

The Draft Minutes of  
THE ORDINARY MEETING OF THE STANDING COMMITTEE  
9th Week Michaelmas Term 2018  
5<sup>th</sup> December 2018  
President's Office, 14:00

**Present:** **The President** (Mr Daniel Wilkinson, *Oriel College*), **The Librarian** (Mr Brendan McGrath, *Oriel College*), **The Treasurer** (Ms Amy Gregg, *Somerville College*), **The Secretary** (Mr Nicholas Leah, *Lincoln College*), **The Elected Member** (Mr Chaitanya Kediyal, *Exeter College*), **The Elected Member** (Shining Zhao, *University College*), **The Elected Member** (Ms Mahi Joshi, *Trinity College*), **The Elected Member** (Mr Jim Brennan, *St Peter's College*), **The Elected Member** (Elliot Bromley, *St Edmund Hall*), **The Elected Member** (Rai Saad Khan, *Christ Church*), **The President-Elect** (Genevieve Athis, *Christ Church*), **The Librarian-Elect** (Sara Dube, *St Hugh's College*), **The Treasurer-Elect** (Charlie Coverman, *Brasenose College*) **The Ex-Treasurer** (James Lamming, *Exeter College*) **The Senior Treasurer** (Stephen Dixon, *Downing College, Cambridge*), **The Bursar** (Mrs Lindsay Warne), **The Chair of the Consultative Committee** (James Dix, *Christ Church*) **The Access Officer** (Ms Amelia Harvey, *Kellogg College*)

**Attending:**

Ms Amber Seaward, *Magdalen College*, Mr Mo Iman, *Somerville College*, Mr Hugh Nicholl, *Pembroke College*, Ms Miriam Feldman, *New College*, Mr Ayman, *Christ Church*, Ms Adithi Shenava, Ms Beatrice Barr, *St Peter's College*, Mr Ray Williams, *Wadham College*, Mr Marcel Satria, *Exeter College*, Mr Jeremy Mbararia, *Lady Margaret Hall*, Ms Alexandra Galloway, *Magdalen College*, Mr Nils Lovegren, *Magdalen College*, Ms Elisa Gómez Alemán, *Kellogg College*, Mr Patrick Gwillim Thomas, *The Queen's College*, Ms Beth Molyneux, *Lincoln College*, Mr Spencer Cohen, *Brasenose College*

**Apologies:**

None

**Absent:**

**Senior Librarian** (Mr Sean Power, *Oriel College*) **The Elected Member** (Ms Olivia Leigh, *Keble College*), **The Returning Officer** (Ms Louise Kandler, *Lady Margaret Hall*) **The Access Officer** (Mx Brian Wong, *Wolfson College*) **The Chair of the Debate Selection Committee** (Mx Lee Chin Wee, *Trinity College*)

*The President opens the meeting at 14:09*

*Ms Beth Molyneux and Mr Patrick Gwillim Thomas enter the room at 14:10*

**Apologies**

**Requests to Pass Absences from Previous Meetings**

**Matters Arising from Previous Minutes**

**Ratification of Minutes**

The President moves that TSC ratify the minutes from the 6th Week MT18 Ordinary Meeting of TSC

*The motion passes nem. con.*

The President moves that TSC ratify the minutes from the 6th Week MT18 Emergency Meeting of TSC

*The motion passes nem. con.*

The President moves that TSC ratify the minutes from the 8th Week MT18 Ordinary Meeting of TSC

*The motion passes nem. con.*

### **The President**

**The President** notes that because the tribunal report from the MT18 election has yet to be published, members of standing committee do not have voting rights during the meeting.

In the **Returning Officer's** absence, **the President** seeks clarification on this matter from Ms Alexandra Galloway, the ex-Returning Officer.

**The Librarian** asks Ms Alexandra Galloway whether the newly elected members of standing committee have speaking rights during the meeting. Ms Alexandra Galloway thinks that this raises no problems.

The President moves that TSC grant speaking rights to all Elected Members of Standing Committee-designate pending tribunal

*The motion passes nem. con.*

The President moves that TSC pass the breakfast budget for the Hilary Term 2019 vacation period with a spending limit of £150, as recommended by TFC

*The motion passes nem. con.*

**The President** notes that TFC also recommended to TSC that appointed officials are able to claim £8 per day for either food or accommodation for the duration of their vacation work.

**The President** notes that they will consult the accounts manager about how best to facilitate this.

**The President** notes that the audited accounts were ratified in 8<sup>th</sup> week and that any member of committee can review them by asking **the Bursar**.

**The President** notes that the Ex-President (Stephen Horvath, *New College*) has tendered their resignation from the directorship of OUL. **The Bursar** notes that the President and President-Elect have been appointed to the directorship of OUL as of Monday 3<sup>rd</sup> December 2018.

