

Ratified Minutes of
THE ORDINARY MEETING OF THE STANDING COMMITTEE
9th Week Trinity Term 2017
Monday 19 June 2017
President's Office, 16:00

Present: **The President** (Mr Chris Zabilowicz, *Worcester College*), **The Treasurer** (Mr Gui Cavalcanti, *Pembroke College*), **The Secretary** (Mr Ed Evans, *St John's College*), **The Elected Member** (Mr James Lamming, *Exeter College*), **The Elected Member** (Mr Brian Wong, *Pembroke College*), **The Elected Member** (Mr Julian Kirk, *Magdalen College*), **The Senior Librarian** (Mr Sean Power, *Oriel College*), **The Senior Treasurer** (Mr Stephen Dixon, *Downing College, Cambridge*), **The Bursar** (Ms Lindsay Warne), **The Returning Officer** (Mr Michael Harkness, *Magdalen College*).

Attending:

Apologies:

The President-Elect (Ms Laali Vadlamani, *Trinity College*), **The Treasurer-Elect** (Mr Stephen Horvath, *New College*).

Absent:

The Librarian (Ms Melissa Hinkley, *Keble College*), **The Librarian-Elect** (Ms Sabriyah Saeed, *Somerville College*), **The Elected Member** (Ms Shivani Ananth, *St Anne's College*), **The Elected Member** (Mr Jan Bialas, *Magdalen College*).

The President opens the meeting at 16:04.

Requests to Pass Absences from Previous Meeting

There is no discussion on absences from the previous meeting.

Matters Arising from Previous Minutes

There are no matters arising from the previous minutes.

Ratification of Minutes

The President moves to ratify the minutes from the Ordinary Meeting of TSC in 8th Week.

nem. con.

The President

Meetings missed: 0, Missed without good reason: 0

Business of the President:

The President has two items of business.

The President asks the Bursar how much is granted for the breakfast budget over the summer vacation, since the issue is not covered by the rules.

The Bursar is uncertain and suggests that £200 be granted, with the specific amount passed retrospectively by TSC next term.

The Senior Treasurer suggests that the same amount be granted as last summer.

The President is uncertain of the exact amount last summer, but recalls that it was over £100.

The Senior Treasurer stresses that the breakfast for Committee members is reliant on their working afterwards.

The President wholeheartedly agrees.

The President moves that TSC approve a breakfast budget of £200 for the summer vacation.

nem. con.

The President looks to ratify the list of new appointed officials. He notes that he is still looking for an LGBTQIA+ Officer, pending applications.

The Bursar asks why the President is proposing two Oxford Brookes Officers.

The President says that both were excellent in interview, and that he wants to give new emphasis to Brookes during the membership drive, particularly at the Freshers' Fair.

The Bursar agrees on importance of reaching out to Brookes, but notes that a few years ago a President's efforts on Brookes drew in only 10 new members despite the expense of £4,000. The Bursar argues that Brookes is not a particularly large market for new members.

The President notes that his focus on Brookes will not be excessive.

The Senior Treasurer urges the President not to make promises to Brookes students that he cannot keep.

The President comments that Brookes is largely unaware of the Union's existence, which he wants to change. He adds that having two Brookes Officers enables them to support and encourage each other in Access Committee, rather than having the interests of Brookes students excluded.

The President also notes that the new website was launched on Friday, and thanks the Bursar and the ex-President (Mr Michael Li, *Magdalen College*) for their efforts. He hopes the new website will further encourage speakers to accept invitations.

The Bursar asks the Secretary to pass onto her a list of the new committees, in order to update the website.

The President notes that the existing list of appointed officials on the website is many years out of date.

The Bursar replies that it will soon be updated fully, perhaps with added pages.

The Senior Treasurer notes the importance of public relations, and the need to be responsive when a problem arises as well as being proactive in giving press statements, which are often picked up by the press.

The President replies that the title of Head of Press has been altered to encompass public relations, and that he stressed the importance of this new field to those who were interviewed for the position, stressing the importance of being proactive (especially for the membership drive) and informing them

of the new workload this would bring. He argues that those interviewed accordingly recognised this.

The Senior Treasurer asks if written descriptions of these positions exist.

The President replies that he is working on producing these for next term, and hopes to have them put into the rules.

The President moves that Molly Greenwood be appointed as Chief of Staff for Michaelmas Term 2017.

nem. con.

The President moves that Matthew Vautrey be appointed as Consultative Committee Secretary for Michaelmas Term 2017.

nem. con.

The President moves that Keir Mather be appointed as Head of Invitation Research for Michaelmas Term 2017.

nem. con.

The President moves that Norbert Sobolak be appointed as Head of Guests for Michaelmas Term 2017.

nem. con.

The President moves that Toby Freedman be appointed as Head of Press and Public Relations for Michaelmas Term 2017.

nem. con.

The President moves that Alistair Fleming be appointed as Deputy Head of Press and Public Relations for Michaelmas Term 2017.

nem. con.

The President moves that Aditya Badaya and Sara Yassi be appointed as Access Officer for Michaelmas Term 2017.

nem. con.

