

Draft Minutes of

THE ORDINARY MEETING OF THE ACCESS COMMITTEE

7th Week Michaelmas Term 2018

Friday 16th November

The Poetry Room, 13:00

Present: **The Access Officer** (Brian Wong, *Wolfson College*), **The Brookes Officer** (Olly Woodhouse, *Oxford Brookes University*), **The Ethnic Minorities Officer** (Antonia Heng, *Christ Church College*), **The Bursar**, **The International Officer** (Lee Chin Wee, *Trinity College*), **The Elected Member** (Joseph Grehan-Bradley, *Christ Church College*), **The Disabilities Officer** (Rebecca Wright, *Keble College*)

Apologies: **The President** (Stephen Horvath, *New College*), **The Elected Member** (Jim Brennan, *St. Peter's College*), **The Elected Member and Secretary** (Sara Dube, *St. Hugh's College*), **The Standing Committee Delegate** (Rebecca Collins, *Balliol College*), **The Standing Committee Delegate** (Anisha Faruk, *The Queen's College*)

Absent: **The Access Officer** (Kirsten Stewart, *Trinity College*), **The Women's Officer** (Minal Haq, *Christ Church College*), **The Access Officer** (Kirsten Stewart, *Trinity College*), **The Graduate Officer** (Thomas Crook, *Wolfson College*), **The President-Elect** (Daniel Wilkinson, *Oriel College*), **The Elected Member** (Naren Koratamaddi, *St. Hugh's College*)

Access Committee opens at 13:08

Absences

The International Officer moves to pass his absences from the last meeting due to societal business of importance.

Motion passes nem. com.

The Access Officer Brian Wong moves to pass their absence from the previous meeting due to societal business of importance: he was representing the Oxford Union at the Cambridge IV.

Motion passes nem. com.

Business of the Access Officers

The Access Officer brings up the election guide and asks what needs to be changed and added. He suggests adding that there will be no more slates and what this means for the election. He would also like to clarify the information on nominations speeches and add that they must be substantive in content. Regarding eligibility constraints and criteria, a new rules change stipulates that two terms are needed to run for officership.

The Brookes Officer suggests adding more information on appointed positions and what they are as well as about elected members on appointed committees.

The Access Officer Brian Wong says that election workshops have been introduced on a termly basis and that any specific concerns for those running in an election can be addressed by the Access Officers at these workshops.

The International Officer suggests outlining the responsibilities of each role and committee in the guide, in addition to including them in the termcard. This would only increase the size of the document from 3.5 to 4 pages.

Business of the International Officer

The International Officer has sent around individual liberation guides with important people to notify when organizing an event. He says that he has left a space at the top of the guide where each officer can write any access challenges they faced this term.

Business of the Brookes Officer

The Brookes Officer says that she was not on the list of names of eligible voters when she tried to vote in today's election.

The Disabilities Officer enters the room at 13:17.

The Bursar says that some names are not on the database and says that more should be explored on this issue.

The Ethnic Minorities Officer

No business.

The Disabilities Officer

The Disabilities Officer says that she received an email from Keith mentioning a disabilities-related concern. She says that she is contacting the new Disabilities Officer regarding this issue.

Business of the Elected Member

No business.

Any other business

The Access Officer Brian Wong says they will be in Malaysia next week to judge a debating competition. They extend their thanks to the contributions of all officers who have done a great service on Access Committee.

The Access Officer Brian Wong closes the meeting at 13:22

Signed,

Sara Dube

Elected Member

St. Hugh's College