Govind Yadav

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COMPUTER SKILLS

1. Language(HTML,CSS,JavaScript,C#)

2. Frontend (React JS , Tailwind CSS)

3. Backend (Node.JS , MongoDB , Express)

4. Google Spreadsheet

5. OOPS Paradigm

6. SAP ERP (Basics)

EXPERIENCE

Bombay Rayon Fashions Ltd. , Boisar - *Data Entry Operator*

September 2022 - Current

- I am working in Linen Folding. It's one of the department where quality cheking and packaging happens ,after that clothes are handed over to Loading department.
- Linen is a fabric which is heavier and 30% stronger than Cotton.
- Clothes are handovered to us from Finishing department in Batches (Bundle of cloth named in serial number) and it is measured in meters like 1k or 5k meters.
- Batches are then assigned to one of the checker . Who check the clothes on a technique known as Four point inspection and prepare rolls by cutting and prepares a detailed report about it.
- Report is handed to our seniors it is checked by them and then he decides on the basis of customer which roll to pack and which one goes for recycling.
- Now comes the Data entry part here we have to basically copy paste all the data from sheet into SAP ERP and Prepare a sheet for packaging.
- It's basically clothes are divided into grades on the basis of damages in it and then on the basis of shading it is divided into groups. Basically I learned here that how the same colour can be differentiated from each other with very minor details.

Sanskar sarees, Boisar - *Digital marketing*

June 2022 - September 2022

- Website backend manage upload new catalog.
- Customer support and take orders on whatsapp.
- Youtube channel manage and Video create,edit and upload.

Glopack industries, Delhi - *Data Entry Operator*

Feb 2020 - May 2022 (2 Years)
- Daily analysis of production ,Raw & finish material stock.
- Employee database(Attendance) and salary sheet.

Sterling solutions, Delhi - *Sales executive*

August 2019 - Dec 2019
- Quotation and Invoice making
- Manage Import ,export details of the products.
- Help customers about their queries related to product specifications.

EDUCATION

Shree Raghuveer College of Science and Commerce - *HSC (76%)*

July 2016 - April 2017

Pal Rajendra Hindi High School, Mumbai - *SSC (90%)*

July 2014 - April 2015

Gulzar Group of Institutes, Ludhiana - *B-tech (Automation & Robotics)*

Batch (Aug-2017) - Dropout in 3rd Year

LANGUAGE

1. English
2. Hindi