**The Senior Treasurer** asks whether they also feature on the directorship list. **The Bursar** clarifies that they will do but not as of yet.

*The Senior Treasurer leaves the room at 14:14*

**The President** notes that the membership drive report from MT18 has been submitted and circulated amongst members of the Standing Committee.

**The President** looks to ratify the appointed officials for HT19.

The President moves that TSC ratify Mr Ray Williams as the Chief of Staff for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Hugh Bellamy as the Director of Digital Operations for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Amber Seaward as the Director of Operations for Hilary Term 2019

*The motion passes nem. con.*

**The Librarian** raises an issue of potential conflict of interest with Ms Adithi Shenava. **The President** asks for Ms Adithi Shenava to clarify her position at OxStu.

The President moves that TSC ratify Ms Adithi Shenava as the Director of Press for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr John Glance as the Director of Sponsorship for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Jamie Johnson, Mr Nils Lovegren and Mr Oliver Tushingham as the Logistics Officers for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Aastha Tyagi, Mr Michael Oliver Lee, Ms Miriam Ames Feldman and Mr William Henagan as the Press Officers for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Jamie Johnson, Mr Nils Lovegren and Mr Oliver Tushingham as the Logistics Officers for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Benedict Altier, Mr Jeremy Mbararia, Mr Marcel Satria and Ms Natasha Naidoo as the Sponsorship Officers for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Amelia Harvey as the Access Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Elisa Gómez Alemán as the Disabilities Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Jay Priyesh Patel as the Ethnic Minorities Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Garang Dut as the Graduate Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Alice Zhang as the International Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Mr Mohamed Hussein Iman as the LGBTQIA+ Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Amelia Bircham as the Socioeconomic Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Olly Woodhouse as the Temporary Membership Officer for Hilary Term 2019

*The motion passes nem. con.*

The President moves that TSC ratify Ms Priscilla Guo as the Women's Officer for Hilary Term 2019

*The motion passes nem. con.*

**The President** notes that it is their intention to appoint temporary officials after the resignation of an appointed official. **The President** seeks to clarify the appropriate rule that applies to temporary officials. **The President** notes that there appear to be issues with the formatting of the rules. **The Ex-Returning Officer** (Ms Alexandra Galloway, *Magdalen College*) notes that the Returning Officer is aware of these issues.

*Mr Spencer Cohen enters the room at 14:20*

**The President** notes that the rules on the appointed officials are currently unclear on whether the President can appoint more officials after the appointed committee application deadline in 5<sup>th</sup> week. **The President** claims that there should be a process whereby the President can appoint new officials after the elections if there are insufficient applicants for certain appointed roles.

**The President** notes that Mr Patrick Gwillim Thomas and Mr Cameron Bovell are two individuals who wish to complete committee work over the vacation. **The President** remarks

that these individuals really should have applied for positions on the appointed committee, but insists that there should be a way that they can complete vacation work.

**The President** notes that they wish to use the temporary officials section of the rules to appoint Mr Patrick Gwillim Thomas and Mr Cameron Bovell as Invitation Officers over the vacation period.

The Presidents moves that TSC grant The Ex-Elected Member of Secretary's Committee (Mr Mohamed Hussein Iman, Somerville College) speaking rights for the duration of the meeting

*The motion passes nem. con.*

**The Ex-Elected Member of Secretary's Committee** (Mr Mohamed Hussein Iman, Somerville College) states that under the rules for liberation officers these individuals would need to be temporary members in order to qualify for the position of Invitation Officer. **The Treasurer** notes that there is a difference between a temporary member and a temporary appointed official.

**The President** notes that there is no clear vacation day requirement for individuals who wish to assist with work over the vacation. **The Treasurer** asks whether these individuals had sent the President an email request to complete vacation work with details of their past experience in line with the formal application process. **The President** clarifies that only email requests had been received over email about the vacation work.

**The Treasurer** asks for clarification on the process if more people come forward to complete vacation work. **The President** states that they are responsible for making any final decision, and notes that it is particularly appropriate at this time to recruit further appointed officials as there is plenty of work to be done in such a short vacation window.

**The Elected Member** (Mr Jim Brennan, St Peter's College) notes that Mr Patrick Gwillim Thomas has existing experience in sending out invitations, and that the rules are unclear on the completion of vacation work for temporary appointed officials.

**The Treasurer** asks if someone who wishes to complete vacation work must be on the appointed committee to do so. **The President** asks The Ex-Returning Officer (Ms Alexandra Galloway, Magdalen College) for clarification on this matter. **The Ex-Returning Officer** (Ms Alexandra Galloway, Magdalen College) clarifies that there is no reason why someone has to be on the appointed committee in order to complete vacation work. **The Ex-Treasurer** (James Lamming, Exeter College) notes that they believe only the consent of the President is required. **The President** notes that occasionally ordinary members are granted permission to invite people that they know.