The President moves that Matthew Pierri be appointed as Disabilities Officer for Michaelmas Term 2017.

nem. con.

The President moves that Wesley Zhang be appointed as Ethnic Minorities Officer for Michaelmas Term 2017.

nem. con.

The President moves that Josie Dallas be appointed as Women's Officer for Michaelmas Term 2017.

nem. con.

The President moves that Talha Pirzada be appointed as Graduate Officer for Michaelmas Term 2017.

nem. con.

The President moves that Ina Hanniger be appointed as International Officer for Michaelmas Term 2017.

nem. con.

The President moves that Guy Harris and Andreea Bunica be appointed as Oxford Brookes Officers for Michaelmas Term 2017.

nem. con.

The President adds that booklets for those on Committee will soon be issued, and emphasises the importance of reading it thoroughly for details of Committee work, such as budgets and security.

Questions to the President:

There are no questions to the President.

The Librarian

Meetings missed: 0, Missed without good reason: 0

Business of the Librarian:

The Librarian has no business.

Questions to the Librarian:

There are no questions to the Librarian.

The Treasurer

Meetings missed: 0, Missed without good reason: 0

Business of the Treasurer:

The Treasurer has no business.

Questions to the Treasurer:

There are no questions to the Treasurer.

The Secretary

Meetings missed: 0, Missed without good reason: 0

Business of the Secretary:

The Secretary has no business.

Questions to the Secretary:

There are no questions to the Secretary.

Mr Lamming

Meetings missed: 0, Missed without good reason: 0

Business of Mr Lamming:

Mr Lamming has no business.

Questions to Mr Lamming:

There are no questions to Mr Lamming.

Mr Wong

Meetings missed: 0, Missed without good reason: 0

Business of Wong

Mr Wong has no business.

Questions to Mr Wong:

There are no questions to Mr Wong.

Ms Ananth

Meetings missed: 0, Missed without good reason: 0

Business of Ms Ananth:

Ms Ananth has no business.

Questions to Ms Ananth:

There are no questions to Ms Ananth.

Mr Julian Kirk

Meetings missed: 0, Missed without good reason: 0

Business of Mr Kirk:

Mr Kirk has no business.

Questions to Mr Kirk:

There are no questions to Mr Kirk.

Mr Jan Bialas

Meetings missed: 0, Missed without good reason: 0

Business of Mr Bialas:

Mr Bialas has no business.

Questions to Mr Bialas:

There are no questions to Mr Bialas.

The President-Elect

Meetings missed: 0, Missed without good reason: 0

Business of the President-Elect:

The President-Elect has no business.

Questions to the President-Elect:

There are no questions to the President-Elect.

The Librarian-Elect

Meetings missed: 0, Missed without good reason: 0

Business of the Librarian-Elect:

The Librarian-Elect has no business.

Questions to the Librarian-Elect:

There are no questions to the Librarian-Elect.

The Treasurer-Elect

Meetings missed: 0, Missed without good reason: 0

Business of the Treasurer-Elect:

The Treasurer-Elect has no business.

Questions to the Treasurer-Elect:

There are no questions to the Treasurer-Elect.

The Ex-Officio

Business of the Ex-Officio:

The Ex-Officio have no business.

Questions to the Ex-Officio:

There are no questions to the Ex-Officio.

The Senior Librarian

Business of the Senior Librarian:

The Senior Librarian has no business.

Questions to the Senior Librarian:

There are no questions to the Senior Librarian.

The Senior Treasurer

Business of the Senior Treasurer:

The Senior Treasurer notes that he often gives a description of OLDUT and the proceedings for in

camera meetings, but he intends to delay this until the start of next term for maximum impact.

Questions to the Senior Treasurer:

There are no questions to the Senior Treasurer.

The Bursar

Business of the Bursar:

The Bursar notes that she will be chasing members of the Standing Committee for the purposes of auditing. She adds that this is a legal requirement to prevent money laundering.

Questions to the Bursar:

There are no questions to the Bursar.

The Returning Officer

Business of the RO:

The RO has no business.

Questions to the RO:

There are no questions to the RO.

The Chairman of the Consultative Committee

Business of the CCC:

The CCC has no business.

Questions to the CCC:

There are no questions to the CCC.

The Access Officers

Business of the Access Officers:

The Access Officers have no business.

Questions to the Access Officers:

There are no questions to the Access Officers.

The Chair of the Debate Selection Committee

Business of the CDSC:

The CDSC has no business.

Questions to the CDSC:

There are no questions to the CDSC.

Changes to the Composition of this Committee

The President welcomes the five new elected members of TSC. He adds that Rob Paver, St Anne's College, is to be the new Chairman of Consultative Committee, and that two new Access Officers have been appointed. A vacancy remains for the position of Development Officer.

Any Other Business

There is no other business.

Date of the Next Meeting

Monday 0th Week Michaelmas Term 2017 (02 October 2017), 16:00, in the President's Office.

The President closes the meeting at 16:17.

Signed,

A handwritten signature in black ink, consisting of a stylized 'E' followed by a horizontal line.

Ed Evans

St John's College
Secretary