

Draft Minutes of

THE ORDINARY MEETING OF THE ACCESS COMMITTEE

6th Week Michaelmas Term 2018

Friday 16th November

The Goodman Library, 13:00

Present: **The Access Officer** (Kirsten Stewart, *Trinity College*), **The Graduate Officer** (Thomas Crook, *Wolfson College*), **The Ethnic Minorities Officer** (Anotina Heng, *Christ Church College*), **The Standing Committee Delegate** (Rebecca Collins, *Balliol College*), **The Elected Member and Secretary** (Sara Dube, *St. Hugh's College*), **The Disabilities Officer** (Rebecca Wright, *Keble College*), **The President-Elect** (Daniel Wilkinson, *Oriel College*), **The Bursar**, **The Graduate Officer** (Thomas Crook, *Wolfson College*), **The Elected Member** (Naren Koratamaddi, *St. Hugh's College*)

Apologies: **The President** (Stephen Horvath, *New College*), **The Access Officer** (Brian Wong, *Wolfson College*), **The Women's Officer** (Minal Haq, *Christ Church College*), **Joseph Grehan-Bradley** (Elected Member, *Christ Church College*), **The Brookes Officer** (Olly Woodhouse, *Oxford Brookes University*), **The International Officer** (Lee Chin Wee, *Trinity College*)

Absent:

Late: **The Standing Committee Delegate** (Anisha Faruk, *The Queen's College*), **The Elected Member** (Jim Brennan, *St. Peter's College*)

Access Committee opens at 13:08

Absences

The Standing Committee Delegate Anisha Faruk moves to pass her absence from last week due to an immovable academic commitment.

Motion passes nem. com.

The Graduate Officer moves to pass his absence from last week due an immovable commitment.

Motion passes nem. com.

Ratification of Minutes

The Access Officer Kirsten Stewart moves to ratify the minutes of the previous meeting.

The Standing Committee Delegate Rebecca Collins objects. She asks to change “socioeconomic member” to “socioeconomic officer” in the Business of the Standing Committee Delegates. She also clarifies that the motion was passed at a Public Business Meeting and not at a Standing Committee Meeting.

Business of The President

No business.

Business of The Access Chairs

Election guide

The Access Officer Kirsten Stewart says that some changes need to be made to the guide – such as changing the mention of 5 standing to 7.

The Elected Member Jim Brennan enters the room at 13:12.

The Bursar says that it should be added that anyone with temporary membership cannot run for elected positions.

The Access Officer Kirsten Stewart says that there is not much information on appointed positions in the guide. She asks whether committee thinks there should be a separate document on appointed committee or whether all information should be in the one document.

The President-elect says that it would be best to have all the information in the same “How to get involved” guide.

The Graduate Officer says that some people may not even know the difference between appointed and elected positions.

The Access Officer Kirsten Stewart says that she will get in touch with the RO to work through this. She points out that we also need to consider the banning of slates next term when wording the guide. She adds that the purpose of the document is to be informative and to make it look less like just text on a page. She suggests breaking down the text a bit more to make the guide more visually appealing.

The Standing Committee Delegates Rebecca Collins asks what the timeframe for this project is.

The Access Officer Kirsten Stewart suggests the end of this term because not much can be done for the upcoming election.

The President-elect says that without slates such a document is necessary as people won't be cajoled into running anymore. He says that the workshop that The Standing Committee Delegate Anisha Faruk organized was perfect and that the Access Officers can work on making the guide over the vac.

The Elected Member Naren Koratamaddi suggests circulating the guide along with the term card next term.

The Bursar points out that it would not be a good idea to print out 10,000 guides.

The Standing Committee Delegate Rebecca Collins says that a significant number should be printed.

The Access Officer Kirsten Stewart says that a large part of finalizing the guide is consultation with the RO to get some sort of format of what the guide will look like.

The President-elect asks how honest the guide should be – whether it should include the number of votes people need to get on, for instance.

The Ethnic Minorities Officer suggests being more honest in the guide.

The Elected Member and Secretary suggests including the necessary number of votes in the workshop for each term instead of the guide.

The Elected Member Naren Koratamaddi suggests including past results in the guide.

The Bursar suggests writing that if potential candidates have any questions they can contact the RO.

The Standing Committee Delegate suggests including less specific advice such as the importance of speaking to members.

The Bursar points out that canvassing is an automatic assumption of anyone running in an election.

The LGBTQIA+ Officer says that some people think they can get elected without canvassing.

The Standing Committee Delegate Anisha Faruk enters the room at 13:21.

The Bursar asks who will make the changes to the guide.

The Access Officer Kirsten Stewart says that she will work on it for the next week.

The Bursar suggests adding the people are eligible for committees other than the elected ones – such as access/library/finance/wine and spirits. She says it would also be helpful to include the date of the close of nominations as well as some information on vacation days and candidates meetings.

Regarding vacation days, she suggests asking candidates to carefully consider whether they can commit to these days as it is annoying if people who are successful in an election do not work over the vac.

The President-elect repeats that the first page needs to be changed to say that it is no longer possible to run in team.

The Access Officer Kirsten Stewart says that she will shape up the guide over the next week and show the changes she has made to the Committee at the next meeting.

The President-elect says that he will send information to the Access Officer Kirsten Stewart regarding appointed committee.

The Bursar reiterates the importance of having a page on appointed committee as well as other non-elected committee positions.

The President-elect reports that the survey will be going out on Monday.

Business of The Disabilities Officer

No business.

Business of The Ethnic Minorities Officer

No business.

Business of the LGBTQIA+ Officer

No business.

Business of the Women's Officer

No business

Business of the Graduate Officer

No business.

Business of The International Officer

No business.

Business of the Brookes Officer

Business of The Standing Committee Delegates

No business.

Business of The Elected Member

No business.

Changes to Composition of the Committee

The Secretary says that she has now been on Access Committee as an elected member for one year and would like to be re-elected as a member on the Committee for the next year.

The Secretary leaves the room at 13:27

The Secretary is elected as an Elected Member on Access Committee *nem. com.*

The Secretary re-enters the room at 13:28

Any other business

The Access Officer Kirsten Stewart sets the date for the next meeting of the Access Committee at 13:00 on Friday 23rd November 2018 in the President's Office.

The Access Officer Kirsten Stewart Wong closes the meeting at 13:29

Signed,

Sara Dube

Elected Member

St. Hugh's College