**The Bursar** asks whether it is the position of the President to give individuals full authority under the rules to complete vacation work. **The President** states if any member volunteered to complete vacation work they would act as an agent of the President in the same way as temporary appointed officials. **The Bursar** asks whether the President approves all invitations before they are sent out. **The President** clarifies that all invitations are approved either by them, the Librarian or the Treasurer.

The Ex-Treasurer moves that TSC grant The Ex-Elected Member of Standing Committee (Ray Williams, Wadham College) speaking rights for the duration of the meeting

*Seconded by the President*

*The motion passes nem. con.*

**The Ex-Elected Member of Standing Committee** (Mr Ray Williams, *Wadham College*) notes that the President has the authority to allow individuals to work for them, but it is appropriate that they seek the approval of the Standing Committee before doing so.

**The Elected Member** (Mr Chaitanya Kediya, *Exeter College*) recognises that the rules like clarity on this issue but raises a concern that it opens the way for unsuccessful election candidates being appointed as a temporary official. **The President** notes that the rules are clear that if you did not apply then you cannot be on the appointed committee, but the temporary appointed official section of the rules is unclear, and that the two individuals who wish to offer their services for the general good of the society should be able to do so.

**The Treasurer** asks whether this will apply in the future. **The President** notes that this will apply only to HT19 and it is up to future committees if they decide to permanently change the rules.

**The Librarian** asks for the President to insert a vacation day requirement for the appointment of temporary officials.

**The Bursar** comments that this could be very costly. **The President** responds that they believe everyone on the committee will do useful work over the vacation.

**The President** proposes that a minimum requirement of ten vacation days be applied to temporary appointed officials. **The Treasurer-Elect** asserts that ten vacation days seems too high. **The Librarian** notes that seven vacation days seems more appropriate. **The President** agrees and adds that the work of the temporary appointed officials will end during the vacation.

**The President-Elect** seeks clarification about whether the temporary appointed officials would have any responsibility during the term in the event that more individuals are needed to assist with an event. **The President** notes that this could clash with the responsibility of existing committee members, but recognises that the temporary appointed officials may be needed to assist with the event for a speaker that they confirm.

**The Ex-Treasurer** (Mr James Lamming, *Exeter College*) recommends that the appointed officials are able to assist with invitations over the term but not support with the logistical arrangements of events. **The Elected Member** (Mr Jim Brennan, *St Peter's College*) contends that there has been insufficient logistical support in previous terms, and notes that the temporary appointed officials could mitigate against that. **The Ex-Treasurer** (Mr James Lamming, *Exeter College*) responds that this is not allowed according to the rules. **The President** adds that they believe the current committee will be able to adequately carry out the logistical work at each event next term.

The President moves that TSC ratify Mr Patrick Gwillim Thomas as a Temporary Official, namely as an Invitation Officer, a role to be held during Hilary Term 2019 as discussed with a vacation day requirement of seven

*The motion passes nem. con.*

The President moves that TSC ratify Mr Cameron Bovell as a Temporary Official, namely as an Invitation Officer, a role to be held during Hilary Term 2019 as discussed with a vacation day requirement of seven

*The motion passes nem. con.*

*The Treasurer and Ms Beth Chamberlain leave the room at 14:26pm*

**The President** notes that the members' survey results have been completed and that they will help to inform both the Standing Committee and the Access Committee. **The President** apologises for their mistake in circulating the ordinary members' survey information to members of the Standing Committee and the Access Committee. **The Bursar** asks whether the information has fallen into the possession of someone at the Cherwell. **The President** responds that something has clearly been leaked to the Cherwell, which might in itself constitute a serious offence. **The Ex-Treasurer** (Mr James Lamming, *Exeter College*) questions the extent to which this constitutes a serious offence. **The Librarian** recommends that the President issue an apology to those members whose information has been circulated. **The President** states that they would be happy to issue such an apology.

**The President** maintains that the committee should be able to view the results, but acknowledges that it was a mistake that the information has been circulated. **The Treasurer** notes that an apology is an appropriate course of action, and that the Bursar should investigate any other liabilities for the circulation of the information.

**The President** notes that the survey results are very useful, and adds the Access Officer (Mr Brian Wong, Wolfson College) will produce a written report on the results over the vacation.

*Ms Beth Molyneux leaves the room at 14:38*

**The President** informs TSC that it would be appropriate for the President and Librarian to undergo professional interview training over the vacation, as recommended by TFC.

**The President** notes that they intend to circulate their proposed changes to the rules over the vacation. **The Librarian** recommends that the President bring those changes to the meeting of Standing Committee in 1<sup>st</sup> week of HT19.

