

The Draft Minutes of
THE EMERGENCY MEETING OF THE FINANCE COMMITTEE
1st Week Hilary Term 2019
15th January 2019
Television Room, 16:15

Present:

The Treasurer (Ms Amy Greggs, *Somerville College*), **The Secretary** (Mr Nicholas Leah, *Lincoln College*), **The President-Elect** (Genevieve Athis, *Christ Church College*), **The Librarian-Elect** (Sara Dube, *St Hugh's College*), **The Treasurer-Elect** (Charlie Coverman, *Brasenose College*), **The Standing Committee Delegate (Secretary)** (Mr Jim Brennan, *St. Peter's College*), **The Elected Member** (Thomas, Laver, *Balliol College*), **The Senior Treasurer** (Stephen Dixon, *Downing College, Cambridge*), **The Bursar** (Mrs Lindsay Warne).

Attending:

The Elected Member of the Standing Committee (Rai Saad Khan, *Christ Church College*).

Apologies:

The Standing Committee Delegate (Mr Shining Zhao, *University College*).

Absent:

The Librarian (Mr Brendan McGrath, *Oriel College*), **The Elected Member** (Mr Robert Cootes, *Christ Church College*), **The Senior Librarian** (Mr Sean Power, *Oriel College*).

The Treasurer opens the meeting of the Finance Committee, as requisitioned by the President, at 16:14.

The Secretary

Business of the Secretary:

The Secretary highlights the two main socials this term, the first of which being the Burns Night Social to be held on the 23rd January, 8-10pm. **The Secretary** highlights that **The Elected Member of Standing Committee (Rai Saad Khan)** has been the Standing Committee lead on organising this social who has composed a budget that has been circulated to members of the Finance Committee.

The Elected Member of Standing Committee (Rai Saad Khan) highlights three main activities during the social. Firstly the ceilidh, assisted with the 'Gorilla Ceilidh' band. Secondly, whiskey tasting using five different whiskeys and various mixers. Finally, canopies will be provided, including vegetarian option. There are other expenses such as security and bar staff.

The Senior Treasurer asks if **The House Manager**, Bridget Gaughan, would recognise the details of the event and its budget. **The Elected Member of Standing Committee (Rai Saad Khan)** says she would.

Thomas Laver raises an error on the two Elderflower expenses, as the quantities given are inconsistent. The calculated total expense for the Raspberry Pomegranate Elderflower is given as £61.83 rather than the given £78.30.

The President-elect asks the **The Secretary** how much socials normally cost. **The Secretary** states that £20 for a ticket is common practice for socials, and then assuming contingency of 20% of expected revenues generated through ticket sales, the budget can be around £3,200.

The Bursar raises a missing figure (expected contribution including VAT) of £431.92. **The Bursar** enquires whether previously amended figures have been carried down. **The Elected Member of Standing Committee (Rai Saad Khan)** says they have.

The Senior Treasurer asks where the event will be held. **The Elected Member of Standing Committee (Rai Saad Khan)** replies it will be in the chamber. **The Senior Treasurer** raises the regular frequency of Burns nights events. **The President-Elect** raises how we have held a Burns Night Social for four years.

The President-Elect raises the event is in ten days, and inquiries as to when the tickets sale will commence. **The Secretary** says the page will go up tomorrow and ticket sales will go up at 1pm on that day.

The Bursar raises how on the facebook page for the social, it should be stressed to guests to provide their Union membership number, not their Bod card number.

The Elected Member (Thomas Laver) asks why there is a selection. **The Elected Member of Standing Committee (Rai Saad Khan)** raises the variety and Bursar raises how this event is intended to be a whiskey tasting. **Mr. Thomas Laver, The Elected Member** estimates it will be approximately a fifth of a bottle per guest.

The Senior Treasurer asks if the ceilidh has a caller and if it is from Oxford. **The Elected Member of Standing Committee (Rai Saad Khan)** does not know where they come, they are getting a car, and there is a caller.

The Secretary raises if the Elderflower expense error will be amended, and **The Elected Member of Standing Committee (Rai Saad Khan)** says he will make an adjustment.

The Treasurer asks if there will be additional bar staff in the chamber itself. **The Elected Member of Standing Committee (Rai Saad Khan)** said that **The House Manager, Bridget Gaughan** said she will sort it.

The Secretary states that is his and **The House Manager, Bridget Gaughan's** understanding that socials are normally two hours long. **The President-elect** confirms it. **The Secretary** states he does not expect disgruntlement with pricing as it is similar to previous Wine & Cheese socials.

The Senior Treasurer asks when the ceilidh will start. **The Bursar** notes that more dancing will occur after drinking. **The Elected Member of Standing Committee (Rai Saad Khan)** says the dancing will start at least after half an hour in.

***The Ex-Treasurer (James Lamming, Exeter College)** and **The Elected Member of the Standing Committee (Chaitanya Kediya, Exeter College)**, enter at 16:24*

The Treasurer raises how sufficient tap water will be needed for dancers in the chamber.

The Senior Treasurer asks if anyone has been present when this particular ceilidh band have performed. **The Elected Member of Standing Committee (Rai Saad Khan)** sought their contact through the Oxford University ceilidh band.

The Treasurer-elect points to how the ‘guerillaceilidh’ band dress in military style clothing. **The President-elect** asks why the university band was not available. **The Elected Member of Standing Committee (Rai Saad Khan)** explains that the Oxford ceilidh were booked.

The Secretary asks when organisations detailed in the budget will be paid, and if invoices have been received. **The Elected Member of Standing Committee (Rai Saad Khan)** said he has liaise with Robert, and that the performers require both a deposit before the event and payment after the event.

***The President** (Daniel Wilkinson, Oriel College) enters the room at 16:26*

The Treasurer moves to recommend the Burns Night Social budget to be passed by the Standing Committee, subject to corrections reflected in the minutes.

*The motion is seconded by **The Elected Member** (Thomas Laver).*

The motion passes nemine contradicente.

***The Elected Member of Standing Committee** (Elliott Bromley, St. Edmund Hall) and **The Elected Member of Standing Committee** (Olivia Leigh, Keble College) enter the room at 16:28.*

The Bursar asks if they really want a ceilidh band in military uniform. **The Treasurer-elect** suggests we ask them not to come in military uniform. **The President-elects** states that guests will expect a scottish outfit. **The Treasurer-elect** raises an example at Brasenose college where problems arised due to an inauthentic ceilidh band. **The Elected Member of Standing Committee (Rai Saad Khan)** says he will contact the band on this matter.

***The Treasurer** closes the meeting at 16.30.*

Signed,



James Brennan

Collegium Sancti Petri-le-Bailey

The Standing Committee Delegate (Secretary) to the Finance Committee