hugh's College*), **The Returning Officer** (Mr Neb Jovanovic, *St Peter's College*).

Attending:

The Chief of Staff (Ms Molly Greenwood, *St Hilda's College*).

Apologies:

The Elected Member (Mr James Lamming, *Exeter College*).

Absent:

The Elected Member (Mr Kaleem Hawa, *Lincoln College*).

The President opens the meeting at 16:02

Requests to Pass Absences from Previous Meeting

The President moves that Ms Grace Joel's absence from the Ordinary meeting of 4th week TSC be passed on the grounds of a disabling / infectious illness.

Nem. con.

The President moves that Mr Brian Wong's absence from the Ordinary meeting of 4th week TSC be passed on the grounds of a disabling / infectious illness.

Nem. con.

The President moves that the Librarian's unmovable class be deemed a good reason for her absence from the Ordinary meeting of 4th week TSC.

Nem. con.

The President moves that the Librarian's absence from the Ordinary meeting of 4th week TSC was with good reason.

Nem. con.

Matters Arising from Previous Minutes

The Secretary notes that he has corrected the duplication of Ms Grace Joel's name in the list of those present and absent from the minutes of 4th week TSC.

The President moves to ratify the minutes from the Ordinary meeting of TSC in 4th week, with the Secretary's correction.

Nem. con.

The President

Meetings missed: 0, Missed without good reason: 0

Business of the President:

The President has no business.

Questions to the President:

There are no questions to the President.

The Librarian

Meetings missed: 1, Missed without good reason: 0

Business of the Librarian:

The Librarian has no business.

Questions to the Librarian:

There are no questions to the Librarian.

The Treasurer

Meetings missed: 0, Missed without good reason: 0

Business of the Treasurer:

The Treasurer moves that TSC pass DSC expenses of £3,923.32, as recommended by The Finance Committee, subject to the approval of the Bursar.

Seconded by the President.

Nem. con.

Questions to the Treasurer:

There are no questions to the Treasurer.

The Secretary

Meetings missed: 0, Missed without good reason: 0

Business of the Secretary:

The Secretary has no business.

Questions to the Secretary:

There are no questions to the Secretary.

Mr Lamming

Meetings missed: 2, Missed without good reason: 1

Business of Mr Lamming:

Mr Lamming has no business.

Questions to Mr Lamming:

There are no questions to Mr Lamming.

Mr Wong

Meetings missed: 1, Missed without good reason: 0

Business of Wong

Mr Wong has no business.

Questions to Mr Wong:

There are no questions to Mr Wong.

Ms Ananth

Meetings missed: 0, Missed without good reason: 0

Ms Shivani Ananth moves that TSC approve the accounts of the 'Into the Movies' social, as recommended by The Finance Committee, with a contribution of £552.02.

Seconded by the President.

Nem. con.

Questions to Ms Ananth:

There are no questions to Ms Ananth.

Mr Julian Kirk

Meetings missed: 0, Missed without good reason: 0

Business of Mr Kirk:

Mr Kirk has no business.

Questions to Mr Kirk:

There are no questions to Mr Kirk.

Mr Jan Bialas

Meetings missed: 0, Missed without good reason: 0

Business of Mr Bialas:

Mr Bialas has no business.

Questions to Mr Bialas:

There are no questions to Mr Bialas.

Mr Kaleem Hawa

Meetings missed: 1, Missed without good reason: 0

Business of Mr Hawa:

Mr Hawa has no business.

Questions to Mr Hawa:

There are no questions to Mr Hawa.

Ms Grace Joel

Meetings missed: 2, Missed without good reason: 1

Business of Ms Joel:

Ms Grace Joel moves that TSC pass the budget for the Wine and Cheese Social, as recommended by The Finance Committee, with a contribution of £253.44.

The Senior Treasurer proposes that the date for the presentation of the accounts should be included in the passing of the budget.

Ms Grace Joel moves that TSC pass the budget for the Wine and Cheese Social, as recommended by the Finance Committee, with a contribution of £253.44, and with the amendment that the social's accounts are to be produced by Monday of 8th Week.

Seconded by the President.

Nem. con.

Questions to Ms Joel:

There are no questions to Ms Joel.