*Mr Jeremy Mbararia leaves the room at 14:41*

### **The Librarian**

#### **Business of the Librarian:**

The Librarian has no business

#### **Questions to the Librarian:**

There are no questions to the Librarian

### **The Treasurer**

#### **Business of the Treasurer:**

**The Treasurer** raises the DSC expenses from MT18, as recommended by TFC, and notes that they relate to the debate at the Cambridge Union and the Women's Open from the Oxford IV.

**The Treasurer** moves that TSC pass DSC expenses to the value of £322.80, as recommended by TFC

*Seconded by the President*

*The motion passes nem. con.*

Questions to the Treasurer:

There are no questions to the Treasurer

**The Secretary**

Business of the Secretary:

The Secretary has no business

Questions to the Secretary:

There are no questions to the Secretary

**Mr Chaitanya Kediya**

**Mr Shining Zhao**

**Ms Mahi Joshi**

**Mr Jim Brennan**

**Mr Elliott Bromley**

**Ms Olivia Leigh**

**Mr Rai Saad Khan**

**The President-Elect**

Business of the President-Elect:

The President-Elect has no business

Questions to the President-Elect:

There are no questions to the President-Elect

**The Librarian-Elect**

Business of the Librarian-Elect:

The Librarian-Elect has no business

Questions to the Librarian-Elect:

There are no questions to the Librarian-Elect

**The Treasurer-Elect**

Business of the Treasurer-Elect:

The Librarian-Elect has no business



Questions to the Treasurer-Elect:

There are no questions to the Librarian-Elect

**The Ex-Officers**

Business of the Ex-Treasurer (James Lamming, *Exeter College*):

The Ex-Treasurer (James Lamming, *Exeter College*) has no business

Questions to the Ex-Treasurer (James Lamming, *Exeter College*):

There are no questions to the Ex-Treasurer (James Lamming, *Exeter College*)

**The Senior Librarian**

**The Senior Treasurer**

**The Bursar**

Business of the Bursar:

**The Bursar** introduces them to everyone, and recommends that new members of the committee read the rules.

Questions to the Bursar:

There are no questions to the Bursar

**The Returning Officer**

**The Chair of the Consultative Committee**

Business of the Chair of the Consultative Committee:

The Chair of the Consultative Committee has no business

Questions to the Chair of the Consultative Committee:

There are no questions to the Chair of the Consultative Committee

**The Access Officers**

Business of the Access Officers:

The Access Officers have no business

Questions to the Access Officers:

There are no questions to the Access Officers

**The Chair of the Debate Selection Committee**

**Changes to the Composition of this Committee**

The President is now Mr Daniel Wilkinson (*Oriel College*)

The Librarian is now Mr Brendan McGrath (*Oriel College*)

The Treasurer is now Ms Amy Gregg (*Somerville College*)

The Secretary is now Mr Nicholas Leah (*Lincoln College*)

The President-Elect is now Ms Genevieve Athis (*Christ Church*)

The Librarian-Elect is now Ms Sara Dube (*St Hugh's College*)

The Treasurer-Elect is now Mr Charlie Coverman (*Brasenose College*)

**The President** notes that they are still waiting to receive the tribunal report before confirming the newly elected members of the Standing Committee.

### **Any Other Business**

**The Elected Member** (Jim Brennan, *St Peter's College*) states that it is their intention to change the rules to dissolve the rules committee, and wishes to consult TSC on the mechanism by which to dissolve a special committee. **The Librarian** adds that the rules say that there will be a rules committee. **The Ex-Treasurer** (James Lamming, Exeter College) adds that any rules change must go through the house before it can be implemented.

**The President-Elect** notes the utility of the rules committee for members of TSC who wish to bring about rules changes, and asks whether the rules committee could be replaced by a similar body to impart advice on the rules. **The Bursar** asks why a rules change cannot be brought straight to the Standing Committee. **The Treasurer** clarifies the role of the rules committee as a body of individuals who offer independent advice to facilitate the Standing Committee with their deliberation on rules changes. **The President** adds that the rules committee generally consists of Ex-Returning Officers and Ex-Deputy Returning Officers who are highly knowledgeable of the rules.

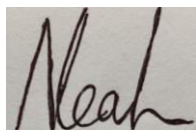
**The Bursar** stresses not to invite people who have stated that they do not wish to speak. **The President** adds that members of committee should diligently check any notes on Civi about previous invitations.

### **Date of Next Meeting**

- TBC

*The President closes the meeting at 14:51*

Signed,

A handwritten signature in black ink, appearing to read 'Leah', on a light-colored background.

**Nicholas Leah**  
*Lincoln College*  
Secretary