Subject: Request to deactivate internet banking for my account no. [account number]

Body:

Respected Sir/Madam,

My name is [Name] and I hold a [type of bank account] account in your branch [branch name] having account number [Account Number].

This is regarding the Internet banking service provided to me for my bank account. I would like to request you to deactivate the internet banking facility provided to me as this is no more required by me.

Kindly help me out by deactivating the service. I shall be obliged.

As per the requirements, I am also enclosing the necessary documents along with this application.

Thank you.

[Your Signature]