

## **Privacy Statement for LEXIFY Platform**

This Privacy Statement provides general information on the processing of certain below specified personal data by Lexify Oy and its employees, partners and affiliates (“**LEXIFY**”) in connection with the LEXIFY Platform (the “**Platform**”).

### **1. Data controller contact information**

Data controller name: Lexify Oy

e-mail: support@lexify.online

### **2. Personal data**

Following personal data may be collected and processed in connection with the Platform:

- Name, telephone number, e-mail address
- Job Title, Company
- User Account ID & Password
- Log Information: log-in and log-out time, timestamp of actions taken within the Platform, technical logs of the operations of the platform (e.g. error codes) which may be linked with your User ID
- Feedback you provide to LEXIFY

LEXIFY may also combine this personal data with business related information, like information about the general business relationship you have with LEXIFY. Please see more information on the Privacy Statement for LEXIFY Business Partners at [www.lexify.online](http://www.lexify.online).

### **3. The purposes of the processing**

Your personal data is collected and processed:

- I. To manage user rights of the Platform
- II. To manage operability and security of the Platform
- III. To enable troubleshooting and incident resolving
- IV. To enable development of the Platform and enhancement of the user experience within the Platform
- V. To enable communications between you and the other Platform users, including but not limited to necessary communications relating to sending out the requests to relevant service providers, and providing the relevant service provider offers back to the relevant requestor
- VI. To enable LEXIFY to expand and maintain the Platform ecosystem

- VII. For service and product development purposes (for these purposes LEXIFY strives to use aggregated or otherwise anonymized data where possible)
- VIII. To ensure proper use of the Platform, and the passwords and/or username granted for you for accessing the Platform (the “**Credentials**”)
- IX. To ensure compliance with the Terms & Conditions for the Platform (the “**T&C**”) and potential other agreements that govern your use of the Platform
- X. Performance of the **T&C**

LEXIFY may further aggregate and anonymize the personal data to use it for business analytics purposes.

Processing is necessary for performance of the T&C and for the purposes of the legitimate interests pursued by LEXIFY. The legitimate interests consist of the abovementioned processing purposes I-X.

As allowed or required by applicable laws, LEXIFY may use personal data in legal and administrative proceedings or for regulatory compliance, e.g. for fulfilling a request for a resolution or information by authorities, in submissions for court or for the establishment, exercise or defence of legal claims.

If you do not want to provide personal data as listed above or later request the personal data to be deleted, this may result in a situation where you no longer can access or use the Platform.

#### **4. Source(s) from which the personal data originate**

The personal data is obtained from you directly when you register to the Platform and is generated through your use of the Platform.

#### **5. Transfers of personal data**

The Platform is hosted by an external service provider who may have access to the personal data, but only for the purposes of providing hosting or other services related to the Platform. From time to time, LEXIFY may use also other external parties to e.g. update the Platform or provide IT support or development related to the Platform, and for these purposes transfer the personal data to such service providers. LEXIFY shall limit the possibility of such external parties to use personal data only to what is necessary for the performance of the respective services.

Due to the technical and practical requirements, some of the personal data may be processed also outside the country of where the Platform user resides (including outside EU/EEA) by LEXIFY's subcontractors. LEXIFY ensures that there is a legal basis for such transfers, and you can get more information about the data transfers by contacting LEXIFY.

The transfer of Personal Data between LEXIFY and a subcontractor for purposes of performing the services, does not constitute the selling, renting, releasing, disclosing, disseminating, making

available, transferring, or otherwise communicating orally, in writing, or by electronic means the personal data for monetary or other valuable consideration.

As a requestor, your name, e-mail address, job title and/or company information may be revealed to the relevant services providers for purposes of making the offer.

As a service provider, your name, e-mail address, job title and company information are revealed to the requestors to whom you submit offers.

## **6. Retention period of the personal data**

The personal data will be stored as long as you have access rights to the Platform, or the data is otherwise needed for the abovementioned purposes. The log data may be stored for up to one (1) year after the date it was generated.

## **7. Data subjects' rights**

You have a right to review the personal data collected on you, right to have incorrect personal data corrected and right to request deletion of personal data. You may also have a right to object to processing based on a specific individual circumstance and request data portability and right to object marketing. You may use these rights by contacting LEXIFY via [support@lexify.online](mailto:support@lexify.online)

In the event you have concerns or remarks regarding legality of Personal Data processing, you may lodge a complaint with a competent local data protection supervisory authority or pursue to enforce your legal rights in the absence in jurisdictions without such data protection supervisory authority.