The President-Elect

Meetings missed: 0, Missed without good reason: 0

Business of the President-Elect:

The President-Elect looks to waive Standing Order C.7.4. She says that interviews for appointed committee normally take place in 8th week, and she has moved this forward. She argues that if people only find out in 8th or 9th week that they have been successful in their application, they do not have the time to prepare for their vacation days in what is a short Christmas vacation. She says this is a significant access issue when it comes to finding accommodation, and suggests the approach of holding interviews earlier is worth looking at for the future.

The Treasurer suggests the President-Elect also look to waive C.7.2.i, which provides for the ratification of members of appointed committee at the first meeting of TSC following their appointment. He notes that in part it was intended to have members of appointed committee ratified

only after their work during the vacation had been seen, at the first meeting of TSC after the vacation, but now this will require a longer wait.

Mr Aditya Badaya adds that travel plans as well as accommodation become a problem for international students who are successful in their applications for appointed committee. He notes that the President-Elect's system would help with this.

The President-Elect moves that TSC waive Standing Order C.7.4, and Standing Order C.7.2.i.

Seconded by the President.

Nem. con.

Questions to the President-Elect:

There are no questions to the President-Elect.

The Librarian-Elect

Meetings missed: 1, Missed without good reason: 1

Business of the Librarian-Elect:

The Librarian-Elect has no business.

Questions to the Librarian-Elect:

There are no questions to the Librarian-Elect.

The Treasurer-Elect

Meetings missed: 0, Missed without good reason: 0

Business of the Treasurer-Elect:

The Treasurer-Elect has no business.

Questions to the Treasurer-Elect:

There are no questions to the Treasurer-Elect.

The Ex-Officio

Business of the Ex-Officio:

The Ex-Officio have no business.

Questions to the Ex-Officio:

There are no questions to the Ex-Officio.

The Senior Librarian

Business of the Senior Librarian:

The Senior Librarian has no business.

Questions to the Senior Librarian:

There are no questions to the Senior Librarian.

The Senior Treasurer

Business of the Senior Treasurer:

The Senior Treasurer has no business.

Questions to the Senior Treasurer:

There are no questions to the Senior Treasurer.

The Bursar

Business of the Bursar:

The Bursar has no business.

Questions to the Bursar:

There are no questions to the Bursar.

The Returning Officer

Business of the RO:

The RO has no business.

Questions to the RO:

There are no questions to the RO.

The Chairman of the Consultative Committee

Business of the CCC:

The CCC has no business.

Questions to the CCC:

There are no questions to the CCC.

The Access Officers

Business of the Access Officers:

Mr Aditya Badaya looks to ratify a new Elected Member of the Access Committee.

The President moves that Sara Singh Dube be ratified as an Elected Member of the Access Committee.

The Bursar asks if the new member is in fact elected.

Mr Aditya Badaya replies that each candidate is interviewed, and the election is held by the Access Committee.

Nem. con.

Questions to the Access Officers:

There are no questions to the Access Officers.

The Chair of the Debate Selection Committee

Business of the CDSC:

The CDSC has no business.

Questions to the CDSC:

There are no questions to the CDSC.

Changes to the Composition of this Committee

There are no changes to the composition of the committee.

Any Other Business

The Returning Officer explains that emails have been sent out about OPBM reports that need to be submitted by Saturday at 4:15pm.

He presents the shortlist for the election tribunal panel, and explains that all members are either ex-Officers or ex-ROs with at least 18 terms' standing.

The Returning Officer moves that the shortlist for the election tribunal panel be ratified.

Seconded by the President.

Nem. con.

The Librarian notes that there are three further members of the Library Committee to be ratified – she adds that the committee now has many members, and applicants have had to be turned away given its popularity.

The Treasurer-Elect asks if visiting students can become members of the Library Committee.

The Librarian says she believes that they can.

Mr Julian Kirk points out that there is no need for committee members to be life members since, for example, members from Oxford Brookes can serve on committees.

The Librarian moves that the three new members of the Library Committee be ratified.

Seconded by the Treasurer.

Nem. con.

The President-Elect points out, to inform TSC, that there are elements of the website that require updating, such as the 'contact us' page.

Mr Julian Kirk asks if the Access Committee has yet discussed the vacation day expenses and integration of the Appointed Committee.

Mr Aditya Badaya replies that they have, and that he is waiting for next week's meeting to make proposals.

Date of the Next Meeting

Monday 13th November 2017, at 16:00 in the President's Office.

The President closes the meeting at 16:13.

Signed,

A handwritten signature in dark ink, appearing to be 'Ed Evans', with a long horizontal stroke extending to the right.

Ed Evans
St John's College
Secretary